

WALLENPAUPACK AREA SCHOOL DISTRICT  
Administration Office  
2552 Route 6  
Hawley, Pennsylvania 18428

The regularly scheduled meeting of the Wallenpaupack Area School District Board of Education was held in the High School Library, **Monday, November 10, 2014**. President Jack Spall called the meeting to order at 6:07 PM. A moment of silence was held, followed by a salute to the flag and roll call. Present at roll call were Gary Beilman, John Drake, John Kiesendahl, Paul Otway, Michael Romeo, Robert Schwartz, Lisa Smith, Jack Spall and Michael Spencer. Also present were Mr. Silsby, Dr. Kloss, Dr. Hudak, Dr. Starnes, Mr. Kane, Mrs. Tait, Mr. Gunuskey, Mr. Theobald, Mr. Williams, Mrs. Devendorf, Mr. Cavallaro, Mrs. Cykosky, Dr. Fedor, Dr. Szader, Mrs. Horan, Mrs. Hildebrand, visitors, and members of the press.

**Roll Call**

Three High School Seniors, Caitlin Gregory, Stephanie Roe and William Rotella were recognized for their outstanding performance as students.

**Student Recognition**

Ms. Ellen Drake and Ms. Bernadine Lennon from the Greene-Dreher Historical Society presented "Growing Up in Greene Township, Essays by Edward Parsons" to the Board to be used in the Wallenpaupack Area High School Library. President Spall thanked the society for the gift and presented Ms. Drake with two copies of "The History of a School District" written by George Fluhr.

**Recognition of Visitors**

Visitors were recognized and no questions were asked.

A motion was made by Gary Beilman and seconded by Michael Spencer that the Board approve the minutes of the regular Board meeting held on October 13, 2014, as sent to members. All 9 members present voted YES.

**Approval of Minutes**

A motion was made by John Drake and seconded by Michael Spencer that the Board approve the cafeteria report as presented. All 9 Members present voted YES. Motion carried unanimously.

**Cafeteria Report**

A motion was made by John Kiesendahl and seconded by Michael Romeo that the Board approve the treasurer's report as presented. All 9 members present voted YES. Motion carried unanimously.

**Treasurer's Report**

A motion was made by Robert Schwartz and seconded by Gary Beilman that the Board accept the capital reserve account financial report, as presented. All 9 members present voted YES. Motion carried unanimously.

**Capital Reserve Financial Report**

A motion was made by John Drake and seconded by Lisa Smith that the Board accept the 2012 construction fund financial report as presented. All 9 members present voted YES. Motion carried unanimously.

**2012 Construction  
Fund Financial  
Report**

A motion was made by Robert Schwartz and seconded by Lisa Smith that the Board approve bills in the amount of \$34,127,840.64 (General Account – including investments. Check numbers 101205 - 101221 Check numbers 97634 – 97924 and wire transfers) and \$1,848.50 (Capital Reserve Account – Check number 534). All 9 members present voted YES. Motion carried unanimously.

**Approval of Bills**

A motion was made by John Drake and seconded by John Kiesendahl that the Board approve the Student Activities Account reports, High School, Middle School and North Intermediate School, as presented. All 9 members present voted YES. Motion carried unanimously.

**Student Activities**

A motion was made by Robert Schwartz and seconded by Michael Spencer that the Board accept the realty transfer report as presented. All 9 members present voted YES. Motion carried unanimously.

**Real Estate  
Transfer Report**

A motion was made by Lisa Smith and seconded by Michael Spencer that the Board accept the enrollment report as presented. All 9 members present voted YES. Motion carried unanimously.

**Enrollment Report**

A motion was made by John Drake and seconded by Lisa Smith that the Board approve the attached resolution authorizing the Wallenpaupack Area School District's participation in the MCDC Initiative. All 9 members present voted YES. Motion carried unanimously.

**Resolution –  
MCDC Initiative**

A motion was made by Robert Schwartz and seconded by John Kiesendahl that the Board approve the attached Tax Exempt Bonds and Notes Compliance Program and Continuing Disclosure Compliance Program Procedures. All 9 members present voted YES. Motion carried unanimously.

**Tax Exempt Bonds  
and Notes  
Compliance  
Program and  
Continuing  
Disclosure  
Compliance  
Program  
Procedures**

A motion was made by Michael Spencer and seconded by Gary Beilman that the Board approve a Letter of Engagement between the Wallenpaupack Area School District and DeHey McAndrew, Scranton, PA 18504, to provide professional services regarding the District's 125 plan, as per attached. All 9 members present voted YES. Motion carried unanimously.

**DeHey McAndrew  
– Letter of  
Engagement**

A motion was made by Robert Schwartz and seconded by John Kiesendahl that the Board appoint the firm of Murphy, Dougherty and Company, Certified Public Accountants, Moscow, PA 18444 as auditor for the District as follows:

2014-2015 School Year	\$24,925.00
2015-2016 School Year	\$25,550.00
2016-2017 School Year	\$26,175.00

All 9 members present voted YES. Motion carried unanimously.

A motion was made by John Kiesendahl and seconded by Gary Beilman that the Board approve the following items:

Approve the attached resolution, authorizing the Wallenpaupack Area School District to participate in the National Purchasing Cooperative and in the National Buyboard Purchasing Program.

Approve an Interlocal Participation Agreement between the Wallenpaupack Area School District and the National Purchasing Cooperative, Ambler, PA 19002, to facilitate compliance with state procurement requirements, to identify qualified vendors of commodities, goods and services, to relieve the burdens of the governmental purchasing function, and to realize the various potential economies, including administrative cost savings, as per attached. All 9 members present voted YES. Motion carried unanimously.

A motion was made by Michael Spencer and seconded by Lisa Smith that the Board approve a contract between the Wallenpaupack Area School District and Carol Lienert, RN, MSN, CRNP regarding the review of IEP's for the 2014-2015 school year, as per attached. All 9 members present voted YES. Motion carried unanimously.

A motion was made by Robert Schwartz and seconded by John Kiesendahl that the Board approve the final review of the following policies:

1. Policy #109 Resource Materials
2. Policy #110 Instructional Supplies
3. Policy #112 Guidance Counseling
4. Policy #116 Tutorial Instruction
5. Policy #118.1 On-Line Courses
6. Policy #119 Current Events
7. Policy #120 Human Development Program
8. Policy #121 Field Trips
9. Policy #217 Graduation
10. Policy #815 Acceptable Use Policy (AUP)

All 9 members present voted YES. Motion carried unanimously.

**Murphy,  
Dougherty &  
Company**

**Resolution –  
National  
Purchasing  
Cooperative**

**National  
Purchasing  
Cooperative –  
Interlocal  
Participation  
Agreement**

**Carol Lienert, RN,  
MSN, CRNP –  
Contract**

**Policy Review –  
Final Review**

A motion was made by Gary Beilman and seconded by Lisa Smith that the Board approve the following student from the University of Scranton be placed in the Wallenpaupack Area Middle School to complete her administrative experience:

<u>Student</u>	<u>Co-operating Administrator</u>	<u>Dates</u>
Tina Krawczyk	Keith Gunuskey	Spring Semester

**Administrative Experience**

All 9 members present voted YES. Motion carried unanimously.

A motion was made by John Kiesendahl and seconded by Robert Schwartz that the Board approve the following student be placed in the Wallenpaupack North Primary School to complete her ELL practicum hours:

<u>Student</u>	<u>Co-operating Administrator</u>	<u>Dates</u>
Catherine Vargo	Erica McCue	11/11/14 – 01/15/15

**Practicum Hours**

All 9 members present voted YES. Motion carried unanimously.

A motion was made by Gary Beilman and seconded by Michael Romeo that the Board approve the following volunteer at the Wallenpaupack North Primary School for the 2014-2015 school year:

Wendy Creamer

**Volunteer**

All 9 members present voted YES. Motion carried unanimously.

A motion was made by John Kiesendahl and seconded by Lisa Smith that the Board excuse the following students from regular education to participate in a Home Education Program as requested by the parents in accordance with the District Home Education Policy for the 2014-2015 school year, pending receipt of all require paperwork:

1. Family #19
2. Family #20

**Home Education**

All 9 members present voted YES. Motion carried unanimously.

A motion was made by John Drake and seconded by Michael Spencer that the Board approve the following transportation items:

1. New Drivers

Approve the following bus/van drivers, pending receipt of Act 34 and all required paperwork:

- a. Wanda Eisenhauer Van Driver
- b. Joanna Kudlowicz Van Driver
- c. Karl Eisenhauer Van Driver
- d. Allison Marone Van Driver

**Transportation**

All 9 members present voted YES. Motion carried unanimously.

A motion was made by Robert Schwartz and seconded by Lisa Smith that the Board approve the following personnel items:

**Personnel**

1. Days Without Pay Request

**Days Without Pay Request**

Approve the following days without pay request:

- a. Ms. Carrie Rickert  
Wallenpaupack South Elementary School First Grade Teacher  
November 12, 2014
- b. Ms. Ann Valonis  
Wallenpaupack South Elementary School Health & Physical  
Education Teacher  
March 26, 2015, March 27, 2015 and March 30, 2015

**C. Rickert**

**A. Valonis**

2. Substitute Appointments

**Substitute Appointments**

Approve the following substitute appointments, at the approved category substitute rate, pending receipt of Act 34 and all required paperwork:

- a. Mr. Ronald Zeiler Industrial Arts  
Lake Ariel, PA 18436
- b. Ms. Karen Spelman Secretary, Cafeteria  
Greentown, PA 18426  
Teacher Assistant
- c. Ms. Linda Sura Secretary  
Tafton, PA 18464  
Teacher Assistant
- d. Mr. Roger Villarraga-Gonzalez Custodian  
Lackawaxen, PA 18435

**R. Zeiler**

**K. Spelman**

**L. Sura**

**R. Villarraga-Gonzalez**

## 3. Co-Curricular Appointment

Approve the following co-curricular appointment at the Wallenpaupack Area Middle School for the 2014-2015 school year:

- a. Phil Babyak Science Olympiad Advisor – Shared Position

**Co-Curricular Appointment****P. Babyak**

## 4. Mentor Appointment

Approve the following mentor appointment at the Wallenpaupack Area High School for the 2014-2015 school year:

- a. Suzanne Hamer-Rowe

**Mentor Appointment**

## 5. Long Term Substitute Appointment

Approve the following long-term substitute appointments, pending receipt of Act 34 and all required paperwork:

- a. Ms. Dawn Krautter  
Newfoundland, PA 18445  
Long Term Substitute for Ms. Barbara Dyson,  
Wallenpaupack Area High School Family and Consumer  
Science Teacher  
Effective – November 3, 2014 for the remainder of the  
2014-2015 school year  
Salary – Level 1 – Bachelor’s Degree

**Long Term Substitute Appointment****D. Krautter**

- b. Ms. Erin Schuman  
Lake Ariel, PA 18436  
Long Term Substitute for Ms. Denise Wentz,  
Wallenpaupack Area Middle School Sixth Grade Teacher  
Effective – Second Semester of the 2014-2015 School Year  
Salary – Level 1 – Bachelor’s Degree

**E. Schuman**

## 6. Appointments

Approve the following appointments, pending receipt of Act 34 and all required paperwork:

- a. Ms. Joan Gilroy  
Lords Valley, PA 18428  
Wallenpaupack Area Middle School Teacher Assistant  
Effective – November 11, 2014  
Salary – Level 1 – Teacher Assistant

**Appointments****J. Gilroy**

- |  |   |
|--|---|
| <p>b. Ms. Teresa Benetos<br/>Paupack, PA 18451<br/>Wallenpaupack Area Middle School Part-time Cafeteria<br/>Effective – November 11, 2014<br/>Salary – Level 1 – Cafeteria</p>   | <p><b>T. Benetos</b></p>  |
| <p>c. Ms. Nicola Church<br/>Lords Valley, PA 18428<br/>Wallenpaupack North Intermediate School Part-time<br/>Cafeteria<br/>Effective – November 11, 2014<br/>Salary – Level 1 – Cafeteria</p>  | <p><b>N. Church</b></p>   |
| <p>d. Ms. Lucy Malone<br/>Hawley, PA 18428<br/>Wallenpaupack Area Middle School Part-time Cafeteria<br/>Effective – November 11, 2014<br/>Salary – Level 1 – Cafeteria</p>   | <p><b>L. Malone</b></p>   |
| <p>e. Ms. Anna Moretti<br/>Hawley, PA 18428<br/>Wallenpaupack North Intermediate School Part-time<br/>Cafeteria<br/>Effective – November 11, 2014<br/>Salary – Level 1 – Cafeteria</p>   | <p><b>A. Moretti</b></p>  |
| <p>f. Ms. Kathy Ross<br/>Hawley, PA 18428<br/>Wallenpaupack Area Middle School Part-time Cafeteria<br/>Effective – November 11, 2014<br/>Salary – Level 1 – Cafeteria</p>  | <p><b>K. Ross</b></p>   |
| <p>7. Compensated Professional Leave</p> <p>Approve a compensated professional leave under Board Policy #438.1, Compensated Professional Leaves, for Ms. Denise Wentz, Wallenpaupack Area Middle School Sixth Grade Teacher, effective the second semester of the 2014-2015 school year.</p> | <p><b>Compensated<br/>Professional Leave</b></p> <p><b>D. Wentz</b></p> |
| <p>8. Sabbatical Leave</p> <p>Approve a sabbatical leave under Board Policy #438, Sabbatical Leaves, for Ms. Barbara Dyson, Wallenpaupack Area High School Family and Consumer Science Teacher, effective the second semester of the 2014-2015 school year.</p>                              | <p><b>Sabbatical Leave</b></p> <p><b>B. Dyson</b></p>                   |

9. Uncompensated Leave

Approve an uncompensated leave request under Board Policy #439 – Uncompensated Leave, for Ms. Deborah Bigart, Wallenpaupack North Intermediate School Third Grade Teacher, effective November 3, 2014 – December 2, 2014.

Approve an uncompensated leave request under Board Policy #535 – Family and Medical Leave, for Ms. Michelle Bryan, Wallenpaupack North Intermediate School Custodian, effective October 15, 2014, on an intermittent basis for the 2014-2015 school year.

10. Resignations

Accept a letter of resignation from Ms. Alma Jennings, Wallenpaupack Area High School Part-time Cafeteria, effective June 19, 2015, for retirement, with regret.

Accept a letter of resignation from Mr. Patrick Jennings, Wallenpaupack North Intermediate School Custodian, effective February 27, 2015, for retirement, with regret.

All 9 members present voted YES. Motion carried unanimously.

Administrators' Reports were distributed to the Board and made available at the meeting. Mrs. Cykosky noted that the Wallenpaupack North Intermediate School's Veterans Day Program will be held in the Wallenpaupack Area High School Gymnasium on Tuesday, November 11, 2014 at 6:00 PM.

Mr. Silsby publically thanked all of those who helped the District through the Eric Frein incident, especially the Hawley Borough Police, Pike and Wayne County Sheriff's Offices, the Pennsylvania State Police and our School Resource Officers.

Mr. Silsby has been in contact with Mr. Les Bear regarding a possible refinancing of a portion of the District's debt. The refinancing could possible take place in April 2015.

He further noted that Murphy, Dougherty & Company have completed the District audit for year ended June 30, 2015. Michael Dougherty will be attending the December Board meeting to discuss the audit.

The General Assembly has passed amendments to HB1816. The amendments would require applicants to disclose employment history information in which the applicant had direct contact with children. The amendments will become effective in December 2014. The District is awaiting additional information.

**Uncompensated  
Leave**

**D. Bigart**

**M. Bryan**

**Resignations**

**A. Jennings**

**P. Jennings**

**Administrators'  
Reports**

**Superintendent's  
Report**



## Future Meetings

1. Executive Session – Wednesday, December 3, 2014  
High School Library – 4:30 PM
2. Committee Meeting – Wednesday, December 3, 2014  
High School Library – 5:30 PM
3. Reorganization Meeting – Wednesday, December 3, 2014  
High School Library – 5:45 PM
4. Regular Board Meeting – Wednesday, December 3, 2014  
High School Library – 6:00 PM

All meetings will be held in the High School Library.

President Spall requested that the Board hold an executive session to discuss personnel.

A motion for adjournment was made at 6:37 PM by Robert Schwartz and seconded by Michael Spencer. All 9 members present voted YES. Motion carried unanimously.

Respectfully submitted:

Jennie Hildebrand  
Board Secretary

**Future Meetings**

**Adjournment**