

WALLENSPAUPACK AREA SCHOOL DISTRICT  
Administration Office  
2552 Route 6  
Hawley, Pennsylvania 18428

The regularly scheduled meeting of the Wallenpaupack Area School District Board of Education was held in the High School Library, **Monday, April 14, 2014**. President Jack Spall called the meeting to order at 6:12 PM. A moment of silence was held, followed by a salute to the flag and roll call. Present at roll call were Gary Beilman, John Drake, Coulby Dunn, John Kiesendahl, Lisa Smith, Jack Spall and Michael Spencer. Also present were Mr. Silsby, Dr. Hudak, Dr. Starnes, Mr. Kane, Mrs. Tait, Mr. Gunuskey, Mr. Theobald, Mr. Williams, Mrs. Devendorf, Mrs. O'Neill, Mr. Cavallaro, Mrs. Cykosky, Dr. Fedor, Mrs. Horan, Mrs. Hildebrand, Mr. Waldron, visitors and members of the press.

**Roll Call**

Three High School Seniors, Andrew Avissato, Fred Petsche and Salvester Zarzana were recognized for their outstanding performance as students.

**Student Recognition**

Visitors were recognized and no questions were asked. Mr. and Mrs. Whitney addressed the Board, noting what a marvelous production of Peter Pan the WAHS Players put on. They thanked the Board for all of the support they provide and they are proud to be part of the community.

**Visitors**

A motion was made by John Kiesendahl and seconded by Coulby Dunn that the Board approve the minutes of the regular Board meeting held on March 10, 2014, as sent to members. All 7 members present voted YES. Motion carried unanimously.

**Approval of Minutes**

A motion was made by John Kiesendahl and seconded by Lisa Smith that the Board approve the cafeteria report as presented. All 7 members present voted YES. Motion carried unanimously.

**Cafeteria Report**

A motion was made by John Drake and seconded by Michael Spencer that the Board approve the treasurer's report as presented. All 7 members present voted YES. Motion carried unanimously.

**Treasurer's Report**

A motion was made by Gary Beilman and seconded by Coulby Dunn that the Board accept the capital reserve fund financial report as presented. All 7 members present voted YES. Motion carried unanimously.

**Capital Reserve Account**

A motion was made by Lisa Smith and seconded by Michael Spencer that the Board accept the construction fund 2012 financial report as presented. All 7 members present voted YES. Motion carried unanimously.

**Construction Fund 2012 Account**

A motion was made by John Kiesendahl and seconded by Coulby Dunn that the Board approve bills in the amount of \$5,988,677.56 (General Account – including investments, checks # 89179 - 89196 and 95665 - 95945 and wire transfers) and \$13,557.51 (Capital Reserve Fund – checks #499 – 500) and \$14,843.78 (Construction Fund 2012 – checks #24 - 30). All 7 members present voted YES. Motion carried unanimously.

### **Approval of Bills**

A motion was made by Gary Beilman and seconded by John Drake that the Board approve the Student Activities Account reports, High School, Middle School and North Intermediate School, as presented. All 7 members present voted YES. Motion carried unanimously.

### **Student Activities**

A motion was made by John Kiesendahl and seconded by Lisa Smith that the Board accept the realty transfer tax report as presented. All 7 members present voted YES. Motion carried unanimously.

### **Realty Transfer**

A motion was made by Gary Beilman and seconded by John Drake that the Board accept the enrollment report as presented. All 7 members present voted YES. Motion carried unanimously.

### **Enrollment Report**

A motion was made by Coulby Dunn and seconded by Gary Beilman that the Board approve a fee proposal for professional services for the Wallenpaupack Area Middle School Electrical Upgrade and Miscellaneous Site and Masonry Improvements projects, as per attached. All 7 members present voted YES. Motion carried unanimously.

### **Burkavage Design Associates LLC – Fee Proposal**

A motion was made by Michael Spencer and seconded by John Kiesendahl that the Board approve the attached Northeastern Educational Intermediate Unit #19 “Notice of Adoption of Policies, Procedures and Use of Funds by School District”. All 7 members present voted YES. Motion carried unanimously.

### **N.E.I.U. #19 – Notice of Adoption of Policies, Procedures and Use of Funds By School District**

A motion was made by Coulby Dunn and seconded by Michael Spencer that the Board approve the attached Resolution Opposing Restricting Federal Medical Assistance Reimbursement. All 7 members present voted YES. Motion carried unanimously.

### **Resolution Opposing Restricting Federal Medical Assistance Reimbursement**

A motion was made by Michael Spencer and seconded by Lisa Smith that the Board approve a Settlement Agreement and Release for student G.I. All 7 members present voted YES. Motion carried unanimously.

### **Settlement Agreement and Release**

A motion was made by John Drake and seconded by Michael Spencer that the Board approve the first review of the following policies:

### **Policy Review – First Review**

- |    |             |   |
|----|-------------|---|
| 1. | Policy #234 | Pregnant/Parenting/Married Students                 |
| 2. | Policy #351 | Drug and Substance Abuse – Administrative Employees |
| 3. | Policy #451 | Drug and Substance Abuse – Professional Employee    |
| 4. | Policy #551 | Drug and Substance Abuse – Classified Employees     |
| 5. | Policy #313 | Evaluation of Administrative Employees              |
| 6. | Policy #413 | Evaluation of Professional Employees                |
| 7. | Policy #807 | Operations – Opening Exercises                      |
| 8. | Policy #810 | Operations – Transportation                         |

All 7 members present voted YES. Motion carried unanimously.

A motion was made by Gary Beilman and seconded by John Kiesendahl that the Board approve the final review of the following policies:

- |    |               |                                  |
|----|---------------|----------------------------------|
| 1. | Policy #007   | Policy Manual Access             |
| 2. | Policy #115   | Career and Technical Education   |
| 3. | Policy #810.2 | Transportation – Video Recording |

**Policy Review –  
Final Review**

All 7 members present voted YES. Motion carried unanimously.

A motion was made by John Kiesendahl and seconded by John Drake that the Board approve the following volunteers at the Wallenpaupack Area High School and the Wallenpaupack North Primary School for the remainder of the 2013-2014 school year:

- |    |                  |
|----|------------------|
| 1. | Sarah Clauss     |
| 2. | Angelina Dalphus |
| 3. | Colleen Fowler   |

**Volunteers**

All 7 members present voted YES. Motion carried unanimously.

A motion was made by Coulby Dunn and seconded by Gary Beilman that the Board approve the meeting dates for Board Committee meetings and Regular Board meetings for July 2014 – June 2015, as per attached. All 7 members present voted YES. Motion carried unanimously.

**2014 - 2015 Board  
Meeting Dates**

A motion was made by John Drake and seconded by Coulby Dunn that the Board approve the attached list to serve on the CTE Occupational Advisory Committees for the 2014-2015 school year. All 7 members present voted YES. Motion carried unanimously.

**CTE Occupational  
Advisory  
Committees – 2014-  
2015**

A motion was made by Gary Beilman and seconded by John Kiesendahl that the Board approve the attached list to serve on the Perkins/Local Advisory Committee for the 2014-2015 school year. All 7 members present voted YES. Motion carried unanimously.

**Perkins/Local  
Advisory  
Committee – 2014-  
2015**



b.	Ms. Tanya Cunningham Wallenpaupack North Intermediate School Fifth Grade Teacher May 1, 2014 and May 2, 2014	<b>T. Cunningham</b>
c.	Ms. Allison Francesco Wallenpaupack Area Middle School Eighth Grade Communications Teacher April 25, 2014 – ½ Day	<b>A. Francesco</b>
d.	Ms. Valerie Hyduchak Wallenpaupack North Primary School Kindergarten Teacher April 21, 2014 and April 22, 2014	<b>V. Hyduchak</b>
e.	Ms. Mary Schmalzle Wallenpaupack North Primary School Second Grade Teacher March 27, 2014 – April 1, 2014 and April 30, 2014 – May 2, 2014	<b>M. Schmalzle</b>
f.	Ms. Alicia Sodano Wallenpaupack Area High School Mathematics Teacher April 7, 2014 – ½ Day, April 8, 2014 and April 9, 2014	<b>A. Sodano</b>
g.	Ms. Ann Valonis Wallenpaupack South Elementary School Health and Physical Education Teacher March 3, 2014	<b>A. Valonis</b>
h.	Ms. Tina Augello Wallenpaupack North Primary School Teacher Assistant March 25, 2014	<b>T. Augello</b>
i.	Ms. Susan Bush Wallenpaupack North Primary School Teacher Assistant April 3, 2014 – ½ Day, April 4, 2014 and April 17, 2014	<b>S. Bush</b>
j.	Ms. Carol Dencker Wallenpaupack Area Middle School Secretary April 7, 2014 – ½ Day	<b>C. Dencker</b>
k.	Ms. Cindy Marie Ehrgood Wallenpaupack South Elementary School Teacher Assistant April 7, 2014	<b>C. Ehrgood</b>
l.	Ms. Wendy Mattern Wallenpaupack South Elementary School Custodian April 10, 2014	<b>W. Mattern</b>
m.	Ms. Jacqueline Peselli Wallenpaupack Area High School Custodian	<b>J. Peselli</b>

March 6, 2014, March 7, 2014 and March 10, 2014

n.	Ms. Barbara Rinehold Wallenpaupack Area Middle School Cafeteria March 14, 2014	<b>B. Rinehold</b>
o.	Ms. Joan Stanford Wallenpaupack Area Middle School Teacher Assistant March 13, 2014	<b>J. Stanford</b>
p.	Ms. Ann Marie Miller Wallenpaupack North Intermediate School Fifth Grade Teacher April 7, 2014	<b>A. Miller</b>
q.	Ms. Robin Scartelli Wallenpaupack North Intermediate School Health and Physical Education Teacher April 10, 2014 – ½ Day	<b>R. Scartelli</b>
r.	Ms. Sylvia Krouse Wallenpaupack North Intermediate School Teacher Assistant April 10, 2014	<b>S. Krouse</b>
2.	Substitute Appointments	<b>Substitute Appointments</b>
	Approve the following substitute appointments, at the approved category substitute rate, pending receipt of Act 34 and all required paperwork:	
a.	Ms. Madeline Alvarado Greentown, PA 18426	Secretary Teacher Assistant <b>M. Alvarado</b>
b.	Ms. Morgan Dirkson Lake Ariel, PA 18436	Secretary, Cafeteria Teacher Assistant, Custodian <b>M. Dirkson</b>
c.	Ms. Denise Huhn Lake Ariel, PA 18436	Secretary, Cafeteria Teacher Assistant <b>D. Huhn</b>
d.	Ms. Maryelizabeth Inglesby Hawley, PA 18428	Secretary Teacher Assistant <b>M. Inglesby</b>
e.	Ms. Anna Moretti Lackawaxen, PA 18435	Secretary, Cafeteria Teacher Assistant <b>A. Moretti</b>
f.	Ms. Allison Mowatt Hawley, PA 18428	Secretary, Cafeteria Teacher Assistant <b>A. Mowatt</b>
g.	Ms. Catherine Nalesnik Hawley, PA 18428	Secretary <b>C. Nalesnik</b>

3. Guest Teacher Appointments

Approve the following guest teacher appointments, pending receipt of Act 34 and all required paperwork:

- a. Mr. David Bright  
Tafton, PA 18464
- b. Mr. David Sutton  
Hawley, PA 18428

**Guest Teacher  
Appointments**

**D. Bright**

**D. Sutton**

4. Co-Curricular Appointments

Approve the following co-curricular appointments at the Wallenpaupack Area High School for the remainder of the 2013-2014 school year:

- a. Jamie Bartholomew                      Science Olympiad Advisor
- b. John Yatsonsky                          Environmental Club Advisor  
(Fall – Half-time)
- c. Jamie Bartholomew                      Environmental Club Advisor  
(Spring – Half-time)

**Co-Curricular  
Appointments**

5. Child Rearing Leave

- a. Approve a child rearing leave for Mrs. Alexis Neenan, Wallenpaupack Area High School Music Teacher, effective April 2, 2014 for the remainder of the 2013-2014 school year.
- b. Approve a child rearing leave for Mrs. Sarah Smith, Wallenpaupack Area High School Technology Teacher, effective April 14, 2014 for the remainder of the 2013-2014 school year.

**Child Rearing  
Leave**

**A. Neenan**

**S. Smith**

6. Resignations

- a. Accept a letter of resignation from Ms. Barbara Rinehold, Wallenpaupack Area Middle School Cafeteria, effective April 4, 2014, with regret.
- b. Accept a letter of resignation from Ms. Ann Catalano, Wallenpaupack Area Middle School Sixth Grade Teacher, effective the end of the 2013-2014 school year, for retirement, with regret.
- c. Accept a letter of resignation from Ms. Christine Cerato, Wallenpaupack North Primary School Health and Physical Education Teacher, effective at the end of the 2013-2014 school year, for retirement, with regret.

**Resignations**

**B. Rinehold**

**A. Catalano**

**C. Cerato**

- |  |  |
|--|--|
| <p>d. Accept a letter of resignation from Ms. Ann Lucier, Wallenpaupack Area High School Secretary, effective June 20, 2014, for retirement, with regret.</p>  | <b>A. Lucier</b>                         |
| <p>7. Child Rearing Leave Extension</p>  | <b>Child Rearing<br/>Leave Extension</b> |
| <p>a. Approve an extension of a child rearing leave for Mrs. Cheryl Nielsen, Wallenpaupack North Intermediate School Special Education Teacher, from April 21, 2014 to April 25, 2014.</p>                       | <b>C. Nielsen</b>                        |
| <p>8. Uncompensated Leave Request</p>  | <b>Uncompensated<br/>Leave Request</b>   |
| <p>a. Approve an uncompensated leave request for Mrs. Sara Smith, Wallenpaupack Area High School Technology Teacher, effective April 4, 2014 – April 11, 2014, under Board Policy #439, Uncompensated Leave.</p> | <b>S. Smith</b>                          |

All 7 members present voted YES. Motion carried unanimously.

Administrators' Reports were distributed to the Board and made available at the meeting.

Dr. Starnes reported that on Sunday, April 6th, 26 members of the WAHS Future Business Leaders of America (FBLA) Chapter headed to Hershey, PA to compete on the State Level. The students had the opportunity to stay at The Hotel Hershey, and compete, present, attend workshops and network with fellow FBLA members from around the state of PA, at the Hershey Lodge Convention Center. The group was extremely successful, placing in the Top 10 in 7 events.

**Administrators'  
Reports**

Mr. Silsby reported the following:

The Pennsylvania State Police K-9 Unit did a search of the Wallenpaupack Area High School on April 11, 2014 and nothing was found. He stated that the District and the Pennsylvania State Police have a wonderful partnership and are very supportive.

There should not be any additional changes to the 2013-2014 school calendar. He noted that dismissal from the high school will be at 12:00 noon on Friday, April 18, 2014. He further noted that there will not be any practices on Friday, April 18, 2014.

**Superintendent's  
Report**

It has been a frustrating start to spring sports, as the weather has not allowed for the fields to dry.

There is not anything new regarding the state budget. Retirement/Pension is still a concern. The District will see a \$680,000.00 increase. There is a proposal redefining anything over \$50,000.00 in retirement to a 401K style plan or defined benefit plan, 1% contribution would be from the employee and ½ % contribution



would be from the employer. This new plan would only pertain to new employees or those who have returned to work from a break in service.

Governor Corbett has proposed \$236,000.00 for early learning grants.

There is legislature that would allow the Pennsylvania Department of Education to purchase AED's and sell them to districts at reduced rates. Any district purchasing the AED's would have to report the location to PDE.

The District will be having a number of retirements. 3 professional staff members will not be replaced and 3 will be replaced. The District is hoping to see a savings of \$457,000.00 in salary and benefits.

The District will be advertising for a new athletic director.

A motion was made by Gary Beilman and seconded by Lisa Smith that the Board approve the attached proposal from Miller Flooring Company, Inc. to complete sanding and refinishing of the Wallenpaupack Area High School main gym and auxiliary gym at a total cost of \$50,732.10. All 7 members present voted YES. Motion carried unanimously.

**Miller Flooring  
Company, Inc. –  
High School Gym  
Refinish Proposal**

A motion was made by Michael Spencer and seconded by John Kiesendahl that the Board approve the attached proposal from Miller Flooring Company, Inc. to complete bleacher repairs at the Wallenpaupack Area High School at a total cost of \$32,319.00. All 7 members present voted YES. Motion carried unanimously.

**Miller Flooring  
Company, Inc. –  
High School  
Bleacher Repairs  
Proposal**

A motion was made by Michael Spencer and seconded by Lisa Smith that the Board approve the submission of Federal Communication Commission Form 479 Schools and Libraries Universal Service Certification to N.E.I.U. #19. All 7 members present voted YES. Motion carried unanimously.

**N.E.I.U. #19 – E-  
Rate FCC Form  
479**

A motion was made by Coulby Dunn and seconded by Michael Spencer that the Board award a bid for the Wallenpaupack Area Middle School Electrical Upgrades project, based on low bid, as follows:

Urban Electrical Contractors, Inc.  
Moscow, PA 18444  
Base Bid - \$122,000.00

**Bid Award –  
Wallenpaupack  
Area Middle  
School Electrical  
Upgrade Project**

All 7 members present voted YES. Motion carried unanimously.

Future Meetings of the Board:

1. Executive Session – Monday, May 12, 2014 – 4:30 PM  
High School Library

**Future Meetings**

2. Board Committee Meeting – Monday, May 12, 2014– 5:30 PM  
High School Library
3. Regular Board Meeting – Monday, May 12, 2014 – 6:00 PM  
High School Library

A motion for adjournment was made at 6:57 PM by John Kiesendahl and seconded by Lisa Smith. All 7 members present voted YES. Motion carried unanimously.

**Adjournment**

President Spall requested an executive session of the Board to discuss personnel.

Respectfully submitted:

Jennie Hildebrand  
Board Secretary