

WALLENPAUPACK AREA SCHOOL DISTRICT  
Administration Office  
2552 Route 6  
Hawley, Pennsylvania 18428

The regularly scheduled meeting of the Wallenpaupack Area School District Board of Education was held in the High School Library, **Monday, February 11, 2013**. President Jack Spall called the meeting to order at 6:12 PM. A prayer was offered by Mrs. Devendorf, followed by a salute to the flag and roll call. Present at roll call were Gary Beilman, John Drake, Coulby Dunn, John Kiesendahl, Robert Schwartz, Lisa Smith, Jack Spall and Michael Spencer. Also present were Mr. Silsby, Dr. Kloss, Dr. Hudak, Mr. Starnes, Mr. Kane, Mrs. Tait, Mr. Theobald, Mr. Williams, Mrs. Devendorf, Mrs. O'Neill, Mr. Kirsten, Mrs. Cykosky, Mrs. Fedor, Ms. Szader, Mrs. Horan, Mrs. Hildebrand, Mr. Waldron, and members of the press.

**Roll Call**

A motion was made by Robert Schwartz and seconded by Gary Beilman that the Board approve the following items:

Approve the minutes of the regular Board meeting held on January 14, 2013 as sent to members.

**Approval of Minutes**

Approve the cafeteria report as presented.

**Cafeteria Report**

Approve the treasurer's report as presented.

**Treasurer's Report**

Accept the capital reserve fund financial report as presented.

**Capital Reserve Fund Financial Report**

Accept the construction fund 2012 financial report as presented.

**Construction Fund 2012 Financial Report**

Approve bills in the amount of \$4,422,535.73 (General Account – including investments, Check numbers 90953 - 90974, 91714 - 91936 and wire transfers), \$7,120.25 (Capital Reserve Fund - Check number 477) and \$151,169.56 (Construction Fund 2012 – Check number 11).

**Approval of Bills**

Approve the Student Activities Accounts, High School, Middle School and North Intermediate School, reports as presented.

**Student Activities**

Accept the enrollment report as submitted.

**Enrollment Report**

Accept the realty transfer report as submitted.

All 8 members present voted YES. Motion carried unanimously.

A motion was made by John Kiesendahl and seconded by Robert Schwartz that the Board

1. Adopt the preliminary budget for the 2013-2014 school year containing expenditures of \$64,498,707.00 and revenue of \$63,983,049.00.
2. Set the real estate tax for 2013-2014 as follows:
 

Pike County	68.3002 mills
Wayne County	13.5203 mills
3. Adopt the resolution as listed:

**NOTICE OF TAX RESOLUTION**

“Be it resolved by the Board of Directors of the Wallenpaupack Area School District, that the Resolution imposing a tax of \$1.00 on every \$100.00 of total value of every interest of every transfer of real property by deed, with certain exceptions now in effect for the school year beginning July 1, 2012, ending June 30, 2013, be adopted and re-enacted in accordance with the provision of the law, and the same tax be imposed for the school year beginning July 1, 2013 to June 30, 2014, and the Board Secretary be authorized to prepare and publish the proper notice of this action and that said Resolution and notice of reenactment be attached to the minutes of the meeting.”

4. Adopt the following resolution:

“Be it resolved by the Board of Directors of the Wallenpaupack Area School District, that the following payment schedule for 2013-2014 taxes be approved”:

August 1, 2013 – September 30, 2013	2% Discount
October 1, 2013 – November 30, 2013	Face Amount
December 1, 2013 – Official County Approved Tax Duplicate Settlement Date	10% Penalty

**Realty Transfer Report**

**2013-2014 Preliminary Budget Adoption**

Installment Payments – As Follows:

September	1/3 Face Amount
October	1/3 Face Amount
November	1/3 Face Amount

Taxes not paid on or before the official county approved tax duplicate settlement date will be returned to the County Tax Claim Bureau as delinquent.

5. Approve the following schedule for interim taxes for Pike County for the 2012-2013 and 2013-2013 school year:

<u>MAILING DATE</u>	<u>INCLUDES TAXATION FOR IMPROVEMENTS ADDED BETWEEN</u>
June 1, 2013	September 2012 – March 2013
January 1, 2014	July to September
June 1, 2014	September - March

Roll Call Vote as follows: G. Beilman – YES, J. Drake – YES, C. Dunn – YES, J. Kiesendahl – YES, M. Romeo – Absent, R. Schwartz – YES, L. Smith – YES, J. Spall – YES and Michael Spencer – YES. 8 – YES, 0 – NO, 1 – Absent, 0 – Abstain. Motion Carried

A motion was made by John Drake and seconded by Robert Schwartz that the Board approve amending the 2012-2013 school calendar to include February 18, 2013 and April 1, 2013 as full days of school for both students and staff. All 8 members present voted YES. Motion carried unanimously.

**Amend 2012-2013 School Calendar**

A motion was made by Gary Beilman and seconded by Michael Spencer that the Board approve the first review of the following policies:

1. Policy #806 Child/Student Abuse
2. Policy #818 Contracted Services

**Policy Review – First Review**

All 8 members present voted YES. Motion carried unanimously.

A motion was made by Robert Schwartz and seconded by Lisa Smith that the Board approve the final review of the following policies:

1. Policy #113.1 Discipline of Students with Disabilities
2. Policy #113.2 Positive Behavior Support
3. Policy #218 Student Discipline
4. Policy #616 Payment of Claims

**Policy Review – Final Review**

- 5. Policy #616.1 Electronic Records/Signatures
- 6. Policy #829 Electronic Signature (School-Based Access Program)

All 8 members present voted YES. Motion carried unanimously.

A motion was made by John Drake and seconded by John Kiesendahl that the Board approve contracts with Pocono Pest, Hawley, PA 18428-0144, to provide pest control services for the Wallenpaupack Area Middle School, Wallenpaupack Area High School, Wallenpaupack North Primary School and the Wallenpaupack South Elementary School, as per attached contracts. All 8 members present voted YES. Motion carried unanimously.

**Pocono Pest Contracts**

A motion was made by Coulby Dunn and seconded by Lisa Smith that the Board approve an annual maintenance program between the Wallenpaupack Area School District and LexisNexis to provide professional services for the 2012-2013 school year. All 8 members present voted YES. Motion carried unanimously.

**LexisNexis**

A motion was made by Gary Beilman and seconded by John Kiesendahl that the Board approve the following students from Marywood University be placed in the Wallenpaupack North Intermediate School to complete their practicum experience:

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Kara Nunes	Jennifer Valerio	1/22/13 – 4/19/13
Kim Markovitz	Cheryl Nielsen	1/22/13 – 4/19/13

**Practicum Experience**

All 8 members present voted YES. Motion carried unanimously.

A motion was made by John Kiesendahl and seconded by Michael Spencer that the Board approve the following students from Marywood University and Keystone College be placed in the Wallenpaupack Area High School to complete their student observation:

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Rebecca Moats	Alexsis Neenan	1/22/13 – 4/19/13
Chelsea Ryder	Jen Peifer	3/11/13 – 4/12/13
Erin MacDuff	April Hessling/Aroa Petrillo	3/11/13 – 4/12/13
Jesenia Coca	Katrina Alessi	2/06/13 – 5/08/13

**Student Observation**

All 8 members present voted YES. Motion carried unanimously.

A motion was made by Gary Beilman and seconded by Coulby Dunn that the

**Student Teacher**

Board approve the following student from Marywood University be placed in the Wallenpaupack Area High School to complete her student teaching:

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Jillian Rosencranz	Brett Buselli	3/12/13 – 4/26/13

All 8 members present voted YES. Motion carried unanimously.

A motion was made by John Kiesendahl and seconded by Michael Spencer that the Board approve the following students from the University of Scranton be placed in the Wallenpaupack North Primary School to complete their Reading Specialist Internship:

<u>Student</u>	<u>Mentor</u>	<u>Dates</u>
Ashley Chandler	Beverly Smith	3/25/13 – 5/10/13
Megan Keeney	Christy Frey	3/25/13 – 5/10/13

All 8 members present voted YES. Motion carried unanimously.

A motion was made by Robert Schwartz and seconded by John Kiesendahl that the Board approve tenure for the following teachers:

Nicole Chulada  
Adam Holtzer

All 8 members present voted YES. Motion carried unanimously.

A motion was made by Michael Spencer and seconded by Lisa Smith that the Board approve the Course Selection Guide for the High School for the 2013-2014 school year, as per attached. All 8 members present voted YES. Motion carried unanimously.

A motion was made by Gary Beilman and seconded by Coulby Dunn that the Board approve a contract between N.E.I.U. #19 for special education services for the 2013-2014 school year, as per attached. All 8 members present voted YES. Motion carried unanimously.

A motion was made by Gary Beilman and seconded by John Kiesendahl that the Board approve the attached Tax Collector's Compensation Schedule for January 1, 2014 – December 31, 2017. All 8 members present voted YES. Motion carried unanimously.

A motion was made by John Drake and seconded by Lisa Smith that the Board approve the following personnel items:

**Reading Specialist Internship**

**Tenure**

**2013-2014 Course Selection Guide**

**N.E.I.U. #19 – 2013-2014 Special Education Services Agreement**

**Tax Collector's Compensation Schedule**

**Personnel**



h.	Ms. Lenore Ledzion Newfoundland, PA 18445	Cafeteria Teacher Assistant	<b>L. Ledzion</b>
i.	Ms. Kathleen Prisco Hawley, PA 18428	Secretary	<b>K. Prisco</b>
j.	Ms. Amy Williams Tafton, PA 18464	Secretary Teacher Assistant	<b>A. Williams</b>
k.	Ms. Denise Brindle Lake Ariel, PA 18436	Teacher Assistant	<b>D. Brindle</b>
l.	Mr. Corey Lloyd Paupack, PA 18451	Health and Physical Education	<b>C. Lloyd</b>
3.	Long Term Substitute Appointment		<b>Long Term Substitute Appointment</b>
	Approve the following long-term substitute appointment, pending receipt of Act 34 and all required paperwork:		
a.	Ms. Page Hochreither Hawley, PA 18428 Long Term Substitute for Ms. Deborah Bigart, Wallenpaupack Area North Intermediate School Third Grade Teacher Effective – August 29, 2012 Salary – Level 1 – Bachelor’s Degree		<b>P. Hochreither</b>
4.	Co-Curricular Appointments		<b>Co-Curricular Appointments</b>
	Approve the following co-curricular appointments at the High School for the 2012-2013 school year:		
	Track and Field Assistant Coach Tennis Assistant Coach – Junior High Tennis Assistant Coach – JV	Andrew Morrissey George Pittsman Shawn Knisely	
5.	Uncompensated Leave		<b>Uncompensated Leave</b>
a.	Approve an uncompensated leave under Board Policy #439 – Uncompensated Leave for Ms. Ann Sawford, Wallenpaupack Area Middle School Social Studies Teacher, effective January 17, 2013 for the remainder of the 2012-2013 school year.		<b>A. Sawford</b>

6. Resignation

Accept a letter of resignation from Mr. David Miller as Junior High Track & Field Assistant Coach, effective immediately, with regret.

All 8 members present voted YES. Motion carried unanimously.

Principals' reports were distributed to the Board and made available at the meeting.

Dr. Hudak reported that two Wallenpaupack Area High School teachers, Andrew Cerra and Frank Worsnick have completed training through the American Safety and Health Institute to become authorized instructors. Mr. Cerra and Mr. Worsnick will now be able to administer any CPR or First Aid Training that is required by the District.

A motion as made by Coulby Dunn and seconded by Michael Spencer that the Board approve a Memorandum of Agreement between the Wallenpaupack Area School District and Rural TeleHealth Network of Northeastern Pennsylvania. All 8 members present voted YES. Motion carried unanimously.

Solicitor Waldron provided the Board with an update regarding the Porter Township initiative. He reported that a phone conference had been held on January 29, 2013 between all of the lawyers involved in the case. It has been determined that a public hearing will be held on May 16, 2013 from 11:00 am – 5:00 pm and May 17, 2013 beginning at 9:00 am. The hearing will be held at East Stroudsburg School District's North Campus.

Future Meetings of the Board:

1. Executive Session – March 11, 2013  
High School Library – 4:30 PM
2. Committee Meeting – March 11, 2013  
High School Library – 5:30 PM
3. Regular Board Meeting – March 11, 2013  
High School Library – 6:00 PM

A motion for adjournment was made at 6:35 PM by Gary Beilman and seconded by Michael Spencer. All 8 members present voted YES. Motion carried unanimously.

**Resignation**

**D. Miller**

**Administrators' Reports**

**Rural TeleHealth Network of Northeastern Pennsylvania – Memorandum of Agreement**

**Future Meetings**

**Adjournment**



Respectfully submitted:

Jennie Hildebrand  
Board Secretary