

WALLENPAUPACK AREA SCHOOL DISTRICT  
Administration Office  
2552 Route 6  
Hawley, Pennsylvania 18428

The regularly scheduled meeting of the Wallenpaupack Area School District Board of Education was held in the High School Library, **January 13, 2014**. President Jack Spall called the meeting to order at 6:00 PM. A moment of silence was held, followed by a salute to the flag and roll call. Present at roll call were Gary Beilman, John Kiesendahl, Michael Romeo, Robert Schwartz, Jack Spall and Michael Spencer. Also present were Mr. Silsby, Dr. Kloss, Dr. Hudak, Dr. Starnes, Mr. Kane, Mrs. Tait, Mr. Gunuskey, Mr. Theobald, Mr. Williams, Mrs. Devendorf, Mrs. O’Neill, Mr. Kirsten, Mr. Cavallaro, Mrs. Cykosky, Dr. Fedor, Dr. Szader, Mrs. Horan, Mrs. Hildebrand, Mr. Waldron, visitors and members of the press.

**Roll Call**

Three High School Seniors, Emily Martone, Kristina Roy and David Wacker were recognized for their outstanding performance as students.

**Student Recognition**

Visitors were recognized and no questions were asked.

**Visitors**

A motion was made by Gary Beilman and seconded by John Kiesendahl that the Board approve the minutes of the reorganization meeting and the regular Board meeting on December 4, 2013 as sent to members. All 6 members present voted YES. Motion carried unanimously.

**Approval of Minutes**

A motion was made by Michael Spencer and seconded by Robert Schwartz that the Board approve the cafeteria report as presented. All 6 members present voted YES. Motion carried unanimously.

**Cafeteria Report**

A motion was made by Robert Schwartz and seconded by Michael Spencer that the Board approve the treasurer’s report as presented. All 6 members present voted YES. Motion carried unanimously.

**Treasurer’s Report**

A motion was made by Robert Schwartz and seconded by Michael Spencer that the Board approve the capital reserve fund financial report as presented. All 6 members present voted YES. Motion carried unanimously.

**Capital Reserve Fund Financial Report**

A motion was made by John Kiesendahl and seconded by Michael Spencer that the Board approve the 2012 construction fund financial report as presented. All 6 members present voted YES. Motion carried unanimously.

**2012 Construction Fund Financial Report**

A motion was made by John Kiesendahl and seconded by Michael Spencer that the Board approve bills in the amount of \$6,420,954.39 (General Account – including investments, check #91147 - 91161, 94905 - 95178 and wire transfers),

**Approval of Bills**

\$79.00 (Capital Reserve Account, check #498) and \$3,405.00 (Construction Fund 2012, check #22). Mr. Schwartz abstained. Remaining 5 members voted YES. Motion carried.

A motion was made by Gary Beilman and seconded by Michael Spencer that the Board approve the Student Activities Accounts, High School, Middle School and North Intermediate School reports as presented. All 6 members present voted YES. Motion carried unanimously.

### **Student Activities**

A motion was made by Gary Beilman and seconded by John Kiesendahl that the Board accept the enrollment report as submitted. All 6 members present voted YES. Motion carried unanimously.

### **Enrollment Report**

A motion was made by Robert Schwartz and seconded by Gary Beilman that the Board accept the realty transfer tax report as submitted. All 6 members present voted YES. Motion carried unanimously.

### **Realty Transfer**

A motion was made by Gary Beilman and seconded by Robert Schwartz that the Board authorize the Board Secretary to accept the returns of the tax collection for 2013-2014 and release the 2014-2015 duplicates after final budget adoption. All 6 members present voted YES. Motion carried unanimously.

### **Settlement of Tax Duplicate**

A motion was made by John Kiesendahl and seconded by Michael Spencer that the Board approve the 2014 IRS Mileage Reimbursement Rate of \$0.56 per mile, effective January 1, 2014. All 6 members present voted YES. Motion carried unanimously.

### **Mileage Reimbursement Rate**

A motion was made by Robert Schwartz and seconded by John Kiesendahl that the Board approve the amending of the 2013-2014 school calendar to include January 17, 2014 as a full day of school for both students and staff. All 6 members present voted YES. Motion carried unanimously.

### **Amend 2013-2014 School Calendar**

A motion was made by Gary Beilman and seconded by Michael Spencer that the Board approve contracts with Pocono Pest, Hawley, PA 18428-0144, to provide pest control services for the Wallenpaupack Area Middle School, Wallenpaupack Area High School, Wallenpaupack North Primary School and the Wallenpaupack South Elementary School, as per attached contracts. All 6 members present voted YES. Motion carried unanimously.

### **Pocono Pest Contracts**

A motion was made by Gary Beilman and seconded by Michael Romeo that the Board approve the following students from the University of Scranton be placed in the Wallenpaupack North Primary School and the Wallenpaupack North Intermediate School to complete their Master's in Reading Internship:

### **Internships**

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Brittany Kunow	Dawn Williams	1/06/14 – 5/23/14
Nicole Polcino	Randi Clarke	1/06/14 – 5/23/14
Kathleen White	Maureen Clifford	1/06/14 – 5/23/14

All 6 members present voted YES. Motion carried unanimously.

A motion was made by Michael Spencer and seconded by John Kiesendahl that the Board approve the following student from Marywood University be placed in the Wallenpaupack Area Middle School to complete her practicum experience:

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Sarah King	Julie Pierson/Devin Walker	1/21/14 – 4/16/14

All 6 members present voted YES. Motion carried unanimously.

A motion was made by Robert Schwartz and seconded by Michael Spencer that the Board approve the following students from Marywood University be placed in the Wallenpaupack North Primary School and the Wallenpaupack North Intermediate School to complete their field experience:

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Shannon Thomas	Cynthia McGinnis	1/21/14 – 4/16/14
Kimberly Zimmer	Barbara Munley	1/21-14 – 4/16/14
Patrick Hein	Loriann Kerber	1/21/14 – 4/16/14

All 6 members present voted YES. Motion carried unanimously.

A motion was made by John Kiesendahl and seconded by Gary Beilman that the Board approve the following volunteer coach at the Wallenpaupack Area High School for the 2013-2014 school year:

- a. Michelle Walutes Volunteer Track and Field Coach

All 6 members present voted YES. Motion carried unanimously.

A motion was made by Gary Beilman and seconded by John Kiesendahl that the Board approve the following transportation items:

### **Practicum Experience**

### **Field Experience**

### **Volunteer Coach**

### **Transportation**

1. New Drivers

Approve the following bus/van drivers, pending receipt of Act 34 and all required paperwork:

- a. Amy Amendola Bus Driver

All 6 members present voted YES. Motion carried unanimously.

A motion was made by Gary Beilman and seconded by Robert Schwartz that the Board approve the following personnel items:

1. Leave Without Pay Request

Approve the following leave without pay request:

- a. Ms. Ann Valonis  
Wallenpaupack South Elementary School Health and Physical  
Education Teacher  
March 7, 2014 and March 10, 2014
- b. Ms. Gail Hinton  
Wallenpaupack Area Middle School Cafeteria  
December 20, 2013
- c. Ms. Jacqueline Peselli  
Wallenpaupack Area High School Custodian  
December 26, 2013, December 27, 2013 and December 30, 2013
- d. Ms. Cindy Marie Ehrgood  
Wallenpaupack South Elementary School Teacher Assistant  
January 13, 2014

2. Substitute Appointments

Approve the following substitute appointments, at the approved category substitute rate, pending receipt of Act 34 and all required paperwork:

- a. Ms. Anna Scarfalloto Art K-12  
Honesdale, PA 18431
- b. Ms. Nicole Jacobus Secretary/Cafeteria  
Hawley, PA 18428  
Teacher Assistant

**Personnel**

**Leave Without Pay  
Request**

**A. Valonis**

**G. Hinton**

**J. Peselli**

**C. Ehrgood**

**Substitute  
Appointments**

**A. Scarfalloto**

**N. Jacobus**

- c. Mr. Corey Lloyd Health & Physical Education  
Paupack, PA 18451
- C. Lloyd**
3. Co-Curricular Appointment
- Approve the following co-curricular appointments at the Wallenpaupack Area Middle School and the Wallenpaupack Area High School for the 2013-2014 school year:
- a. Deanna Nezlo Science Olympiad  
b. Steven Brown Half-time Assistant Track and Field Coach
- Co-Curricular Appointments**
4. Student Worker
- Approve the following student worker:
- | <u>Student</u> | <u>Location</u> | <u>Hourly Rate</u> |
|----------------|-----------------|--------------------|
| Matthew Prell  | Cafeteria       | \$7.25             |
- Student Worker**
5. Uncompensated Leave Request – Extension
- Approve an extension of an uncompensated leave request for Ms. Rene’ Gentile, Wallenpaupack District Office Secretary, from December 14, 2013 to December 18, 2013.
- Uncompensated Leave – Extension**
- R. Gentile**
6. Resignations
- a. Accept a letter of resignation from Ms. Michelle Walutes, Half-time Assistant Track and Field Coach, effective immediately, with regret.
- M. Walutes**
- b. Accept a letter of resignation from Ms. Ashley Liptak, Head Field Hockey Coach, effective immediately, with regret.
- A. Liptak**
- c. Accept a letter of resignation from Ms. Ellide Provenzano, Assistant Field Hockey Coach, effective immediately, with regret.
- E. Provenzano**
- d. Accept a letter of resignation from Ms. Bernadette Caridi, Wallenpaupack Area High School Spanish Teacher, effective June 13, 2014, for retirement, with regret.
- B. Caridi**
7. Child Rearing Leave
- Child Rearing Leave**

- a. Approve a child rearing leave for Mrs. Jennifer Collinsworth, Wallenpaupack Area High School Special Education Teacher, effective, December 12, 2013 – February 7, 2014.

All 6 members present voted YES. Motion carried unanimously.

A motion was made by Robert Schwartz and seconded by John Kiesendahl that the Board approve the 2014 Spring Community Education program courses and instructors for the Spring 2014 Community Education program, as per attached. All 6 members present voted YES. Motion carried unanimously.

Mr. Silsby reported that no correspondence had been received.

Principals' reports were distributed to the Board and made available at the meeting.

Dr. Hudak reported that Kinder Morgan Corporation had provided the District with 2 grants totaling \$4,000.00 for summer STEM classes. The Wallenpaupack Area High School and the Wallenpaupack Area Middle School will both receive \$2,000.00.

Mr. Silsby reported that he spoke with Les Bear, regarding the possibility of refinancing \$48,000.00 of the District's debt. Bond Counsel is being very prudent in looking at the refinancing to see what options may be available. Mr. Silsby will update the Board at the February Board meeting.

He further reported the District is allowed to have a designated unreserved fund balance of 8% or less of the total budget. He is recommending to the Board that \$775,000.00 be transferred from general fund to Capital Reserve.

A motion was made by John Kiesendahl and seconded by Michael Spencer that the Board excuse the following students from regular education to participate in a Home Education Program as requested by the parents in accordance with the District Home Education Policy for the 2013-2014 school year, pending receipt of all required paperwork:

- a. Family #28

All 6 members present voted YES. Motion carried unanimously.

A motion was made by Gary Beilman and seconded by Michael Romeo that the Board approve Mr. Robert Schwartz, Board Member, to attend the NSBA Annual Conference. Mr. Schwartz abstained. Remaining 5 members voted YES. Motion carried.

**Community  
Education – Spring  
2014**

**Correspondence**

**Administrators'  
Reports**

**Superintendent's  
Report**

**Home Education**

**NSBA Annual  
Conference  
Attendance**

A motion was made by John Kiesendahl and seconded by Robert Schwartz that the Board approve the Proposed Reserves/Designations of Unreserved Fund Balance at June 30, 2013, as presented. All 6 members present voted YES. Motion carried unanimously.

**Proposed Reserves/  
Designations of  
Unreserved Fund  
Balance**

Future Meetings

1. Executive Session – February 10, 2014  
High School Library– 4:30 PM
2. Committee Meeting – February 10, 2014  
High School Library – 5:30 PM
3. Regular Board Meeting – February 10, 2014  
High School Library – 6:00 PM

**Future Meetings**

A motion for adjournment was made at 6:24 PM by Robert Schwartz and seconded by Michael Spencer. All 6 members present voted YES. Motion carried unanimously.

**Adjournment**

Respectfully submitted:

Jennie Hildebrand  
Board Secretary