

WALLENPAUPACK AREA SCHOOL DISTRICT
Administration Office
2552 Route 6
Hawley, Pennsylvania 18428

The regularly scheduled meeting of the Wallenpaupack Area School District Board of Education was held in the High School Library on **Monday, August 18, 2014**. President Jack Spall called the meeting to order at 6:00 PM. A moment of silence was held for Coulby Dunn, followed by a salute to the flag and roll call. Present at roll call were Gary Beilman, John Drake, Michael Romeo, Robert Schwartz, Lisa Smith, Jack Spall and Michael Spencer. Also present were Mr. Silsby, Dr. Kloss, Dr. Hudak, Dr. Starnes, Mr. Kane, Mrs. Tait, Mr. Gunuskey, Mr. Williams, Mrs. Devendorf, Mr. Cavallaro, Mr. Kirsten, Mrs. Cykosky, Dr. Szader, Dr. Fedor, Mrs. Horan, Mrs. Hildebrand, Mr. Waldron and members of the press.

Roll Call

Visitors were recognized and no questions were asked.

Visitors

A motion was made by Robert Schwartz and seconded by Michael Spencer that the Board approve the minutes of the following Board minutes as sent to members:

1. Regular Board Meeting – June 16, 2014
2. Special Board Meeting – June 30, 2014

Approval of Minutes

All 7 members present voted YES. Motion carried unanimously.

A motion was made by Gary Beilman and seconded by Lisa Smith that the Board approve the cafeteria report as presented. All 7 members present voted YES. Motion carried unanimously.

Cafeteria Report

A motion was made by Michael Spencer and seconded by Michael Romeo that the Board approve the treasurer's report as presented. All 7 members present voted YES. Motion carried unanimously.

Treasurer's Report

A motion was made by Gary Beilman and seconded by John Drake that the Board approve the capital reserve fund financial report as presented. All 7 members voted YES. Motion carried unanimously.

Capital Reserve Fund Financial Report

A motion was made by Michael Spencer and seconded by John Drake that the Board approve the 2012 construction fund financial report as presented. All 7 members present voted YES. Motion carried unanimously.

2012 Construction Fund Financial Report

A motion was made by Robert Schwartz and seconded by Lisa Smith that the Board approve bills in the amount of \$17,664,387.97 (General Account – including investments – Checks #89226 - 89261 and Checks #96513 - 97046 and wire transfers), \$244,549.81 (Capital Reserve Fund – Checks #512 - 518) and \$50,732.10 (Construction Fund 2012 – Check #38). All 7 members present voted YES. Motion carried unanimously.

Approval of Bills

A motion was made by Gary Beilman and seconded by Robert Schwartz that the Board approve the Student Activities Accounts reports, Middle School, North Intermediate School and High School as presented. All 7 members present voted YES. Motion carried unanimously.

Student Activities

A motion was made by Lisa Smith and seconded by Gary Beilman that the Board accept the realty transfer report, as presented. All 7 members present voted YES. Motion carried unanimously.

Realty Transfer

A motion was made by John Drake and seconded by Michael Romeo that the Board approve Mr. Robert Schwartz, Board Member as the PSBA Voting Delegate. All 7 members present voted YES. Motion carried unanimously.

PSBA Voting Delegate

A motion was made by Gary Beilman and seconded by John Drake that the Board request approval from the Department of Education for early dismissal days for the 2014-2015 school year in accordance with Act 80. All 7 members present voted YES. Motion carried unanimously.

Act 80 Submission

A motion was made by Michael Spencer and seconded by Robert Schwartz that the Board approve the Wallenpaupack Area School District time schedule for the 2014-2015 school year. A copy of the schedule is attached. All 7 members present voted YES. Motion carried unanimously.

WASD - District Time Schedule 2014-2015

A motion was made by Michael Spencer and seconded by Lisa Smith that the Board approve the following District handbooks for the 2014-2015 school year, as submitted:

- a. District Professional Staff Handbook
- b. District Support Staff Handbook
- c. Elementary Handbook
- d. Middle School Handbook
- e. High School Handbook
- f. NOLA Handbook
- g. Athletics Handbook
- h. Athletics Booster Organizations Handbook
- i. Certified and Guest Teacher Substitute Handbook
- j. Substitute Support Staff Handbook

Handbooks – 2014-2015 School Year

All 7 members present voted YES. Motion carried unanimously.

A motion was made by Gary Beilman and seconded by Lisa Smith that the Board approve the following Wallenpaupack Area School District Guidelines for the 2014-2015 school year, as submitted:

- a. English Language Learners (ELL) immigrant/Title III Program Guidelines
- b. Visual Identity Guidelines

All 7 members present voted YES. Motion carried unanimously.

A motion was made by John Drake and seconded by Michael Romeo that the Board approve the Directory of WASD Data Sources, Reporting Tools and Educational Tools, as submitted. All 7 members present voted YES. Motion carried unanimously.

A motion was made by Lisa Smith and seconded by Michael Romeo that the Board approve the WASD Induction Program Manual, as submitted. All 7 members present voted YES. Motion carried unanimously.

A motion was made by Gary Beilman and seconded by Robert Schwartz that the Board approve the textbook list for the 2014-2015 school year, as per attached. All 7 members present voted YES. Motion carried unanimously.

A motion was made by John Drake and seconded by Michael Romeo that the Board approve the attached list of Wallenpaupack Area School District Planned Course Curriculum Guides. All 7 members present voted YES. Motion carried unanimously.

A motion was made by Gary Beilman and seconded by Lisa Smith that the Board enter into the minutes of this meeting a letter received from the Pennsylvania Department of Public Welfare noting that DPW has received its copy of the audit report on the Wallenpaupack Area School District for the period ended June 30, 2013, as well as a copy of the transmittal letter from the Bureau of Audits. The report contains no findings with regard to DPW funding. All 7 members present voted YES. Motion carried unanimously.

A motion was made by Gary Beilman and seconded by Robert Schwartz that the Board acknowledge that the Audrey Ramble Scholarship for 2014 has been awarded to graduate Taylor Ruziecki. Ms. Ruziecki will be attending the University of Scranton. All 7 members present voted YES. Motion carried unanimously.

A motion was made by Michael Spencer and seconded by Lisa Smith that the Board acknowledge Bryne Cunningham as the student representative for Central Treasurer. All 7 members present voted YES. Motion carried unanimously.

**WASD Guidelines
– 2014-2015 School
Year**

**Directory of WASD
Data Sources,
Reporting Tools
and Educational
Tools**

**WASD Induction
Program Manual**

**Textbook List –
2014-2015 School
Year**

**WASD Planned
Course Curriculum
Guides**

**Pennsylvania
Department of
Public Welfare**

**Audrey Ramble
Scholarship**

**Central Treasurer
– Student
Representative**

A motion was made by Robert Schwartz and seconded by Lisa Smith that the Board approve the Wallenpaupack Area School District to enter into a “Memorandum of Understanding” with the Pennsylvania State Police for the 2014-2015 school year. All 7 members present voted YES. Motion carried unanimously.

Memorandum of Understanding – Pennsylvania State Police

A motion was made by Gary Beilman and seconded by Michael Romeo that the Board approve the Wallenpaupack Area School District to enter into a “Memorandum of Understanding” with the Pike County Sheriff’s Office for the 2014-2015 school year. All 7 members present voted YES. Motion carried unanimously.

Memorandum of Understanding – Pike County Sheriff’s Office

A motion was made by Michael Spencer and seconded by Lisa Smith that the Board approve a contract of affiliation with Bethany Village to provide Health Assisting students with a learning experience through application of basic skills, as per attached. All 7 members present voted YES. Motion carried unanimously.

Allied Health – Bethany Village

A motion was made by Gary Beilman and seconded by Michael Romeo that the Board approve a contract of affiliation with Wayne Memorial Hospital to provide Health Assisting students with a learning experience through application of basic skills, as per attached. All 7 members present voted YES. Motion carried unanimously.

Allied Health – Wayne Memorial Hospital

A motion was made by Robert Schwartz and seconded by Michael Spencer that the Board approve an Affiliation Agreement between the Wallenpaupack Area School District and East Stroudsburg University to provide practicum or student learning experience to qualifying students, as per attached. All 7 members present voted YES. Motion carried unanimously.

East Stroudsburg University – Affiliation Agreement

A motion was made by Gary Beilman and seconded by Lisa Smith that the Board approve a Letter of Agreement between the Wallenpaupack Area School District and The Meadows, Centre Hall, PA 16828 to provide alternative educational services for the 2014-2015 school year, as per attached. All 7 members present voted YES. Motion carried unanimously.

The Meadows – Letter of Agreement

A motion was made by Robert Schwartz and seconded by Michael Spencer that the Board approve a Letter of Agreement between the Wallenpaupack Area School District and Children’s Service Center of Wyoming Valley, Inc., Wilkes-Barre, PA 18702-3897 to provide alternative education services for the 2014-2015 school year. All 7 members present voted YES. Motion carried unanimously.

Children’s Service Center – Letter of Agreement

A motion was made by Lisa Smith and seconded by Michael Spencer that the Board approve an agreement between the Wallenpaupack Area School District and Interpretok Pennsylvania, Bloomsburg, PA 17815 to provide sign language interpreting services, as per attached. All 7 members present voted YES. Motion carried unanimously.

Interpretek Pennsylvania – Agreement

A motion was made by Michael Spencer and seconded by Lisa Smith that the Board approve a Dual Enrollment Agreement between the Wallenpaupack Area School District and Lackawanna College, as per attached. All 7 members present voted YES. Motion carried unanimously.

**Lackawanna
College – Dual
Enrollment
Agreement**

A motion was made by Robert Schwartz and seconded by Lisa Smith that the Board approve an agreement between the Wallenpaupack Area School District and Pennsylvania Trust, Milton, PA 17847 as GASB 45 Coordinator, as per attached agreement. All 7 members present voted YES. Motion carried unanimously.

**Pennsylvania Trust
– Agreement**

A motion was made by Gary Beilman and seconded by Michael Spencer that the Board approve an agreement between the Wallenpaupack Area School District and Jodi Gregory MA, BCBA, Avoca, PA 18641 to provide consultant services for Special Education, effective August 18, 2014, as per attached agreement. All 7 members present voted YES. Motion carried unanimously.

**Jodi Gregory, MA,
BCBA –
Consultant
Agreement**

A motion was made by John Drake and seconded by Gary Beilman that the Board approve an agreement between the Wallenpaupack Area School District and Stanton Office Equipment Co., Inc., Honesdale, PA 18431 to provide typewriter and calculator maintenance and repair for the 2014-2015 school year, as per attached agreement. All 7 members present voted YES. Motion carried unanimously.

**Stanton Office
Equipment –
Agreement**

A motion was made by Gary Beilman and seconded by Robert Schwartz that the Board approve an agreement between the Wallenpaupack Area School District and Waste Management, Kutztown, PA 19530 to provide waste removal services, as per attached agreement. All 7 members present voted YES. Motion carried unanimously.

**Waste
Management –
Agreement**

A motion was made by Robert Schwartz and seconded by Lisa Smith that the Board approve the following change orders for the 2014 District-Wide Miscellaneous Site and Masonry Work project:

Change Orders

1. Kobalt Construction Inc.
Swiftwater, PA 18370
 - a. Change Order #1 \$ 3,120.00
 - b. Change Order #2 \$45,240.00

All 7 members present voted YES. Motion carried unanimously.

A motion was made by Gary Beilman and seconded by Lisa Smith that the Board approve the following cafeteria pricing for the 2014-2015 school year:

1. Elementary Lunch \$2.50
2. Middle School Lunch \$2.75
3. High School Lunch \$2.75
4. Student Breakfast \$1.90

**School Lunch
Prices – 2014-2015**

- 5. ½ Pint Milk \$.50
- 6. Adult Lunch \$4.45

All 7 members present voted YES. Motion carried unanimously.

A motion was made by Robert Schwartz and seconded by John Drake that the Board excuse the following students from regular education to participate in a Home Education Program as requested by the parents in accordance with the District Home Education Policy for the 2014-2015 school year, pending receipt of all required paperwork:

- 1. Family #1
- 2. Family #2
- 3. Family #3
- 4. Family #4
- 5. Family #5
- 6. Family #6
- 7. Family #7
- 8. Family #8
- 9. Family #9
- 10. Family #10
- 11. Family #11
- 12. Family #12
- 13. Family #13
- 14. Family #14
- 15. Family #15
- 16. Family #16
- 17. Family #17
- 18. Family #18

Home Education – 2014-2015

All 7 members present voted YES. Motion carried unanimously.

A motion was made by John Drake and seconded by Gary Beilman that the Board approve the following student from East Stroudsburg University be placed in the Wallenpaupack North Intermediate School to complete her student observation:

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Janet Rice	Jennifer Spinelli	Semester I

Student Observation

All 7 members present voted YES. Motion carried unanimously.

A motion was made by Michael Spencer and seconded by John Drake that the Board approve the following student from Marywood University be placed in the Wallenpaupack South Elementary School to complete her field experience:

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Amanda Mydosh	Cathy Cassel	9/14/14 – 11/21/14

Field Experience

All 7 members present voted YES. Motion carried unanimously.

A motion was made by Robert Schwartz and seconded by Gary Beilman that the Board approve the following students from the University of Scranton be placed in the Wallenpaupack North Primary School to complete their Masters in Reading Internship:

Internship

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Michelle Thomas	Amy Wacker	9/02/14 – 12/05/14
Matt Mosko	Christy Frey	9/02/14 – 12/05/14

All 7 members present voted YES. Motion carried unanimously.

A motion was made by Lisa Smith and seconded by Robert Schwartz that the Board appoint the following employees as full time employees as they have served their probationary period:

Probationary Employees

1. Marc Benetos Wallenpaupack Area Middle School Custodian
2. Karen Calabrese Wallenpaupack North Intermediate School Teacher Assistant
3. Rosemary Martynuk Wallenpaupack Area High School Teacher Assistant
4. Lorraine McCormack Wallenpaupack Area Middle School Teacher Assistant
5. Hayley Petsche Wallenpaupack Area High School Teacher Assistant
6. Allen Shiffler Wallenpaupack Area High School Custodian
7. David Smith Wallenpaupack Area High School Custodian
8. Jordan Smith Wallenpaupack North Intermediate School Custodian

All 7 members present voted YES. Motion carried unanimously.

A motion was made by Gary Beilman and seconded by Michael Spencer that the Board approve the following volunteer coaches at the Wallenpaupack Area High School for the 2014-2015 school year:

Volunteer Coaches

1. Chris Strong Boys' Soccer
2. Jamie Bartholomew Cross Country
3. Michele Walutes Cross Country
4. Rene' Gentile Field Hockey
5. Zach Blau Football
6. Josh Derrick Football
7. Jeff Oakley Football
8. Jim Ragonese Football

All 7 members present voted YES. Motion carried unanimously.

A motion was made by John Drake and seconded by Michael Spencer that the Board approve the following transportation items:

1. Approve the following transportation items, pending receipt of all required paperwork:
 - a. Bus and Wagon Contracts and Vehicles – 2014-2015 School Year

Transportation

e. Ms. Stefanie Palmenteri
Hawley, PA 18428
Teacher Assistant

S. Palmenteri

f. Ms. Marion Somarelli
Tafton, PA 18464
Teacher Assistant

M. Somarelli

3. Guest Teacher Appointments

Approve the following guest teacher appointments, at the approved category substitute rate, pending receipt of Act 34 and all required paperwork:

Guest Teacher Appointment

a. Ms. Angela Brigandi
Hawley, PA 18428
Guest Nurse

A. Brigandi

b. Ms. Stefanie Palmenteri
Hawley, PA 18428
Guest Nurse

S. Palmenteri

4. Co-Curricular Appointments

Approve the following co-curricular appointments at the Wallenpaupack Area High School for the 2014-2015 school year:

Co-Curricular Appointments

a. Kelly Obermiller
Student Assistance Program –
Co-Advisor

b. John Myers
Assistant Football Coach

5. Mentor Appointments

Approve the following mentor appointments for the 2014-2015 school year:

Mentor Appointments

a. Michael Lukan

b. Jennifer Collinsworth

6. Appointments

Approve the following appointments, pending receipt of Act 34 and all required paperwork:

Appointments

a. Ms. Erica Mercado
Tafton, PA 18464
Wallenpaupack Area Middle School ELA Teacher
Effective – 2014-2015 School Year
Salary – Level 1 – Master’s Degree

E. Mercado

<p>b. Mr. James Frei Hawley, PA 18428 Wallenpaupack Area High School Secretary Effective – August 19, 2014 Salary – Level 1 – Secretarial</p>	<p>J. Frei</p>
<p>7. Substitute List</p> <p>Approve the attached list of substitutes for the 2014-2015 school year.</p>	<p>Substitute List</p>
<p>8. Resignation</p> <p>a. Accept a letter of resignation from Ms. Nicole Kromko, Speech/Language Pathologist, effective August 19, 2014, with regret.</p>	<p>Resignation</p> <p>N. Kromko</p>
<p>All 7 members present voted YES. Motion carried unanimously.</p>	
<p>A motion was made by Gary Beilman and seconded by Robert Schwartz that the Board approve the attached list of school police for the 2014-2015 school year. All 7 members present voted YES. Motion carried unanimously.</p>	
<p>A motion was made by Gary Beilman and seconded by John Drake that the Board approve the attached Community Education instructors and Special Interest/Enrichment courses for the Fall 2014 program. All 8 members present voted YES. Motion carried unanimously.</p>	
<p>Dr. Hudak reported that the District received grant funds to purchase security equipment for entrance to the building. Lobby Guard will be installed in all buildings. Individuals wishing to enter any of the buildings will be asked to supply a photo identification, military identification or a state issued identification, before entering, the identifications will be scanned into a nationwide data base before entrance is allowed. Dr. Hudak stated that this is one more step in keeping the students and staff safe. Letters will be sent home to parents.</p>	
<p>Future Meetings:</p>	
<p>1. Teacher In-Service Days – August 27, 2014 and August 28, 2014</p>	
<p>2. Executive Session – Monday, September 8, 2014 High School Library – 4:30 PM</p>	
<p>3. Committee Meeting – Monday, September 8, 2014 High School Library – 5:30 PM</p>	
<p>4. Regular Board Meeting – Monday, September 8, 2014 High School Library – 6:00 PM</p>	<p>Future Meetings</p>

A motion for adjournment was made at 6:15 PM by John Drake and seconded by Michael Spencer. All 7 members present voted YES. Motion carried unanimously.

President Spall requested an executive session to discuss a personnel matter.

Respectfully submitted:

Jennie Hildebrand
Board Secretary

Adjournment