

WALLENPAUPACK AREA SCHOOL DISTRICT
Administration Office
2552 Route 6
Hawley, Pennsylvania 18428

The regularly scheduled meeting of the Wallenpaupack Area School District Board of Education was held in the High School Library, **Monday, May 12, 2014**. President Jack Spall called the meeting to order at 6:03 PM. A moment of silence was held, followed by a salute to the flag and roll call. Present at roll call were Coulbly Dunn, Michael Romeo, Robert Schwartz, Lisa Smith, Jack Spall and Michael Spencer. Also present were Mr. Silsby, Dr. Kloss, Dr. Hudak, Dr. Starnes, Mr. Kane, Mrs. Tait, Mr. Gunuskey, Mr. Theobald, Mr. Williams, Mr. Cavallaro, Mrs. Cykosky, Mrs. Devendorf, Mrs. O'Neill, Dr. Fedor, Dr. Szader, Mrs. Horan, Mrs. Hildebrand, Mr. Waldron, visitors and members of the press. An executive session of the Board was held at 4:30 PM.

Roll Call

President Spall presented several members of FBLA with awards from the State Leadership Conference held in April.

Irene Gendleman	10 th in Database Design and Application
Gianni Iona	7 th in Future Business Leadership
Team of Jamel Blanding, John Piller and Rocco Scartelli	7 th in Management Information Systems
Ben Gendleman	7 th in Business Communications
Team of Katlyn Carr, Jess Kellstrom and Jaylee Lundberg	6 th in Community Service Project
Team of Logan Curnal, Peter Gilroy and Isaac Syre	3 rd in Business Financial Plan

**FBLA Award
Presentation**

With an increase of 177% for 2013-2014 the chapter took 2nd in Increased Percentage of Membership

Two High School Seniors, Emily Lanthier and Morgan Miller were recognized for their outstanding performance as students.

**Student
Recognition**

Visitors were recognized. Members of the North Intermediate School Student Council were in attendance.

Ms. Michelle Ulmer from the Pike County Conservation District presented the District with a check for \$240.00 from money earned from the Every Drop Counts Rain Barrel Auction held on April 26, 2014 during the Pike/Wayne Earth Day Event. Several students from the Wallenpaupack Area High School painted 4 rain barrels.

**Recognition of
Visitors**

Ms. Ulmer thanked the District, Mrs. Lohner and Ms. Peet for their support. Ms. Ulmer requested that the funds be used for Environmental Club needs.

Mr. Robert Nied addressed the Board and read a letter that he had previously sent to Mr. Silsby and Dr. Starnes regarding the removal of the Invocation and Benediction from the Graduation Program. Mr. Nied stated that he doesn't understand why the Board caved to a few individuals who wanted this change. Mr. Nied was inquiring as to whether a decision had been made regarding a speaker. Mr. Spall stated that the Board did not cave to a few individuals. As sworn officers, it is the Board's responsibility to uphold the Constitution and they are following the laws established by the United States Supreme Court. A representative from the Class of 1964 will be the speaker at graduation.

A motion was made by Robert Schwartz and seconded by Michael Spencer that the Board approve the minutes of the regular Board meeting held on April 14, 2014 as sent to members. All 6 members present voted YES. Motion carried unanimously.

Approval of Minutes

A motion was made by Lisa Smith and seconded by Robert Schwartz that the Board approve the cafeteria report as presented. All 6 members present voted YES. Motion carried unanimously.

Cafeteria Report

A motion was made by Coulby Dunn and seconded by Michael Spencer that the Board approve the treasurer's report as presented. All 6 members present voted YES. Motion carried unanimously.

Treasurer's Report

A motion was made by Michael Spencer and seconded by Coulby Dunn that the Board approve the capital reserve fund financial report as presented. All 6 members present voted YES. Motion carried unanimously.

Capital Reserve Fund Financial Report

A motion was made by Michael Spencer and seconded by Michael Romeo that the Board approve the construction fund 2012 financial report as presented. All 6 members present voted YES. Motion carried unanimously.

Construction Fund 2012 Financial Report

A motion was made by Robert Schwartz and seconded by Michael Spencer that the Board approve bills in the amount of \$6,884,149.53 (Check # 89197 - 89211 and 95946 - 96177 General Account and wire transfers – including investments), \$37,170.00 (Check # 501 Capital Reserve Account) and \$25,235.62 (Check #31 – 34 Construction Fund 2012 Account). All 6 members present voted YES. Motion carried unanimously.

Approval of Bills

A motion was made by Coulby Dunn and seconded by Lisa Smith that the Board authorize the payment of additional May 2014 bills and this listing will be presented at the June 16, 2014 Board meeting. All 6 members present voted YES. Motion carried unanimously.

Bills – Pre-Approval

A motion was made by Lisa Smith and seconded by Robert Schwartz that the Board approve the Student Activities Account reports, High School, Middle

Student Activities

School and North Intermediate School as presented. All 6 members present voted YES. Motion carried unanimously.

A motion was made by Coulby Dunn and seconded by Michael Spencer that the Board accept the realty transfer tax report, as presented. All 6 members present voted YES. Motion carried unanimously.

Realty Transfer

A motion was made by Robert Schwartz and seconded by Lisa Smith that the Board accept the enrollment report as presented. All 6 members present voted YES. Motion carried unanimously.

Enrollment Report

A motion was made by Robert Schwartz and seconded by Lisa Smith that the Board authorize the awarding of diplomas to seniors who qualify at Commencement, scheduled for Friday, June 13, 2014. All 6 members present voted YES. Motion carried unanimously.

Award Diplomas

A motion was made by Robert Schwartz and seconded by Coulby Dunn that the Board:

1. Adopt the proposed final budget for the 2014-2015 year containing expenditures of \$65,134,939.00 and revenue of \$64,174,463.00.

**Preliminary Budget
2014-2015**

2. Set the real estate tax rates for 2014-2015 as follows:

Pike County	-	67.5490 mills
Wayne County	-	13.5451 mills

**Real Estate Tax
Rates 2014-2015**

3. Adopt the resolution as listed:

NOTICE OF TAX RESOLUTION

“Be it resolved by the Board of Directors of the Wallenpaupack Area School District, that the Resolution imposing a tax of \$1.00 on every \$100.00 of total value of every interest of every transfer real property by deed, with certain exceptions now in effect for the school year July 1, 2013 ending June 30, 2014 be adopted and re-enacted in accordance with the provision of the law, and the same tax be imposed for the school year beginning July 1, 2014 to June 30, 2015, and the Board Secretary be authorized to prepare and publish the proper notice of this action and that said Resolution and notice of reenactment be attached to the minutes of the meeting.”

**Notice of Tax
Resolution**

4. Adopt the following resolution:

“Be it resolved by the Board of School Directors of the Wallenpaupack Area School District, that the following payment schedule for 2014-2015 taxes be approved”:

**Resolution –
Payment Schedule
2014-2015 Taxes**

August 1, 2014 – September 30, 2014	2% Discount
October 1, 2014 – November 30, 2014	Face Amount
December 1, 2014– Official County	10% Penalty

Approved Tax Duplicate
Settlement Date

Installment Payments – As Follows:

September 30, 2014	1/3 Face Amount
October 31, 2014	1/3 Face Amount
November 30, 2014	1/3 Face Amount

Taxes not paid on or before the official county approved tax duplicate settlement date will be returned to the County Tax Claim Bureau as delinquent.

5. Approve the following schedule for interim taxes for Pike County for the 2013-2014 and 2014-2015 school years:

<u>MAILING DATE</u>	<u>INCLUDES TAXATION FOR IMPROVEMENTS BETWEEN</u>
June 1, 2014	September 2013 – March 2014
January 1, 2015	July to September
June 1, 2015	September to March

Interim Taxes

Roll Call vote as follows, G. Beilman – Absent, J. Drake – Absent, C. Dunn – YES, J. Kiesendahl – Absent, M. Romeo – YES, R. Schwartz – YES, L. Smith – YES, J. Spall – YES, M. Spencer – YES. 6 – YES, 0 – NO, 3 – Absent. Motion carried.

A motion was made by Coulby Dunn and seconded by Michael Spencer that the Board authorize the Board Secretary to accept the returns of the tax collection for 2013-2014 and release the 2015 duplicates after final budget adoption. All 6 members present voted YES. Motion carried unanimously.

Settlement of Tax Duplicates

A motion was made by Michael Spencer and seconded by Lisa Smith that the Board set bonds for 2014-2015 as follows:

Board Secretary	\$200,000.00
Board Treasurer	\$100,000.00
Blanket bond for anyone in the District who handles money	\$ 5,000.00

Bonds 2014-2015

All 6 members present voted YES. Motion carried unanimously.

A motion was made by Michael Romeo and seconded by Lisa Smith that the Board approve a contract with Government Software Services, Honesdale, PA

Contract – Tax Duplicates

18431 to print the school tax duplicates and bills for real estate for 2014 at a fee of twenty-three and forty-five one hundredths cents (\$0.2345) per taxable parcel, and a fee of \$9.50 each per duplicate bound, as per agreement. All 6 members present voted YES. Motion carried unanimously.

A motion was made by Coulby Dunn and seconded by Michael Spencer that the Board approve an application for tax exemption pursuant to the Local Economic Revitalization Tax Act (LERTA) for Lochgen, LP, Parcel number 012.00-01-06, Control number 05-0-025512. All 6 members present voted YES. Motion carried unanimously.

Tax Exemption Application – Lochgen, LP

A motion was made by Coulby Dunn and seconded by Michael Romeo that the Board approve the final review of the following policy:

- 1. Policy #234 Pregnant/Parenting/Married Students
- 2. Policy #351 Drug and Substance Abuse – Administrative Employees
- 3. Policy #451 Drug and Substance Abuse – Professional Employees
- 4. Policy #551 Drug and Substance Abuse – Classified Employees
- 5. Policy #313 Evaluation of Administrative Employees
- 6. Policy #413 Evaluation of Professional Employees
- 7. Policy #807 Operations – Opening Exercises
- 8. Policy #810 Operations – Transportation

Policy Review – Final Review

All 6 members present voted YES. Motion carried unanimously.

A motion was made by Lisa Smith and seconded by Robert Schwartz that the Board approve the following volunteer at the Wallenpaupack Area High School for the remainder of the 2013-2014 school year:

Edward Cowan

Volunteer

All 6 members present voted YES. Motion carried unanimously.

A motion was made by Robert Schwartz and seconded by Lisa Smith that the Board approve the following students from Marywood University be placed in the Wallenpaupack Area High School to complete their student observations:

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Rebekah Marsh	Jane McCormick	9/15/14 – 12/05/14
Madison Galanti	Katie Schkolenko	9/15/14 – 12/05/14

2014-2015 Student Observations

All 6 members present voted YES. Motion carried unanimously.

A motion was made by Robert Schwartz and seconded by Michael Spencer that the Board approve the following students from Marywood University be placed in the Wallenpaupack North Intermediate School and the Wallenpaupack South Elementary School to complete their field experiences:

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Leanne McManus	Lauren Tintle	09/15/14 – 12/05/14
Rachel Bertucci	Amy Jones	09/15/14 – 11/21/14
Michelle Estrella	Lisa Thomas	09/15/14 – 11/21/14
Nora Joyce	Loretta Pacanowski	09/15/14 – 11/21/14
Christina Wolfe	Michelle Rickard	09/15/14 – 11/21/14
Melissa Hiller	William Valentine	10/20/14 – 11/21/14
Rebecca Gould	Jean Shields	10/20/14 – 11/21/14
Katelyn Hanley	Deborah Pulst	10/20/14 – 11/21/14
Joseph Jablonowski	Betty Onions/ Brian Campfield	10/20/14 – 11/21/14
Kimberly Martin	Maria Miller/ Ann Valonis	10/20/14 – 11/21/14
Kelsey Savka	Tammy Lavoy	10/20/14 – 11/21/14

2014-2015 Field Experiences

All 6 members present voted YES. Motion carried unanimously.

A motion was made by Coulby Dunn and seconded by Lisa Smith that the Board approve the following student from Marywood University be placed in the Wallenpaupack South Elementary School to complete his student teaching:

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Christopher Ortiz	Andrea Nakielny	10/20/14 – 11/21/14

2014-2015 Student Teacher

All 6 members present voted YES. Motion carried unanimously.

A motion was made by Michael Spencer and seconded by Coulby Dunn that the Board approve the 2014-2015 school calendar, as presented. All 6 members present voted YES. Motion carried unanimously.

2014-2015 School Calendar

A motion was made by Robert Schwartz and seconded by Lisa Smith that the Board award bid contracts for items noted below for the 2014-2015 school year, as per attached.

Custodial Supplies	Building Trades
Technology Education	Power Mechanics
Athletic Equipment and Supplies	

Award Bid Contracts – 2014-2015

All 6 members present voted YES. Motion carried unanimously.

A motion was made by Michael Romeo and seconded by Michael Spencer that the Board approve the following doctors and dentists for 2014-2015 school year:

Doctors: Michael Peterson, D.O.
Charles D. Aronica, D.O.
Alice McCormick, M.D.
Susan Mowatt, M.D.
Marilyn Pardine, M.D.

Pediatric Practices of N.E. Pennsylvania

Robert J. Morton, M.D.
Paul M. Diamond, M.D.
Meredith Hellstern, M..D.
Physician's Assistant – Janet Eisele
Physician's Assistant – Lee DeFazio
Physician's Assistant – Stephen Cahoon

Greentown Medical Center

Barry Kurtzer, M.D.
Physician's Assistant – Debra O'Leary

Dentists: Gary Kopesky, D.M.D.
John H. Ridd, D.M.D.

All 6 members present voted YES. Motion carried unanimously.

A motion was made by Coulby Dunn and seconded by Lisa Smith that the Board approve the following physical exam fee schedule for the 2014-2015 school year:

Athletic Examinations	\$25.00
Re-Certification of Athletic Exams	\$18.00
Student Physical Exam	\$23.00
Employee Physical Exam	\$55.00
Tine Test for New Employees	\$15.50

All 6 members present voted YES. Motion carried unanimously.

A motion was made by Robert Schwartz and seconded by Lisa Smith that the Board award a bid for #2 Fuel Oil, as follows:

Talley Petroleum
Grantville, PA 17028

#2 Fuel Oil – Fixed Price of \$3.0787 per gallon September 1, 2014 – April 30, 2015.

**School Doctors and
Dentists – 2014-
2015**

**Physical Exam Fee
Schedule – 2014-
2015**

**#2 Fuel Oil Bid
Award**

Bidding efforts were a joint venture with NEIU #19.

All 6 members present voted YES. Motion carried unanimously.

A motion was made by Michael Spencer and seconded by Michael Romeo that the Board award a contract for Diesel and Unleaded Fuel as follows:

PAPCO, Inc.
Charlotte, NC 28260

Diesel Fuel \$3.1220 gallon

Petroleum Traders Corp.
Fort Wayne, IN 46804

Unleaded Fuel \$2.7336 gallon

The bid for both of the above items was through the Keystone Purchasing Network. Prices are effective July 1, 2014 – June 30, 2015

All 6 members present voted YES. Motion carried unanimously.

A motion was made by Robert Schwartz and seconded by Lisa Smith that the Board approve the following transportation items, pending receipt of all required paperwork:

1. Drivers

Approve the following bus/van drivers, pending receipt of Act 34 and all required paperwork:

- a. Tiffany Langille Van Driver

All 6 members present voted YES. Motion carried unanimously.

A motion was made by Michael Romeo and seconded by Michael Spencer that the Board approve the following personnel items:

1. Days Without Pay Request

Approve the following days without pay request:

2.

- a. Ms. Diane Lanthier
 Wallenpaupack Area High School Guidance Counselor
 April 28, 2014 – ½ Day

Fuel Bid Contract Award

Transportation

Personnel

Days Without Pay Request

D. Lanthier

b.	Ms. Robin Scartelli Wallenpaupack North Intermediate School Health and Physical Education Teacher May 29, 2014 and May 30, 2014	R. Scartelli
c.	Ms. Gail Hinton Wallenpaupack Area Middle School Cafeteria April 8, 2014 and April 10, 2014	G. Hinton
d.	Ms. Jacqueline Peselli Wallenpaupack Area High School Custodian April 28, 2014, April 29, 2014 and April 30, 2014	J. Peselli
e.	Ms. Joan Stanford Wallenpaupack Area Middle School Teacher Assistant April 14, 2014	J. Stanford
f.	Ms. Andrea Nakielny Wallenpaupack South Elementary School Fourth Grade Teacher May 6, 2014 – ½ Day, May 7, 2014 – ½ Day and May 8, 2014 – ½ Day	A. Nakielny
g.	Ms. Alicia Sodano Wallenpaupack Area High School Mathematics Teacher May 5, 2014	A. Sodano
h.	Ms. Michelle Bryan Wallenpaupack North Intermediate School Custodian May 12, 2014	M. Bryan
i.	Ms. Cindy Marie Ehrgood Wallenpaupack South Elementary School Teacher Assistant June 16, 2014 and June 17, 2014	C. Ehrgood
2.	Substitute Appointments Approve the following substitute appointments, at the approved category substitute rate, pending receipt of Act 34 and all required paperwork:	Substitute Appointments
a.	Ms. Rachel Beavers Newfoundland, PA 18445	Middle Level Grades 4-8 English 7-12 R. Beavers
b.	Ms. Katharine Stuccio Lakeville, PA 18438	Cafeteria K. Stuccio
c.	Mr. Michael Marini Hawley, PA 18428	Music K-12 M. Marini

3. Appointments

Approve the following appointments, pending receipt of Act 34 and all required paperwork:

- a. Ms. Stephanie Campbell
Greentown, PA 18426
Wallenpaupack Area High School Special Education
Teacher
Effective – 2014-2015 School Year
Salary – Level 5 – Bachelor’s Degree
- b. Ms. Amy Baker
Hawley, PA 18428
Wallenpaupack Area Middle School Half-time Health and
Physical Education Teacher
Effective – 2014-2015 School Year
Salary – Level 2 – Bachelor’s Degree
- c. Mr. Joseph Granville
Hawley, PA 18428
Wallenpaupack North Primary School Health and Physical
Education Teacher
Effective – 2014-2015 School Year
Salary – Level 2 – Master’s Degree
- d. Mr. Marcel James
Hawley, PA 18428
Wallenpaupack Area High School English Teacher
Effective – 2014-2015 School Year
Salary – Level 1 – Bachelor’s Degree

4. Child Rearing Leave

- a. Approve a child rearing leave for Mrs. Jennifer Gatens,
Wallenpaupack South Elementary School Crisis Counselor,
effective April 14, 2014 – April 25, 2014.

5. 2014-2015 Co-Curricular Appointments

Approve the attached list of co-curricular appointments for the 2014-2015 school year.

Appointments**S. Campbell****A. Baker****J. Granville****M. James****Child Rearing
Leave****J. Gatens****2014-2015 Co-
Curricular
Appointments**

6. Board Treasurer Appointment

Approve the appointment of Mr. Gary Beilman to the position of Board Treasurer to serve one (1) year, July 1, 2014 – June 30, 2015, at a salary of \$800.00.

Board Treasurer Appointment

7. Resignation

- a. Accept a letter of resignation from Ms. Beverly Smith, Wallenpaupack North Primary School Reading Specialist, effective September 19, 2014, for retirement, with regret.

Resignation

B. Smith

All 6 members present voted YES. Motion carried unanimously.

A motion was made by Michael Spencer and seconded by Lisa Smith that the Board approve the following Summer 2014 Community Education items:

Community Education

1. Community Education Personnel

Approve the attached list of Community Education Personnel for the summer of 2014 contingent on receipt of all required paperwork.

Community Education Personnel

2. Community Education 2014 Instructors Pay Rates

Approve payment for instructors at Community Education Rate for Enrichment and Special-Interest Courses and payment at curriculum rate for instructors for the Diploma Program Courses, Summer School Make-up Courses, S.A.T. Preparation Courses and all “credit” courses.

Community Education 2014 Instructors’ Pay Rates

All 6 members present voted Yes. Motion carried unanimously.

Mr. Silsby noted that a letter had been received from Meg Welker of PPL thanking Mr. Shultz, Ms. Padavano and a number of students for volunteering at their recent Pike/Wayne Earth Day.

Correspondence

Dr. Starnes reported that on May 28, 2014 and May 29, 2014 the Wallenpaupack Area High School’s Local History Club will be providing fourth grade students with a tour of the area’s local history. Mr. Starnes invited Board members to attend. He also noted that the Carbondale School District has requested information regarding the High School’s Local History Club and there is hope that the two Districts’ will be able to work together.

Administrators’ Reports

Dr. Hudak reported that the District received \$30,000.00 from Kinder Mogan. The funds will go toward purchasing equipment for the Wallenpaupack Area High School S.T.E.M. lab.

A motion was made by Michael Spencer and seconded by Robert Schwartz that

the Board approve the Administrators' Reports as presented. All 6 Members present voted YES. Motion carried unanimously.

Mr. Silsby informed visitors that the documents for the evening's meeting were on the counter.

Mr. Silsby also reported the following:

There will be many staff appointments in June. The District is currently seeking candidates for the following positions:

Head Custodian – Wallenpaupack Area High School
Spanish Teacher – Wallenpaupack Area High School
Special Education Teacher Highly Qualified in Math

We are waiting for the Governor to pass the state budget. There may be a need for a special Board meeting on June 30, 2014.

An article in the Pittsburg Business Times ranked the Wallenpaupack Area School District 13th in the state in exceeding performance expectations based upon economics.

A motion was made by Coulby Dunn and seconded by Michael Spencer that the Board accept the Superintendent's Report as presented. All 6 members present voted YES. Motion carried unanimously.

A motion was made by Robert Schwartz and seconded by Lisa Smith that the Board award a bid, based on low bid, for the Wallenpaupack Area School District Miscellaneous Site and Masonry Improvements project, as follows:

Kobalt Construction, Inc.
Pocono Summit, PA 18346

Base Bid - \$434,500.00

All 6 members present voted YES. Motion carried unanimously.

A motion was made by Coulby Dunn and seconded by Lisa Smith that the Board approve the awarding of late bus bids, as per attached documentation. All 6 members present voted YES. Motion carried unanimously.

Future Meetings

1. Executive Session – June 16, 2014
High School Library – 4:30 PM
2. Board Committee Meeting – June 16, 2014
High School Library – 5:30 PM

Superintendent's Report

Miscellaneous Site and Masonry Improvements Project Bid Award

Late Bus Bid Award

Future Meetings

3. Regular Board Meeting – June 16, 2014
High School Library – 6:00 PM

All meetings will be held in the High School Library.

A motion for adjournment was made at 6:47 PM by Michael Spencer and seconded by Lisa Smith. All 6 members present voted YES. Motion carried unanimously.

Respectfully submitted:

Jennie Hildebrand
Board Secretary

Adjournment