

WALLENPAUPACK AREA SCHOOL DISTRICT
Administration Office
2552 Route 6
Hawley, Pennsylvania 18428

The regularly scheduled meeting of the Wallenpaupack Area School District Board of Education was held in the High School Library, **Monday, February 10, 2014**. President Jack Spall called the meeting to order at 6:10 PM. A moment of silence was held, followed by a salute to the flag and roll call. Present at roll call were Gary Beilman, John Drake, John Kiesendahl, Michael Romeo, Robert Schwartz, Lisa Smith, Jack Spall and Michael Spencer. Also present were Mr. Silsby, Dr. Kloss, Dr. Hudak, Dr. Starnes, Mr. Kane, Mrs. Tait, Mr. Gunuskey, Mr. Theobald, Mr. Williams, Mrs. Devendorf, Mrs. O’Neill, Mr. Kirsten, Mrs. Cykosky, Dr. Fedor, Dr. Szader, Mrs. Horan, Mrs. Hildebrand, Mr. Waldron, visitors and members of the press.

Roll Call

Two High School Seniors, Jessica Barnes and Marcus Sabrowski, were recognized for their outstanding performance as students.

Student Recognition

Visitors were recognized and no questions were asked.

Visitors

A motion was made by Gary Beilman and seconded by Michael Spencer that the Board approve the minutes of the regular Board meeting held on January 13, 2014, as sent to members. All 8 members present voted YES. Motion carried unanimously.

Approval of Minutes

A motion was made by John Kiesendahl and seconded by Lisa Smith that the Board approve the cafeteria report as presented. All 8 members present voted YES. Motion carried unanimously.

Cafeteria Report

A motion was made by Robert Schwartz and seconded by Michael Romeo that the Board approve the treasurer’s report as presented. All 8 members present voted YES. Motion carried unanimously.

Treasurer’s Report

A motion was made by Lisa Smith and seconded by Michael Romeo that the Board accept the capital reserve fund financial report as presented. All 8 members present voted YES. Motion carried unanimously.

Capital Reserve Fund Financial Report

A motion was made by Gary Beilman and seconded by John Kiesendahl that the Board accept the construction fund 2012 financial report as presented. All 8 members present voted YES. Motion carried unanimously.

Construction Fund 2012 Financial Report

A motion was made by Robert Schwartz and seconded by Lisa Smith that the Board approve bills in the amount of \$5,842,609.52 (General Account – including investments, Check numbers 91162 - 91181, 95179 - 95421 and wire transfers),

Approval of Bills

and \$8,103.80 (Construction Fund 2012 – Check number 23). All 8 members present voted YES. Motion carried unanimously.

A motion was made by John Drake and seconded by Gary Beilman that the Board approve the Student Activities Accounts, High School, Middle School and North Intermediate School, reports as presented. All 8 members present voted YES. Motion carried unanimously.

Student Activities

A motion was made by Michael Spencer and seconded by Lisa Smith that the Board accept the enrollment report as submitted. All 8 members present voted YES. Motion carried unanimously.

Enrollment Report

A motion was made by John Drake and seconded by John Kiesendahl that the Board accept the realty transfer report as submitted. All 8 members present voted YES. Motion carried unanimously.

Realty Transfer Report

A motion was made by Robert Schwartz and seconded by John Kiesendahl that the Board:

2014-2015 Preliminary Budget Adoption

1. Adopt the preliminary budget for the 2014-2015 school year containing expenditures of \$65,561,163.00 and revenue of \$65,561,163.00.
2. Set the real estate tax for 2014-2015 as follows:

Pike County	69.8790 mills
Wayne County	13.9659 mills
3. Adopt the resolution as listed:

NOTICE OF TAX RESOLUTION

“Be it resolved by the Board of Directors of the Wallenpaupack Area School District, that the Resolution imposing a tax of \$1.00 on every \$100.00 of total value of every interest of every transfer of real property by deed, with certain exceptions now in effect for the school year beginning July 1, 2013, ending June 30, 2014, be adopted and re-enacted in accordance with the provision of the law, and the same tax be imposed for the school year beginning July 1, 2014 to June 30, 2015, and the Board Secretary be authorized to prepare and publish the proper notice of this action and that said Resolution and notice of reenactment be attached to the minutes of the meeting.”

4. Adopt the following resolution:

“Be it resolved by the Board of Directors of the Wallenpaupack Area

School District, that the following payment schedule for 2014-2015 taxes be approved”:

August 1, 2014 – September 30, 2014	2% Discount
October 1, 2014 – November 30, 2014	Face Amount
December 1, 2014 – Official County Approved Tax Duplicate Settlement Date	10% Penalty

Installment Payments – As Follows:

September	1/3 Face Amount
October	1/3 Face Amount
November	1/3 Face Amount

Taxes not paid on or before the official county approved tax duplicate settlement date will be returned to the County Tax Claim Bureau as delinquent.

- 5. Approve the following schedule for interim taxes for Pike County for the 2013-2014 and 2014-2015 school year:

<u>MAILING DATE</u>	<u>INCLUDES TAXATION FOR IMPROVEMENTS ADDED BETWEEN</u>
June 1, 2014	September 2013 – March 2014
January 1, 2015	July to September
June 1, 2015	September - March

Roll Call Vote as follows: G. Beilman – YES, J. Drake – YES, C. Dunn – Absent, J. Kiesendahl – YES, M. Romeo – YES, R. Schwartz – YES, L. Smith – YES, J. Spall – YES and Michael Spencer – YES. 8 – YES, 0 – NO, 1 – Absent, 0 – Abstain. Motion Carried.

A motion was made by Michael Spencer and seconded by Lisa Smith that the Board approve amending the 2013-2014 school calendar to include February 17, 2014 as a full day of school for both students and staff. All 8 members present voted YES. Motion carried unanimously.

A motion was made by Gary Beilman and seconded by John Kiesendahl that the Board approve the following student from Keystone College be placed in the Wallenpaupack Area Middle School to complete her practicum experience:

Amend 2013-2014 School Calendar

Practicum Experience

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Jessica Johanson	Sue Pethick	1/21/14 – 4/16/14

All 8 members present voted YES. Motion carried unanimously.

A motion was made by John Drake and seconded by Lisa Smith that the Board approve the following student from Marywood University be placed in the Wallenpaupack Area High School to complete her student observation:

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Sophie Pauline	Fred Garm/ Steve Krushnowski	1/29/14 – 4/16/14

All 8 members present voted YES. Motion carried unanimously.

A motion was made by Robert Schwartz and seconded by Lisa Smith that the Board approve the Course Selection Guide for the High School for the 2014-2015 school year, as per attached. All 8 members present voted YES. Motion carried unanimously.

A motion was made by John Kiesendahl and seconded by Michael Spencer that the Board approve a contract between N.E.I.U. #19 for special education services for the 2014-2015 school year, as per attached. All 8 members present voted YES. Motion carried unanimously.

A motion was made by Gary Beilman and seconded by Robert Schwartz that the Board approve a letter of agreement between the Wallenpaupack Area School District and WVIA, Pittston, PA 18640-6197, to provide professional services for the 2014-2015 school year, as per attached agreement. All 8 members present voted YES. Motion carried unanimously.

A motion was made by Robert Schwartz and seconded by Michael Romeo that the Board approve an agreement between the Wallenpaupack Area School District and Mullin & Lonergan Associates, Pittsburgh, PA 15212, to provide consulting services, as per attached agreement. All 8 members present voted YES. Motion carried unanimously.

A motion was made by John Drake and seconded by Michael Spencer that the Board approve the attached service agreement between the Wallenpaupack Area School District and PenTeleData to provide network connection between the Wallenpaupack Area High School and the Wallenpaupack Area South Elementary School and the Wallenpaupack Area High School and the Wallenpaupack Hawley Center, as per attached. All 8 members present voted YES. Motion carried unanimously.

Student Observation

2014-2015 Course Selection Guide

N.E.I.U. #19 – 2014-2015 Special Education Services Agreement

WVIA – Letter of Agreement

Mullin & Lonergan Associates – Consulting Services

PenTeleData Service Agreement

A motion was made by Michael Spencer and seconded by Lisa Smith that the Board approve the following personnel items:

1. Days Without Pay Request

Approve the following days without pay request:

- a. Ms. Allison Francesco
Wallenpaupack Area Middle School Eighth Grade
Communications Teacher
February 17, 2014 – ½ Day
- b. Ms. Phyllis Hennings
Wallenpaupack South Elementary School Instructional
Interventionist
February 17, 2014
- c. Ms. Amy Jones
Wallenpaupack South Elementary School Kindergarten Teacher
February 18, 2014
- d. Ms. Tiffany Seidita
Wallenpaupack North Intermediate School Special Education
Teacher
March 17, 2014 – March 28, 2014
- e. Ms. Joan Stanford
Wallenpaupack Area Middle School Teacher Assistant
January 20, 2014
- f. Ms. Venice Anns
Wallenpaupack South Elementary School Secretary
March 6, 2014 and March 7, 2014

2. Substitute Appointments

Approve the following substitute appointments, at the approved category substitute rate, pending receipt of Act 34 and all required paperwork:

- a. Ms. Janet Franey
Hawley, PA 18428
Elementary K – 6
- b. Ms. Donna Moraski
Milford, PA 18337
Early Childhood PK – 4
Special Education PK – 8

Personnel

Days Without Pay Request

A. Francesco

P. Hennings

A. Jones

T. Seidita

J. Stanford

V. Anns

Substitute Appointments

J. Franey

D. Moraski

c.	Ms. Alissa Swarts Peckville, PA 18452	Music K – 12	A. Swarts
d.	Ms. Sarah Vandegriff Newfoundland, PA 18445	Special Education PK – 8 Elementary PK – 4	S. Vandegriff
e.	Ms. Jill Vulpis Newfoundland, PA 18445	Secretary/Cafeteria Teacher Assistant/Custodian	J. Vulpis
3.	Appointment		Appointment
	Approve the following appointment, pending receipt of Act 34 and all required paperwork:		
a.	Ms. Dawn Rose Greentown, PA 18426 Part-time Cafeteria Position – Wallenpaupack Hawley Center or Wallenpaupack Campus as needed Effective – February 11, 2014 Salary – Level 1 – Cafeteria		D. Rose
4.	Child Rearing Leave		Child Rearing Leave
a.	Approve a child rearing leave for Mrs. Cheryl Nielsen, Wallenpaupack North Intermediate School Fifth Grade Learning Support Teacher, effective January 21, 2014 – April 21, 2014.		C. Nielsen
5.	Uncompensated Leave		Uncompensated Leave
a.	Approve an uncompensated leave under Board Policy #439 – Uncompensated Leave for Mr. Jason Engerman, Wallenpaupack Area High School Mathematics Teacher, effective the 2014-2015 school year.		J. Engerman
6.	Resignation		Resignation
a.	Accept a letter of resignation from Ms. Melanie Chiappone, Wallenpaupack Area High School Teacher Assistant, effective February 14, 2014, with regret.		M. Chiappone
b.	Accept a letter of resignation from Mr. Shawn Knisely, Assistant Tennis Coach, effective immediately, with regret.		S. Knisely

- c. Accept a letter of resignation from Ms. Katya McDonald, Wallenpaupack Area Middle School Secretary, effective February 10, 2014.

K. McDonald

7. Co-Curricular Appointments

**Co-Curricular
Appointments**

Approve the following co-curricular appointments at the Wallenpaupack Area High School for the 2014-2015 school year:

- a. Maria Miller Head Field Hockey Coach
b. Lorie Schmalzle Assistant Field Hockey Coach

**M. Miller
L. Schmalzle**

All 8 members present voted YES. Motion carried unanimously.

Principals' reports were distributed to the Board and made available at the meeting.

**Administrators'
Reports**

Dr. Starnes reported that the Wallenpaupack Area High School will be offering tours to eighth graders. Dr. Starnes and Mr. Gunuskey will be starting the scheduling process for eighth – eleventh graders.

Mr. Silsby reported that the District recently went through a Title IX Audit. Everything appears to be in order. A few recommendations were made regarding eye wash stations, as well as, bathroom fixtures.

He also noted that due to all of the inclement weather days, the Pennsylvania Department of Education is considering moving the testing window back one week.

**Superintendent's
Report**

He thanked Dr. Hudak and SRO Clader for submitting a grant proposal to the Pennsylvania Department of Education, Office of Safe Schools. The District will receive \$40,000.00 in funding for the school resource officer program. The District is waiting to hear approval of an additional grant for \$25,000.00 which can be used for equipment.

A motion was made by Gary Beilman and seconded by Michael Spencer that the Board acknowledge receipt of a grant in the amount of \$40,000.00 from the Pennsylvania Department of Education, Office of Safe Schools. All 8 members present voted YES. Motion carried unanimously.

**Pennsylvania
Department of
Education – Office
of Safe Schools –
Grant**

A motion was made by John Drake and seconded by Lisa Smith that the Board approve Mr. Robert Schwartz, Board member as the PSBA Liaison. All 8 members present voted YES. Motion carried unanimously.

PSBA Liaison

Future Meetings of the Board:

1. Executive Session – March 10, 2014
High School Library – 4:30 PM
2. Committee Meeting – March 10, 2014
High School Library – 5:30 PM
3. Regular Board Meeting – March 10, 2014
High School Library – 6:00 PM

A motion for adjournment was made at 6:24 PM by John Kiesendahl and seconded by Michael Spencer. All 8 members present voted YES. Motion carried unanimously.

Respectfully submitted:

Jennie Hildebrand
Board Secretary

Future Meetings

Adjournment