

WALLENPAUPACK AREA SCHOOL DISTRICT
Administration Office
2552 Route 6
Hawley, Pennsylvania 18428

The regularly scheduled meeting of the Wallenpaupack Area School District Board of Education was held in the High School Library, **Monday, September 8, 2014**. President Jack Spall called the meeting to order at 6:00 PM. A moment of silence was held, followed by a salute to the flag and roll call. Present at roll call were Gary Beilman, John Drake, John Kiesendahl, Michael Romeo, Lisa Smith, Jack Spall and Michael Spencer. Also present were Mr. Silsby, Dr. Kloss, Dr. Hudak, Dr. Starnes, Mr. Kane, Mrs. Tait, Mr. Theobald, Mr. Williams, Mr. Kirsten, Mr. Cavallaro, Mrs. Cykosky, Dr. Fedor, Dr. Szader, Mrs. Horan, Mrs. Hildebrand, Mr. Waldron, visitors and members of the press.

Roll Call

Three High School Seniors, Alicia Brindle, Katlyn Carr and Haley Miller were recognized for their outstanding performance as students.

Student Recognition

Visitors were recognized and no questions were asked.

Visitors

A motion was made by Gary Beilman and seconded by Michael Spencer that the Board approve the minutes of the regular Board meeting held on August 18, 2014 as sent to members. All 7 members present voted YES. Motion carried unanimously.

Approval of Minutes

A motion was made by John Kiesendahl and seconded by Michael Spencer that the Board approve the cafeteria report as presented. All 7 members present voted YES. Motion carried unanimously.

Cafeteria Report

A motion was made by Michael Romeo and seconded by Lisa Smith that the Board approve the treasurer's report as presented. All 7 members present voted YES. Motion carried unanimously.

Treasurer's Report

A motion was made by John Drake and seconded by Michael Romeo that the Board approve the capital reserve fund financial report as presented. All 7 members present voted YES. Motion carried unanimously.

Capital Reserve Fund Financial Report

A motion was made by Gary Beilman and seconded by John Kiesendahl that the Board approve the 2012 construction fund financial report as presented. All 7 members present voted YES. Motion carried unanimously.

2012 Construction Fund Financial Report

A motion was made by John Kiesendahl and seconded by Michael Spencer that the Board approve bills in the amount of \$5,960,716.67 (General Account – including investments – Checks #89262 - 89276, 97047 - 97287 and wire transfers), \$308,789.36 (Capital Reserve Fund – Check #519 - 529) and

Approval of Bills

\$15,000.00 (2012 Construction Fund – Check #039). All 7 members present voted YES. Motion carried unanimously.

A motion was made by Michael Spencer and seconded by Lisa Smith that the Board authorize the payment of additional September 2014 bills and the listing will be presented at the October 13, 2014 Board meeting. All 7 members present voted YES. Motion carried unanimously.

**Payment of
September Bills**

A motion was made by Gary Beilman and seconded by John Kiesendahl that the Board approve the Student Activities Account reports, High School, Middle School and North Intermediate School, as presented. All 7 members present voted YES. Motion carried unanimously.

Student Activities

A motion was made by Lisa Smith and seconded by Gary Beilman that the Board accept the Realty Transfer Report, as presented. All 7 members present voted YES. Motion carried unanimously.

**Realty Transfer
Report**

A motion was made by Michael Spencer and seconded by Lisa Smith that the Board accept the Enrollment Report, as presented. All 7 members present voted YES. Motion carried unanimously.

Enrollment Report

A motion was made by Gary Beilman and seconded by John Drake that the Board approve Mr. Robert Schwartz, Board Member, to attend the PASA-PSBA School Leadership Conference. All 7 members present voted YES. Motion carried unanimously.

**PASA-PSBA
School Leadership
Conference**

A motion was made by John Drake and seconded by John Kiesendahl that the Board cast their votes for PSBA candidates as follows:

- | | | |
|----|-------------------------|-------------------|
| 1. | President-elect | Kathy Swope |
| 2. | Vice President | Mark A. Miller |
| 3. | Treasurer | Otto W. Voit III |
| 4. | At-Large Representative | Robert M.Schwartz |

**PSBA Candidates –
Vote**

All 7 members present voted YES. Motion carried unanimously.

A motion was made by Gary Beilman and seconded by Lisa Smith that the Board approve the first review of the following policies:

- | | | |
|----|---------------|--|
| 1. | Policy #102 | Academic Standards |
| 2. | Policy #105 | Curriculum |
| 3. | Policy #105.1 | Review of Instructional Materials by
Parents/Guardians and Students |
| 4. | Policy #106 | Guides For Planned Instruction |
| 5. | Policy #107 | Adoption of Planned Instruction |
| 6. | Policy #108 | Adoption of Textbooks |

**Policy Review –
First Review**

- | | | |
|-----|---------------|--|
| 7. | Policy #119 | Current Events |
| 8. | Policy #124 | Alternate Instruction Courses |
| 9. | Policy #140 | Charter Schools |
| 10. | Policy #203.1 | HIV Infection |
| 11. | Policy #216 | Student Records |
| 12. | Policy #235 | Student Rights and Responsibilities |
| 13. | Policy #235.1 | Surveys |
| 14. | Policy #215 | Promotion, Retentions, Acceleration |
| 15. | Policy #222 | Tobacco Use/Possession |
| 16. | Policy #493.3 | Days of Absence Without Pay (Professional Employees) |
| 17. | Policy #593.3 | Days of Absence Without Pay (Classified Employees) |

All 7 members present voted YES. Motion carried unanimously.

A motion was made by John Drake and seconded by Michael Spencer that the Board approve Mr. Michael Silsby, Superintendent, as the Wallenpaupack Area School District's Title IX Coordinator. All 7 members present voted YES. Motion carried unanimously.

**Title IX
Coordinator**

A motion was made by Michael Spencer and seconded by John Kiesendahl that the Board approve Mr. Michael Silsby, Superintendent, as the Wallenpaupack Area School District's Section 504 Coordinator. All 7 members present voted YES. Motion carried unanimously.

**Section 504
Coordinator**

A motion was made by John Kiesendahl and seconded by Lisa Smith that the Board award the attached snow plowing contracts as specified at the low bid for the 2014-2015 and 2015-2016 school years. All 7 members present voted YES. Motion carried unanimously.

**Snow Removal
Bids – 2014-2015
and 2015-2016**

A motion was made by Gary Beilman and seconded by Michael Spencer that the Board approve the submission of PlanCon Part K, Project Refinancing for the General Obligation Notes, Series of 2014, (Federally Taxable) to the Pennsylvania Department of Education. All 7 members present voted YES. Motion carried unanimously.

**PlanCon – Part K
Project
Refinancing –
Submission**

A motion was made by Michael Spencer and seconded by Lisa Smith that the Board approve the Wallenpaupack Area School District to enter into a "Memorandum of Understanding" with the Pennsylvania State Police – Honesdale Barracks for the 2014-2015 school year. All 7 members present voted YES. Motion carried unanimously.

**Memorandum of
Understanding –
Pennsylvania State
Police**

A motion was made by John Drake and seconded by Michael Romeo that the Board approve a contract between the Wallenpaupack Area School District and Government Software Services, Inc. for the printing of the Homestead/Farmstead

**Government
Software Services,
Inc. – Contract**

A motion was made by John Drake and seconded by Michael Romeo that the Board approve the following personnel items:

1. Days Without Pay Request

Approve the following days without pay request:

- a. Ms. Carol Drake
Wallenpaupack North Intermediate School Teacher Assistant
October 2, 2014

2. Substitute Appointment

Approve the following substitute appointments, at the approved category substitute rate, pending receipt of Act 34 and all required paperwork:

- | | | | |
|----|--|--|---------------------|
| a. | Ms. Amanda Bozym
Scranton, PA 18505 | Biology 7-12 | A. Bozym |
| b. | Ms. Hollie Caccavale
Canadensis, PA 18325 | Elementary K-6
Reading Specialist | H. Caccavale |
| c. | Ms. Michelle Lawrence
Albrightville, PA 18210 | Elementary
Mid-Level Math 7-9 | M. Lawrence |
| d. | Ms. Cindy Nistad
Hawley, PA 18428 | Elementary | C. Nistad |
| e. | Ms. Erin Schuman
Lake Ariel, PA 18436 | Elementary/MS Math
MS English/MS Science
MS Social Studies | E. Schuman |
| f. | Ms. Nicole Jacobus
Hawley, PA 18428 | Secretary/Cafeteria
Teacher Assistant | N. Jacobus |
| g. | Ms. Isabel Klein
Hawley, PA 18428 | Custodian | I. Klein |
| h. | Ms. Katharine Stuccio
Lakeville, PA 18438 | Cafeteria | K. Stuccio |
| i. | Mr. John Imburgio
Beach Lake, PA 18405 | School Resource Officer | J. Imburgio |
| j. | Mr. Harry Shaffer
Lake Ariel, PA 18436 | School Resource Officer | H. Shaffer |

Personnel

Days Without Pay Request

C. Drake

Substitute Appointments

A. Bozym

H. Caccavale

M. Lawrence

C. Nistad

E. Schuman

N. Jacobus

I. Klein

K. Stuccio

J. Imburgio

H. Shaffer

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|----|---|--|---|
| k. | Ms. Shannon Harding
Hawley, PA 18428 | Secretary/Cafeteria
Teacher Assistant | S. Harding |
| l. | Ms. Donna Feely
Hawley, PA 18428 | Secretary
Teacher Assistant | D. Feely |
| m. | Ms. Brookelynn Gilleeny
Lake Ariel, PA 18436 | Secretary
Teacher Assistant | B. Gilleeny |
| 3. | Long Term Substitute Appointment

Approve the following long term substitute appointment, pending receipt of Act 34 and all required paperwork: | | Long Term
Substitute
Appointment |
| a. | Ms. Danielle Morey
Lords Valley, PA 18428
Long Term Substitute for Wallenpaupack Area Middle
School Special Education Teacher
Effective – 2014-2015 School Year
Salary – Level 1 – Bachelor’s Degree | | D. Morey |
| 4. | Mentor

Approve the following mentor: | | Mentors |
| a. | Frank Worsnick | | |
| 5. | Resignations | | Resignations |
| a. | Accept a letter of resignation from Mr. Brad Beach, Wallenpaupack South Elementary School – School Resource Officer, effective September 30, 2014, with regret. | | B. Beach |
| b. | Accept a letter of resignation from Ms. Deanna Nezlo, Wallenpaupack Area Middle School Special Education Teacher, effective September 2, 2014. | | D. Nezlo |
| c. | Accept a letter of resignation from Ms. Pamela Polachek, Wallenpaupack North Intermediate School Part-time Cafeteria Employee, effective August 26, 2014, with regret. | | P. Polachek |
| d. | Accept a letter of resignation from Mr. James Winagle, Wallenpaupack Area High School Yearbook Co-Advisor, effective immediately, with regret. | | J. Winagle |

- e. Accept a letter of resignation from Ms. Angela Franko, Wallenpaupack Area High School Assistant Track and Field Coach, effective immediately, with regret.

A. Franko

6. Guest Teacher Appointments

Guest Teacher Appointments

Approve the following guest teacher appointments, at the approved category substitute rate, pending receipt of Act 34 and all required paperwork:

- a. Ms. Janet Prickett Guest Nurse
Hawley, PA 18428

J. Prickett

- b. Ms. Brookelynn Gilleeny Guest Teacher
Lake Ariel, PA 18436

B. Gilleeny

7. Appointment

Appointment

Approve the following appointment, pending receipt of Act 34 and all required paperwork:

- a. Mr. Matthew McCormack
Matamoras, PA 18336
Wallenpaupack South Elementary School – School Resource Officer
Effective – September 25, 2014
Salary - \$45,000.00

M. McCormack

5. Student Workers

Student Workers

Approve the following student workers:

<u>Student</u>	<u>Location</u>	<u>Hourly Rate</u>
Matthew Prell	High School Cafeteria	\$7.25
Marina Hauman	North Intermediate School Library	\$7.25

All 7 members present voted YES. Motion carried unanimously.

Administrators’ Reports were distributed to the Board and made available at the meeting.

Mr. Kirsten noted that a new play set had been installed at the Wallenpaupack South Elementary School. The play set was paid for from donations from the PTO and parent donations. It allows for musical instruments in the playground area and is a great addition. It will provide sensory for autistic students.

Administrators’ Report

Mr. Silsby reported that the school year is off to a good start.

A motion was made by John Drake and seconded by Michael Spencer that the Board approve a Dual Enrollment Agreement between the Wallenpaupack Area School District and Johnson College, effective August 25, 2014 – May 29, 2015, as per attached. All 7 members present voted YES. Motion carried unanimously.

A motion was made by Michael Spencer and seconded by John Kiesendahl that the Board approve the following student from Marywood University be placed in the Wallenpaupack Area High School and Wallenpaupack North Primary School to complete her guidance internship:

<u>Student</u>	<u>Dates</u>
Emily Scotto	9/2/14 – 5-22/15

All 7 members present voted YES. Motion carried unanimously.

A motion was made by John Kiesendahl and seconded by Michael Romeo that the Board appoint Paul Otway to fill the Board position left vacant by Coulby Dunn. All 7 members present voted YES. Motion carried unanimously.

Future Meetings:

1. Executive Session – Monday, October 13, 2014
High School Library – 4:30 PM
2. Committee Meeting – Monday, October 13, 2014
High School Library – 5:30 PM
3. Regular Board Meeting – Monday, October 13, 2014
High School Library – 6:00 PM

A motion for adjournment was made at 6:22 PM by Gary Beilman and seconded by Michael Spencer. All 7 members present voted YES. Motion carried unanimously.

Respectfully submitted:

Jennie Hildebrand
Board Secretary

**Superintendent's
Report**

**Johnson College –
Dual Enrollment
Agreement**

Internships

**Board Member
Appointment**

Future Meetings

Adjournment