

## *Wallenpaupack Area School District* **Path to Reopening for K-12 Schools: Health and Safety Plan**

The *Wallenpaupack Area School District* Health and Safety Plan outlines our school entities instructional and non- instructional school reopening activities for the 2020-2021 school year and was created in consultation with Wayne Memorial Hospital, Pike County Emergency Management Services, Wayne County Emergency Management Services and the Pennsylvania Department of Health. All school activities are informed by [Governor Wolf's Process to Open Pennsylvania](#).

The Governor's plan has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions. Depending upon the public health conditions in our county, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating our county as being in the red, yellow, or green phase. There may be times that our county may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen in our local area. The Wallenpaupack Area School District Health and Safety Plan accounts for changing conditions to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed. Being that our District is split between two counties (Wayne/Pike), our District will identify with the county that has the more restrictive phase (Example: if Pike County is in the Yellow Phase and Wayne is in the Green Phase, Wallenpaupack Area School District will be operating under the Yellow Phase designation).

**PROTOCOLS, POLICIES, AND PROCEDURES that have been developed reflect the current recommendations and considerations put forth by the Center for Disease Control, Local Health Departments, Pennsylvania Department of Health, the Pennsylvania Department of Education, American Academy of Pediatrics, and by orders and considerations of the Commonwealth of Pennsylvania. These items may be revised in the future to ensure compliance with future orders, recommendations, and considerations from the Center for Disease Control, Local Health Departments, Pennsylvania Department of Health, the Pennsylvania Department of Education, and the Commonwealth of Pennsylvania.**



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<b>Addressing Community Spread in K-12 Schools</b> <b>LEVEL OF COMMUNITY SPREAD (AS DETERMINED BY STATE AND LOCAL HEALTH OFFICIALS)</b>		
<b>Red Phase</b> (Substantial Spread)	<b>Yellow Phase</b> (Minimal/Moderate Spread)	<b>Green Phase</b> (Low/No Spread)
<ul style="list-style-type: none"> <li>• Schools that are closed, remain closed. Implement distance/remote learning (see Serving School Meals and Supporting Teaching and Learning).</li> <li>• Coordinate with local and state DOH health officials</li> <li>• Participate in contact tracing efforts and specimen collection efforts as directed by local health officials (to the extent feasible)</li> <li>• Close off affected areas and if possible, wait 24 hours before cleaning and disinfecting.</li> <li>• Consider ways to accommodate needs of children, teachers/staff, and families at higher risk for severe illness (see Protecting Vulnerable Populations for considerations)</li> <li>• Schools remain closed and no sports are allowed in counties designated as being in the Red Phase.</li> </ul>	<ul style="list-style-type: none"> <li>• Schools may provide in-person instruction only in accordance with Department of Education guidance</li> <li>• Schools Subject to CDC and Commonwealth Guidance</li> <li>• Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.</li> <li>• Establish and maintain communication with local and state DOH health officials.</li> <li>• Participate in contact tracing efforts and specimen collection efforts as directed by local health officials (to the extent feasible).</li> <li>• Implement enhanced social distancing measures.</li> <li>• Post signage in classrooms, hallways, and entrances to communicate how to stop the spread.</li> <li>• COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols.</li> <li>• Establish a protocol for students/staff who feel ill/experience symptoms when they come to school.</li> <li>• Isolate and deep clean impacted classrooms and spaces</li> <li>• Consider ways to accommodate needs of children, teachers/staff, and families at higher risk for severe illness.</li> <li>• Districts have the authority and flexibility to close school buildings and utilize distance/remote learning as needed.</li> <li>• Schools may resume sports-related activities after developing a written Athletics Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/ trustees) and posted on the school entity's publicly available website.</li> </ul>	<ul style="list-style-type: none"> <li>• Schools Subject to CDC and Commonwealth Guidance</li> <li>• Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.</li> <li>• Establish and maintain communication with local and state DOH</li> <li>• Participate in contact tracing efforts and specimen collection efforts as directed by local health officials (to the extent feasible).</li> <li>• Post signage in classrooms, hallways, and entrances to communicate how to stop the spread.</li> <li>• COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols.</li> <li>• Establish a protocol for students/staff who feel ill/experience symptoms when they come to school.</li> <li>• Consider ways to accommodate needs of children, teachers/staff, and families at higher risk for severe illness.</li> <li>• Schools may resume sports-related activities after developing a written Athletics Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/ trustees) and posted on the school entity's publicly available website.</li> </ul>

For additional guidance on addressing community spread, see the [CDC's Consideration for Schools](#)



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**Wallenpaupack Area School District Decision Tree**

*The Wallenpaupack Area School District Path to Reopening for K-12 Schools not only provides considerations for school leaders as they develop plans for restarting school this fall but provides a flexible framework to address challenges that may develop throughout the 2020-2021 school year. Instead of a one-size-fits-all approach, the below Wallenpaupack Area School District Decision Tree provides a menu of instructional models and responses districts can adopt to ensure the continued success and safety of students and staff members.*

<b>Level of Community Spread</b> <i>(as determined by state and local health officials)</i>	<b>Red Phase</b> <i>(Substantial Spread)</i>	<b>Yellow Phase</b> <i>(Minimal/Moderate Spread)</i>		<b>Green Phase</b> <i>(Low/No Spread)</i>	
	↓	↓	↓	↓	↓
<b>Instructional Model</b> <i>(as determined by local school entity)</i>	<b>Distance/Remote Learning</b>  <i>Teaching and learning will be conducted using a School District driven online learning system and/or other distance/remote learning methods.</i>	<b>Distance/Remote Learning</b>  <i>Teaching and learning will be conducted using a School District driven online learning system and/or other distance/remote learning methods.</i>	<b>Traditional</b>  <i>Teaching and learning will be conducted in person at school on a regular five-day a week schedule. Schools will follow traditional school hours unless directed by the Pennsylvania Department of Education or other local emergency that would prevent a traditional instructional day.</i>	<b>Distance /Remote Learning</b>  <i>Teaching and learning will be conducted using a School District driven online learning system and/or other distance/remote learning methods.</i>	<b>Traditional</b>  <i>Teaching and learning will be conducted in person at school on a regular five-day a week schedule.</i>
	↓	↓	↓	↓	↓
<b>Response</b>	<b>Extended Closure</b>	<b>Minimal Use of</b>	<b>School Building(s)</b>	<b>Minimal Use of</b>	<b>School Building(s)</b>



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<p>(as determined by local school entity in partnership with local departments of public health and community stakeholders)</p>	<p><i>Close building(s) for at least 14 days or more</i></p>	<p><b>School Building(s)</b>  Implement distance/remote learning  <b>Targeted Closure</b>  Isolate and disinfect affected areas  -or-  <b>Short-term Closure</b>  Close for facility-wide deep cleaning</p>	<p><b>Open</b>  Implement more intensive mitigation strategies; encourage enhanced social distancing</p>	<p><b>School Building(s)</b>  Implement distance/remote learning  <b>Targeted Closure</b>  Isolate and disinfect affected areas  -or-  <b>Short-term Closure</b>  Close for facility-wide deep cleaning</p>	<p><b>Open</b>  Implement preventative practices and additional proactive processes/protocols.</p>
<p><b>Prevention Practices OPERATIONS</b></p>	<p>Schools (for in-person instruction) and Most Child Care Facilities Closed</p>	<p><b>Daily Cleaning Process:</b> Implement/continue daily deep cleaning and sanitation procedures in buildings along with the increased/additional cleaning of high touch points and bathrooms in accordance with facility usage. All cleaning supplies and procedures will be in accordance with local, state, federal, CDC and Department of Health recommendations.</p> <p><b>Distribution of Cleaning Supplies to Guests and Public Areas:</b> Hand sanitizer to be made available at all staff and guest entrances.</p> <p><b>Distribution of Cleaning Supplies to Staff:</b> Disinfectant wipes, gloves, and/or sanitizer will be available in offices and classrooms where staff and students can clean surfaces throughout the school day.</p> <p><b>Sharing of Water Supply and Public Water Fountains:</b> Discontinue/modify use of water fountains. Encourage use of water bottles from home or provide water bottles, when possible.</p>	<p><b>Daily Cleaning Process:</b> Implement/continue daily deep cleaning and sanitation procedures in buildings along with the increased/additional cleaning of high touch points and bathrooms in accordance with facility usage. All cleaning supplies and procedures will be in accordance with local, state, federal, CDC and Department of Health recommendations.</p> <p><b>Distribution of Cleaning Supplies to Guests and Public Areas:</b> Hand sanitizer to be made available at all staff and guest entrances.</p> <p><b>Distribution of Cleaning Supplies to Staff:</b> Disinfectant wipes, gloves, and/or sanitizer will be available in offices and classrooms where staff and students can clean surfaces throughout the school day.</p> <p><b>Sharing of Water Supply and Public Water Fountains:</b> Discontinue/modify use of water fountains. Encourage use of water bottles from home or provide water bottles, when possible.</p>		



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		<p><b>Cleaning Supply Storage:</b> Ensure safe and correct usage/storage of cleaning and disinfection products, including storing them securely away from students.</p> <p><b>Positive Test Result and Area Quarantine:</b> Close off areas of the building used by a sick person. Wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, wait as long as possible.</p> <p><b>Building HVAC and Air Circulation:</b> All building HVAC systems are regularly inspected, air filters are changed frequently and where available, additional fresh air will be increased. Buildings will maintain proper temperatures and air circulation.</p> <p><b>Cleaning Material Standards:</b> All cleaning supplies will meet or exceed local, state, federal, and CDC recommendations and guidelines.</p> <p><b>Disinfection Process:</b> Operations and Maintenance staff use approved disinfectant and a cleaning process that ensures proper dwell time, cleaning and disinfecting of high-touch surfaces and horizontal surfaces, focusing on common gathering and public areas.</p> <p><b>Protective Barriers:</b> Visual floor signage to instruct staff and visitors on proper social distancing.</p> <p><b>Training and Instruction for Staff:</b> Operations and Maintenance staff have and will continue to receive training and instruction relative to COVID-19, mitigating infection and proper cleaning procedures. Teachers and staff will review the Phased Reopening Plan and be informed about daily disinfection procedures. All buildings will have proper notification, notification and COVID-19 prevention signage</p>	<p><b>Cleaning Supply Storage:</b> Ensure safe and correct usage/storage of cleaning and disinfection products, including storing them securely away from students.</p> <p><b>Positive Test Result and Area Quarantine:</b> Close off areas of the building used by a sick person. Wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, wait as long as possible.</p> <p><b>Building HVAC and Air Circulation:</b> All building HVAC systems are regularly inspected, air filters are changed frequently and where available, additional fresh air will be increased. Buildings will maintain proper temperatures and air circulation.</p> <p><b>Cleaning Material Standards:</b> All cleaning supplies will meet or exceed local, state, federal, and CDC recommendations and guidelines.</p> <p><b>Disinfection Process:</b> Operations and Maintenance staff use approved disinfectant and a cleaning process that ensures proper dwell time, cleaning and disinfecting of high-touch surfaces and horizontal surfaces, focusing on common gathering and public areas.</p> <p><b>Protective Barriers:</b> Visual floor signage to instruct staff and visitors on proper social distancing.</p> <p><b>Training and Instruction for Staff:</b> Operations and Maintenance staff have and will continue to receive training and instruction relative to COVID-19, mitigating infection and proper cleaning procedures. Teachers and staff will review the Phased Reopening Plan and be informed about daily disinfection procedures. All buildings will have proper notification, notification and COVID-19 prevention signage</p>
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		<p>through the buildings and office areas. Teach and reinforce the use of masks/face shields for staff. All staff are required to wear masks/face where feasible.</p> <p><b>Daily Reminders and Messaging:</b> Use of PA system, email, and call system reminders for sanitizing throughout the day/overall reminders for social distancing.</p> <p><b>Personal Protection Equipment (PPE):</b> All staff will be provided with face covering and PPE materials as needed or required.</p> <p><b>Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices:</b> Staff and Students are expected to adhere to hygiene practices set forth by CDC and DOH. Hand soap and hand sanitizer will be provided with at least 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas</p> <p><b>Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs:</b> Signage will be posted at entrances, bathrooms, and throughout the facility.</p> <p><b>Limiting the sharing of materials among staff and students:</b> Items should not be shared between staff and students to reduce the spread of infectious bodily fluids. Items that may need to be shared will be disinfected in accordance with CDC and DOH guidelines after each use. Personal Issuance of materials will be completed to the degree feasible.</p>	<p>through the buildings and office areas. Teach and reinforce the use of masks/face shields for staff. All staff are required to wear masks/face where feasible.</p> <p><b>Daily Reminders and Messaging:</b> Use of PA system, email, and call system reminders for sanitizing throughout the day/overall reminders for social distancing.</p> <p><b>Personal Protection Equipment (PPE):</b> All staff will be provided with face covering and PPE materials as needed or required.</p> <p><b>Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices:</b> Staff and Students are expected to adhere to hygiene practices set forth by CDC and DOH. Hand soap and hand sanitizer will be provided with at least 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas</p> <p><b>Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs:</b> Signage will be posted at entrances, bathrooms, and throughout the facility.</p> <p><b>Limiting the sharing of materials among staff and students:</b> Items should not be shared between staff and students to reduce the spread of infectious bodily fluids. Items that may need to be shared will be disinfected in accordance with CDC and DOH guidelines after each use. Personal Issuance of materials will be completed to the degree feasible.</p>
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		<p><b>Materials, Resources and/or Supports Needed</b> (List materials, resources and supports)</p> <p>CDC Hand Hygiene: <a href="https://www.cdc.gov/coronavirus/2019-ncov/hcp/hand-hygiene.html">https://www.cdc.gov/coronavirus/2019-ncov/hcp/hand-hygiene.html</a></p> <p>CDC Disinfecting Your Facility: <a href="https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html">https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html</a></p> <p>CDC Protect Yourself: <a href="https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html">https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html</a></p> <p>CDC Symptoms: <a href="https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html">https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html</a></p> <p>CDC COVID-19 and Children: <a href="https://www.cdc.gov/coronavirus/2019-ncov/faq.html#COVID-19-and-Children">https://www.cdc.gov/coronavirus/2019-ncov/faq.html#COVID-19-and-Children</a></p> <p>CDC Communication Resources: <a href="https://www.cdc.gov/coronavirus/2019-ncov/communication/index.html">https://www.cdc.gov/coronavirus/2019-ncov/communication/index.html</a></p>	<p><b>Materials, Resources and/or Supports Needed</b> (List materials, resources and supports)</p> <p>CDC Hand Hygiene: <a href="https://www.cdc.gov/coronavirus/2019-ncov/hcp/hand-hygiene.html">https://www.cdc.gov/coronavirus/2019-ncov/hcp/hand-hygiene.html</a></p> <p>CDC Disinfecting Your Facility: <a href="https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html">https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html</a></p> <p>CDC Protect Yourself: <a href="https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html">https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html</a></p> <p>CDC Symptoms: <a href="https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html">https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html</a></p> <p>CDC COVID-19 and Children: <a href="https://www.cdc.gov/coronavirus/2019-ncov/faq.html#COVID-19-and-Children">https://www.cdc.gov/coronavirus/2019-ncov/faq.html#COVID-19-and-Children</a></p> <p>CDC Communication Resources: <a href="https://www.cdc.gov/coronavirus/2019-ncov/communication/index.html">https://www.cdc.gov/coronavirus/2019-ncov/communication/index.html</a></p>
<p><b>Human Resources</b></p>	<p><b>Essential Staff:</b> (Essential staff designated as urgent, absolute necessary functions)</p> <ul style="list-style-type: none"> <li>• are expected to report to work</li> <li>• are required to complete a self-assessment prior to coming to work</li> <li>• are required to follow the prescribed</li> </ul>	<p><b>Essential Staff (Office)</b> (Essential Staff up to yellow occupancy maximums)</p> <ul style="list-style-type: none"> <li>• are expected to report to work.</li> <li>• are required to complete a self-assessment prior to coming to work.</li> <li>• are required to follow the prescribed steps if the self-assessment indicates they are not to report to work.</li> </ul> <p>An employee, by entering the work site, acknowledges that s/he has complied with the protocols issued by the school entity concerning the required steps to be taken prior to entering the work site or while at the work site and meets the criteria to be present at the work site.</p>	<p><b>All staff</b> are expected to report to work:</p> <ul style="list-style-type: none"> <li>• are required to complete a self-assessment prior to coming to work.</li> <li>• are required to follow the prescribed steps if the self- assessment indicates they are not to report to work.</li> </ul> <p>An employee, by entering the work site, acknowledges that s/he has complied with the protocols issued by the school entity concerning the required steps to be taken prior to entering the work site or while at the work site and meets the criteria to</p>



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	<p>steps if the self-assessment indicates they are not to report to work.</p> <p>An employee, by entering the work site, acknowledges that s/he has complied with the school entity's protocols concerning the required steps to be taken prior to entering the work site or while at the work site and meets the criteria to be present at the work site.</p> <p><a href="https://www.cdc.gov/coronavirus/2019-ncov/downloads/COVID-19_CAREKit_ENG.pdf">https://www.cdc.gov/coronavirus/2019-ncov/downloads/COVID-19_CAREKit_ENG.pdf</a></p> <p><b>Non Essential Work determination:</b> the school entity will need to determine if it is feasible or permitted for non-essential staff to work remotely.</p> <p><b>Face Coverings:</b> Essential Staff will wear face coverings when they leave their desks,</p> <p><b>Virtual Tools:</b> School</p>	<p><a href="https://www.cdc.gov/coronavirus/2019-ncov/downloads/COVID-19_CAREKit_ENG.pdf">https://www.cdc.gov/coronavirus/2019-ncov/downloads/COVID-19_CAREKit_ENG.pdf</a></p> <p><b>Non Essential Work determination:</b> the school entity will need to determine if it is feasible or permitted for non-essential staff to work remotely.</p> <p><b>Face Coverings:</b> Staff will wear face coverings when entering the buildings and during all transitions. Face coverings will be worn in the presence of others when a 6ft distance is not feasible.</p> <p><b>Virtual Tools:</b> School staff will utilize virtual tools and platforms wherever possible to conduct essential business and keep in-person reporting to an absolute minimum during school closures.</p> <p><b>Healthy Environment:</b> Employees will abide by all occupancy requirements, social distance rules and shared equipment rules issued by the school entity.</p> <p><b>Hygiene practices</b> for staff including the manner and frequency of hand-washing and other best practices will be communicated and encouraged as set forth by CDC and DOH.</p> <p><a href="https://www.cdc.gov/coronavirus/2019-ncov/downloads/cloth-face-covering.pdf">https://www.cdc.gov/coronavirus/2019-ncov/downloads/cloth-face-covering.pdf</a></p> <p><a href="https://www.youtube.com/watch?v=CxWi1XD_YF4">https://www.youtube.com/watch?v=CxWi1XD_YF4</a></p> <p>Encourage COVID-19 testing when signs are presented</p>	<p>be present at the work site.</p> <p><a href="https://www.cdc.gov/coronavirus/2019-ncov/downloads/COVID-19_CAREKit_ENG.pdf">https://www.cdc.gov/coronavirus/2019-ncov/downloads/COVID-19_CAREKit_ENG.pdf</a></p> <p><b>Staff Not Reporting to Work:</b> the school entity will initiate a review process for staff who indicate they are unable to report to work due to a COVID-19 related circumstance following leave rights, absence protocols and the school entity's policy.</p> <p><b>Face Coverings:</b> Staff will wear face coverings when entering the buildings and during all transitions. Face coverings will be worn in the presence of others when a 6ft distance is not feasible.</p> <p><b>Virtual Tools:</b> School District staff will utilize virtual tools and platforms wherever possible to conduct essential business and keep in-person reporting to an absolute minimum during school closures.</p> <p><b>Healthy Environment:</b> Employees will abide by all occupancy requirements, social distance rules and shared equipment rules issued by the school entity.</p> <p><b>Hygiene practices</b> for staff including the manner and frequency of hand-washing and other best practices will be communicated and encouraged as set forth by CDC and DOH.</p> <p><a href="https://www.cdc.gov/coronavirus/2019-ncov/downloads/cloth-face-covering.pdf">https://www.cdc.gov/coronavirus/2019-ncov/downloads/cloth-face-covering.pdf</a></p> <p><a href="https://www.youtube.com/watch?v=CxWj1XD_YF4">https://www.youtube.com/watch?v=CxWj1XD_YF4</a></p> <p>Encourage COVID-19 testing when signs are</p>
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	<p>Staff will utilize virtual tools and platforms wherever possible to conduct essential business and keep in-person reporting to an absolute minimum during school closures.</p> <p><b>Healthy Environment:</b>          Employees will abide by all occupancy requirements, social distance rules and shared equipment rules issued by the school entity.</p> <p><b>Prevention Practices</b>          Use social media and other communications to inform parents, students, and staff about COVID-19 symptoms, preventative measures, good hygiene, and school specific protocols.</p> <p>Encourage COVID-19 testing when signs are presented</p> <p><b>Posting of Employment Rights.</b> All federal and state employment postings relating to</p>	<p>Hand soap and hand sanitizer will be provided with at least 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas</p> <p><b>Posting of Employment Rights.</b> All federal and state employment postings relating to COVID will be followed.</p> <p><a href="https://www.dol.gov/general/topics/posters">https://www.dol.gov/general/topics/posters</a></p>	<p>presented.</p> <p>Hand soap and hand sanitizer will be provided least 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas.</p> <p><b>Posting of Employment Rights.</b> All federal and state employment postings relating to COVID will be followed.</p> <p><a href="https://www.dol.gov/general/topics/posters">https://www.dol.gov/general/topics/posters</a></p>
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	<p>COVID will be followed.</p> <p><a href="https://www.dol.gov/general/topics/posters">https://www.dol.gov/general/topics/posters</a></p>		
<p><b>Transportation</b></p>	<p>Schools (for in-person instruction) and Most Child Care Facilities Closed, therefore transportation will not be provided.</p>	<p><b>Cleaning, sanitizing, disinfecting, and ventilating all school vehicles used by students.</b></p> <p>All district owned and contracted transportation departments will conduct daily cleaning and sanitizing of the school bus/vehicle fleet.</p> <p><u>During the day/between transportation runs:</u>          Touch points of each school bus/vehicle will be cleaned and sanitized (all handrails, tops of student seats, window ledges, etc.)</p> <p><u>End of school day/after school activities:</u> Thorough sanitation of all buses/school vehicles.</p> <p><u>Sanitization of buses:</u> All cleaning, sanitizing, and disinfecting will be conducted using products that meet the CDC requirements for COVID-19.</p> <p><b>Adjusting transportation schedules and practices to provide for social distancing between students</b></p> <p>All students riding School District transportation are required to wear PPE masks/face coverings.</p> <p>All bus drivers, vehicle drivers, and transportation assistants are required to wear PPE masks/face coverings.</p> <p>There will be no more than 2 students per seat, unless from the same household.</p>	<p><b>Cleaning, sanitizing, disinfecting, and ventilating all school vehicles used by students.</b></p> <p>All district owned and contracted transportation departments will conduct daily cleaning and sanitizing of the school bus/vehicle fleet.</p> <p><u>During the day/between transportation runs:</u>          Touch points of each school bus/vehicle will be cleaned and sanitized (all handrails, tops of student seats, window ledges, etc.)</p> <p><u>End of school day/after school activities:</u> Thorough sanitation of all buses/school vehicles.</p> <p><u>Sanitization of buses:</u> All cleaning, sanitizing, and disinfecting will be conducted using products that meet the CDC requirements for COVID-19.</p> <p><b>Adjusting transportation schedules and practices to provide for social distancing between students</b></p> <p>All students riding School District transportation are required to wear PPE masks/face coverings.</p> <p>All bus drivers, vehicle drivers, and transportation assistants are required to wear PPE masks/face coverings.</p> <p>There will be no more than 2 students per seat, unless from the same household.</p>



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		<p>Students who have complex medical or behavioral needs that prevent them from wearing PPE face coverings will be addressed on a case-by-case basis.</p> <p><b>Professional Development and Training Plan for transportation staff</b></p> <p>The professional development and training will occur of all transportation staff on the changes in a school district's policy and procedures in response to COVID-19.</p>	<p>Students who have complex medical or behavioral needs that prevent them from wearing PPE face coverings will be addressed on a case-by-case basis.</p> <p><b>Professional Development and Training Plan for transportation staff</b></p> <p>The professional development and training will occur of all transportation staff on the changes in a school district's policy and procedures in response to COVID-19.</p>
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**Type of Reopening**

Based on your county's current designation and local community needs, which type of reopening has your school entity selected? **(SELECT ONE BOX BELOW)**

- Total reopen for all students and staff (but some students/families may opt for district-provided distance learning out of safety/health concerns-parents should contact their child's school for more information).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): **Tuesday, September 8, 2020**



*Wallenpaupack Area School District*  
**Path to Reopening for K-12 Schools: Health and Safety Plan**

**Pandemic Coordinator/Team**

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities
Keith Gunuskey, Assistant Superintendent, Pandemic Coordinator	All Stakeholders	Both
Michael Silsby, Superintendent	All Stakeholders	Both
Jay Starnes	Director of Curriculum, Instruction, and Assessment	Health/Safety and Education Plan Development
William Theobald	Director of Pupil Services, Bus/Van Transportation	Both
Clay LaCoe	STEM Supervisor	Health/Safety and Education Plan Development
Tanya Carrelle	Special Education Supervisor	Health/Safety and Education Plan Development
Mark Kirsten	Elementary Education (Principal)	Both
Jim Kane	Secondary Education (Principal)	Both
Diane Szader	Director of Educational Technology	Health/Safety and Education Plan Development
Robert Rozema	Director of Building and Grounds	Health/Safety and Education Plan Development



## *Wallenpaupack Area School District* **Path to Reopening for K-12 Schools: Health and Safety Plan**

### **Roles and Responsibilities for Health and Safety Preparedness and Response Planning Team:**

- Prevent accidents, injuries and work/school-related illnesses in the schools.
- Create and implement health and safety policies in accordance with the latest legislation and to ensure that these policies are implemented by staff.
- Create and implement health and safety procedures/protocols/practices in accordance with the latest guidance and recommendations for the Department of Health (DOH) and Center for Disease Control (CDC) and to ensure that these procedures/protocols/practices are implemented by staff.
- Create a Health and Safety Plan and ensure it's regularly updated to reflect any changes to the law and/or guidance from federal, state, and local health officials. It's their responsibility.
- Ensure that each member of staff is aware of and adheres to the Health and Safety Plan.
- Provide regular inspections and risk assessments and ensure that any hazards or defects are rectified immediately.
- Maintain records and thoroughly investigate any accident, community spread illness, and recommend any improvements in health and safety standards if required.
- Provide training to all staff in health and safety issues and advising them on protective clothing and equipment where necessary.
- Serve as the key point of contact for any member of staff who has a query or concern regarding the health and safety of the workplace.
- Work closely with management, as well as health and safety inspectors.



## Wallenpaupack Area School District Path to Reopening for K-12 Schools: Health and Safety Plan

### Key Strategies, Policies, and Procedures

The action plan documents the **Wallenpaupack Area School District's** thorough plan for each of the requirements outlined in the Pennsylvania Department of Education's Preliminary Guidance for Phased Reopening of PreK-12 Schools. The table below identifies a detailed summary describing the key strategies, policies, and procedures the **Wallenpaupack Area School District** will employ to ensure the health and safety of every stakeholder in the local education community. The information below provides key information that staff, students, and families will require to clearly understand the **Wallenpaupack Area School District** local plan for the phased reopening of schools.

<b>Requirements</b> <i>Level of Community Spread (as determined by state and local health officials)</i>	<b>Red Phase</b> (Substantial Spread)	<b>Yellow Phase</b> (Minimal/Moderate Spread)	<b>Green Phase</b> (Low/No Spread)	<b>Lead Individual and Position</b>	<b>Professional Development</b>  Y/N
<i>Level of Community Spread (as determined by state and local health officials)</i>	Schools (for in-person instruction) and Most Child Care Facilities Closed	Schools may provide in-person instruction only in accordance with Department of Education guidance	Schools may provide in-person instruction only in accordance with Department of Education guidance	PA Dept.of Health	N
<b>Prevention Practices</b>	<b>Schools and Most Child Care Facilities Closed</b>  <b>Only essential staff</b>  <b>Prevention Practices</b> Use social media and other communications to inform parents, students, and staff about COVID-19 symptoms, preventative measures, good hygiene, and school/district specific protocols	All high-touch surfaces will be disinfected regularly, including water fountains, door handles, light switches, playground equipment, and student desks. Students and staff will be required to use individual water bottles from home or disposable plastic bottles. All individuals in school will sanitize or wash their hands on a frequent basis. Hand sanitizer will be made available in all common areas, hallways, and/or in classrooms where sinks for handwashing are	All high-touch surfaces will be disinfected regularly, including water fountains, door handles, light switches, playground equipment, and student desks. Students and staff will be encouraged to use individual water bottles from home or disposable plastic bottles. All individuals in school will sanitize or wash their hands on a frequent basis. Hand sanitizer will be made available in all common areas, hallways, and/or in classrooms where sinks for handwashing are	Bob Rozema Director of Building and Grounds	Y



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	<p>Encourage COVID-19 testing</p> <p><b>Cleaning, Sanitizing, Disinfecting, and Ventilation</b>  Cleaning, sanitizing, disinfecting will be performed in accordance with current CDC, and DOH guidelines. EPA approved products will be used in accordance with labeling requirements and staff will be trained on how to appropriately use these products.</p> <p><b>Cleaning, sanitizing and disinfecting</b></p> <ul style="list-style-type: none"> <li>● Continue routine cleaning and disinfecting for areas where minimal staff is utilizing facility</li> <li>● Continue cleaning excessively touched items throughout day</li> <li>● Areas not being used or occupied for 7 days or longer only need routine cleaning when reopening (virus does not live past the 7-day mark)</li> </ul> <p><b>Materials, Resources and/or Supports Needed</b>  CDC Hand Hygiene:  <a href="https://www.cdc.gov/coronavirus/2019-ncov/hcp/hand-hygiene.html">https://www.cdc.gov/coronavirus/2019-ncov/hcp/hand-hygiene.html</a>  CDC Disinfecting Your Facility:  <a href="https://www.cdc.gov/coronavirus/20">https://www.cdc.gov/coronavirus/20</a></p>	<p>not available. Classrooms and common areas will be ventilated with additional circulation of outdoor air when possible.</p> <p><b>Cleaning, Sanitizing, Disinfecting, and Ventilation</b>  Cleaning, sanitizing, disinfecting will be performed in accordance with current CDC, and DOH guidelines. EPA approved products will be used in accordance with labeling requirements and staff will be trained on how to appropriately use these products.</p> <p><b>Day shift custodial staff</b></p> <ul style="list-style-type: none"> <li>● Continue everyday responsibilities and tasks</li> <li>● Clean excessively touched items throughout the day <ul style="list-style-type: none"> <li>○ door knobs</li> <li>○ hand railings</li> <li>○ light switches</li> <li>○ printer/copiers</li> <li>○ water fountains if not disabled</li> <li>○ Restrooms will be cleaned midday (using the proper PPE) <ul style="list-style-type: none"> <li>■ wet mopping with disinfectant</li> <li>■ disinfecting toilets, urinals, sinks,</li> </ul> </li> </ul> </li> </ul>	<p>not available. Classrooms and common areas will be ventilated with additional circulation of outdoor air when possible.</p> <p><b>Cleaning, Sanitizing, Disinfecting, and Ventilation</b>  Cleaning, sanitizing, disinfecting will be performed in accordance with current CDC, and DOH guidelines. EPA approved products will be used in accordance with labeling requirements and staff will be trained on how to appropriately use these products.</p> <p><b>Day shift custodial staff</b></p> <ul style="list-style-type: none"> <li>● Continue everyday responsibilities and tasks</li> <li>● Clean excessively touched items throughout the day <ul style="list-style-type: none"> <li>○ door knobs</li> <li>○ hand railings</li> <li>○ light switches</li> <li>○ printer/copiers</li> <li>○ water fountains if not disabled</li> <li>○ Restrooms will be cleaned midday (using the proper PPE) <ul style="list-style-type: none"> <li>■ wet mopping with disinfectant</li> <li>■ disinfecting toilets, urinals, sinks,</li> </ul> </li> </ul> </li> </ul>	<p>Bob Rozema  Director of  Building and  Grounds</p>	<p style="text-align: center;">Y</p>
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## Wallenpaupack Area School District Path to Reopening for K-12 Schools: Health and Safety Plan

	<p><a href="https://www.cdc.gov/communitydisinfecting-facility.html">19-ncov/community/disinfecting-building-facility.html</a>          CDC Protect Yourself:  <a href="https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html">https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html</a>          CDC Symptoms:  <a href="https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html">https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html</a>          CDC COVID-19 and Children:  <a href="https://www.cdc.gov/coronavirus/2019-ncov/faq.html#COVID-19-and-Children">https://www.cdc.gov/coronavirus/2019-ncov/faq.html#COVID-19-and-Children</a>          CDC Communication Resources:  <a href="https://www.cdc.gov/coronavirus/2019-ncov/communication/index.html">https://www.cdc.gov/coronavirus/2019-ncov/communication/index.html</a></p>	<p style="text-align: center;">paper dispensers and partitions</p> <ul style="list-style-type: none"> <li>● Perform classroom cleaning             <ul style="list-style-type: none"> <li>○ dry mop</li> <li>○ wet mop                 <ul style="list-style-type: none"> <li>■ wipe down and disinfect hard surfaces</li> </ul> </li> </ul> </li> </ul> <p><b>Night shift custodial staff</b></p> <ul style="list-style-type: none"> <li>● Continue everyday responsibilities and tasks</li> <li>● Cleaning restrooms using proper PPE</li> <li>● Vacuum</li> </ul> <ul style="list-style-type: none"> <li>● Dry mopping</li> <li>● wet mop with disinfectant</li> <li>● wipe down, clean and disinfect             <ul style="list-style-type: none"> <li>○ Chairs</li> <li>○ Desks</li> <li>○ Tables</li> <li>○ Doors/door handles, door frames</li> <li>○ Light switches</li> <li>○ Computers</li> <li>○ Phones</li> <li>○ Counters</li> <li>○ Corridor walls</li> <li>○ Hand railings</li> </ul> </li> <li>● Any dirty surfaces will be washed with soap/water or cleaner before disinfecting</li> <li>● Electrostatic disinfecting fogger daily or as needed</li> </ul>	<p style="text-align: center;">paper dispensers and partitions</p> <ul style="list-style-type: none"> <li>● Perform classroom cleaning             <ul style="list-style-type: none"> <li>○ dry mop</li> <li>○ wet mop                 <ul style="list-style-type: none"> <li>■ wipe down and disinfect hard surfaces</li> </ul> </li> </ul> </li> </ul> <p><b>Night shift custodial staff</b></p> <ul style="list-style-type: none"> <li>● Continue everyday responsibilities and tasks</li> <li>● Cleaning restrooms using proper PPE</li> <li>● Vacuum</li> <li>● Dry mopping</li> <li>● wet mop with disinfectant</li> <li>● wipe down, clean and disinfect             <ul style="list-style-type: none"> <li>○ Chairs</li> <li>○ Desks</li> <li>○ Tables</li> <li>○ Doors/door handles, door frames</li> <li>○ Light switches</li> <li>○ Computers</li> <li>○ Phones</li> <li>○ Counters</li> <li>○ Corridor walls</li> <li>○ Hand railings</li> </ul> </li> <li>● Any dirty surfaces will be washed with soap/water or cleaner before disinfecting</li> <li>● Electrostatic disinfecting fogger daily or as needed</li> </ul>		
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		<p><b>Custodial/Maintenance PPE</b></p> <p>PPE will be utilized in coordinate with job duties performed and as indicating in guidelines set forth by the CDC and PA DOH</p> <p><b>Ventilation</b></p> <ul style="list-style-type: none"> <li>• There will be an increase of outside air introduced to the building through our HVAC systems</li> <li>• Air filter changes will remain on the same schedule (excessive filter changes not necessary); however, air filters will be monitored more frequently</li> <li>• windows will be opened in areas where HVAC system is not capable of outside air transfer</li> </ul> <p><b>Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</b></p> <p>Staff and Students are expected to adhere to hygiene practices set forth by CDC and DOH. Personal Protective equipment will be utilized by staff and students in accordance with current CDC and DOH recommendations.  <a href="#">Handwashing toolkit</a>  <a href="#">Personal Protective Equipment</a>  <a href="#">Classroom Hygiene Procedure</a></p> <p>Hand soap and hand sanitizer will be provided with at least 60%</p>	<p><b>Custodial/Maintenance PPE</b></p> <p>PPE will be utilized in coordinate with job duties performed and as indicating in guidelines set forth by the CDC and PA DOH</p> <p><b>Ventilation</b></p> <ul style="list-style-type: none"> <li>• There will be an increase of outside air introduced to the building through our HVAC systems</li> <li>• Air filter changes will remain on the same schedule (excessive filter changes not necessary); however, air filters will be monitored more frequently</li> <li>• windows will be opened in areas where HVAC system is not capable of outside air transfer</li> </ul> <p><b>Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</b></p> <p>Staff and Students are expected to adhere to hygiene practices set forth by CDC and DOH. Personal Protective equipment will be utilized by staff and students in accordance with current CDC and DOH recommendations.  <a href="#">Handwashing toolkit</a>  <a href="#">Personal Protective Equipment</a>  <a href="#">Classroom Hygiene Procedure</a></p> <p>Hand soap and hand sanitizer will</p>	<p>Keith Gunuskey          Pandemic          Coordinator</p> <p>Building          Administrators</p>	<p>Y</p> <p>Y</p>
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		<p>alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas</p> <p><b>Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</b>            Signage will be posted at entrances, bathrooms, and throughout the facility.  <a href="#">Signage to be Posted</a></p> <p><b>Limiting the sharing of materials among students</b>            Items should not be shared between students to reduce the spread of infectious bodily fluids. Items that may need to be shared should be disinfected in accordance with CDC and DOH guidelines after use. <a href="#">Classroom hygiene plan</a></p> <p>Students and staff will be encouraged to bring water from home. Water will be provided by modified fountains or other sources</p> <p><b>Materials, Resources and/or Supports Needed</b>  <a href="#">Signage to be Posted</a>  <a href="#">Handwashing toolkit</a>  <a href="#">Types of PPE</a>  <a href="#">Classroom Hygiene Procedure</a></p>	<p>be provided with at least 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas</p> <p><b>Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</b>            Signage will be posted at entrances, bathrooms, and throughout the facility.  <a href="#">Signage to be Posted</a></p> <p><b>Limiting the sharing of materials among students</b>            Items should not be shared between students to reduce the spread of infectious bodily fluids. Items that may need to be shared should be disinfected in accordance with CDC and DOH guidelines after use. <a href="#">Classroom hygiene plan</a></p> <p>Students and staff will be encouraged to bring water from home. Water will be provided by modified fountains or other sources</p> <p><b>Materials, Resources and/or Supports Needed</b>  <a href="#">Signage to be Posted</a>  <a href="#">Handwashing toolkit</a>  <a href="#">Types of PPE</a>  <a href="#">Classroom Hygiene Procedure</a></p>	<p>Keith Gunuskey            Pandemic Coordinator</p> <p>Building Administrators</p> <p>Teachers</p> <p>Keith Gunuskey            Pandemic Coordinator</p>	<p>N</p> <p>N</p> <p>N</p> <p>N</p>
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**Wallenpaupack Area School District**  
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**Summary of Responses to Key Questions:**

*The building has been cleaned and water lines have been flushed to ensure a safe return to the learning and office environment.*



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supplies have been ordered through our partner vendors to ensure appropriate supplies are on hand to adhere to the stringent hygiene practices that are to be implemented. The enhanced cleaning procedures will be carried out daily to assist in the efforts to mitigate the spread of COVID-19. Staff has been trained through our online learning tool on signs and symptoms of COVID-19, when to stay home, best hygiene practices to follow. Supervisors will meet with staff on an ongoing basis to ensure compliance and address any issues. Training on infection control will be provided to all staff prior to return to work. Training will be provided to staff through an online learning system, competency will be measured by an online test, acknowledgment of this plan and procedures will be obtained through the online learning system.

How will you ensure the building is cleaned and ready to safely welcome staff and students?

How will you procure adequate disinfection supplies meeting OSHA and CDC requirements for COVID-19?

How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?

**What protocols will you put in place to clean and disinfect throughout an individual school day?**

**Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols?**

**When and how will the training be provided? How will preparedness to implement as a result of the training be measured?**

<b>Transportation of Students</b>	<b>School buildings are closed; buses used to deliver materials and resources to students and staff</b>	Symptom screening will be done by all parents/guardians at home each morning before the school day. No children with symptoms will be sent on a bus or brought to school.	Symptom screening will be done by all parents/guardians at home each morning before the school day. No children with symptoms will be sent on a bus or brought to school.	Keith Gunuskey Pandemic Coordinator	Yes
	<b>Materials, Resources and/or Supports Needed</b>	<b>Adjusting transportation schedules and practices to create social distance between students</b>  Buses can operate with a maximum of two students per seat unless from the same household, with the understanding that masks will be required of students while on the bus/van. Disinfect all high-touch surfaces on buses at least daily. Face coverings will be required in accordance with the orders set forth by the Commonwealth.	<b>Adjusting transportation schedules and practices to create social distance between students</b>  Buses can operate with a maximum of two students per seat unless from the same household, with the understanding that masks will be required of students while on the bus/van. Disinfect all high-touch surfaces on buses at least daily. Face coverings will be required in accordance with the orders set forth by the Commonwealth.	<b>Other Strategies:</b> <ul style="list-style-type: none"> <li>● Provide assigned seating</li> <li>● Symptomatic or sick students and transportation staff will not be permitted on the bus</li> </ul>	Bill Theobald Director of Student Services



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		<p>children from different households.</p> <p><b>Other Strategies:</b></p> <ul style="list-style-type: none"> <li>● Provide assigned seating</li> <li>● Symptomatic or sick students and transportation staff will not be permitted on the bus</li> <li>● Provide hand sanitizer for students, bus driver, and monitors</li> <li>● bus drivers will be required to wash hands in accordance with handwashing infection control guidelines.</li> <li>● <a href="#">HANDWASHING PROTOCOL</a></li> <li>● No field trips will be provided until further notice</li> <li>● No food or drink allowed on bus</li> <li>● Clean and disinfect frequently touched surfaces on the bus after each scheduled run</li> <li>● Posters encouraging staying at home when sick, covering coughs and sneezes, and washing hands often will be placed on the bus in sight of all passengers</li> <li>● Air out buses when not in use</li> <li>● Transportation Contractors and Drivers will be educated on self-monitoring of health and wellbeing.</li> <li>● Same household/family members will be seated together.</li> </ul>	<ul style="list-style-type: none"> <li>● Provide hand sanitizer for students, bus driver, and monitors</li> <li>● bus drivers/monitors will be required to wash hands in accordance with</li> <li>● handwashing infection control guidelines.</li> <li>● <a href="#">HANDWASHING PROTOCOL</a></li> <li>● No field trips will be provided until further notice</li> <li>● No food or drink allowed on bus</li> <li>● Clean and disinfect frequently touched surfaces on the bus after each scheduled run</li> <li>● Posters encouraging staying at home when sick, covering coughs and sneezes, and washing hands often will be placed on the bus in sight of all passengers</li> <li>● Air out buses when not in use</li> <li>● Transportation Contractors and Drivers will be educated on self-monitoring of health and wellbeing.</li> <li>● Same household/family members will be seated together.</li> <li>● Organized loading and unloading to include first on students to the back and continuing to load bus in back to front manner in the a.m. and in the p.m. First off sit in the front.</li> <li>● Windows will be opened (based on the temperature)</li> </ul>	<p>Bill Theobald          Director of          Student Services</p>	<p style="text-align: center;">Y</p>
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		<ul style="list-style-type: none"> <li>• Organized loading and unloading to include first on students to the back and continuing to load bus in back to front manner in the a.m. and in the p.m. First off sit in the front.</li> <li>• Windows will be opened (based on the temperature) to increase ventilation.</li> <li>• Van transportation will follow the same procedures. Similarly, van drivers must wear a mask and/or shield while students are in the vehicle.</li> <li>• Families will also be encouraged to drive their children to school.</li> </ul> <p><b>Materials, Resources and/or Supports Needed</b>  <a href="#">Types of PPE</a>  <a href="#">Signage to be Posted</a>  <a href="#">HANDWASHING PROTOCOL</a></p>	<p>to increase ventilation.</p> <ul style="list-style-type: none"> <li>• Van transportation will follow the same procedures. Similarly, van drivers must wear a mask and/or shield while students are in the vehicle.</li> <li>• Families will also be encouraged to drive their children to school.</li> </ul> <p><b>Materials, Resources and/or Supports Needed</b>  <a href="#">Types of PPE</a>  <a href="#">Signage to be Posted</a>  <a href="#">HANDWASHING PROTOCOL</a></p> <p>CDC What bus transit operators need to know about COVID-19:  <a href="https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/bus-transit-operator.html">https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/bus-transit-operator.html</a></p> <p>CDC Educational Materials:  <a href="https://www.cdc.gov/nonpharmaceutical-interventions/tools-resources/educational-materials.html">https://www.cdc.gov/nonpharmaceutical-interventions/tools-resources/educational-materials.html</a></p>	<p>Bill Theobald          Director of          Student Services</p>	<p style="text-align: center;">Y</p>
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## Wallenpaupack Area School District Path to Reopening for K-12 Schools: Health and Safety Plan

		<p>CDC What bus transit operators need to know about COVID-19:  <a href="https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/bus-transit-operator.html">https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/bus-transit-operator.html</a></p> <p>CDC Educational Materials:  <a href="https://www.cdc.gov/nonpharmaceutical-interventions/tools-resources/educational-materials.html">https://www.cdc.gov/nonpharmaceutical-interventions/tools-resources/educational-materials.html</a></p>			
<p><b>Summary of Responses to Key Questions:</b>  <i>Symptom screening will be done by all parents/guardians at home each morning before the school day. No children with symptoms will be sent on a bus or brought to school. Regular cleaning and airing out of the buses will be expected to assist in reducing transmission of germs. Regular hand washing and appropriate use of PPE will be expected. Training on infection control and appropriate use of PPE will be provided to all drivers.</i></p>					
<p><b>Entering School Buildings</b></p>	<p><b>School buildings are closed; districts should require only that essential staff report in-person to carry out functions that are absolutely necessary.</b></p> <p><b>District/school leaders utilize virtual tools and platforms wherever possible to conduct essential business and keep in-person reporting to an absolute minimum during school closures</b></p> <p><b>Only essential staff report to in-person work</b></p> <p><b>Identifying and restricting non-essential visitors and volunteers</b></p> <p><b>Materials, Resources and/or</b></p>	<p>Temperature screening will not be required upon entrance to school for students or staff. Symptom screening will be done by all parents/guardians at home each morning before the school day. No children with symptoms will be sent on a bus or brought to school. All district staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill.</p> <p><b>Identifying and restricting non-essential visitors and volunteers</b></p> <ul style="list-style-type: none"> <li>• Visitors will be permitted on an as needed basis following building access procedures upon entrance.</li> <li>• Minimal movement around the facility is expected</li> <li>• Signage will be posted in hallways, and entrances to</li> </ul>	<p>Temperature screening will not be required upon entrance to school for students or staff. Symptom screening will be done by all parents/guardians at home each morning before the school day. No children with symptoms will be sent on a bus or brought to school. All district staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill.</p> <p><b>Identifying and restricting non-essential visitors and volunteers</b></p> <ul style="list-style-type: none"> <li>• Visitors will be permitted on an as needed basis following building access procedures upon entrance.</li> <li>• Minimal movement around the facility is expected</li> <li>• Signage will be posted in hallways, and entrances to</li> </ul>	<p>Building Administrators</p>	<p>Y</p>





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	<p><b>Supports Needed</b></p>	<p>communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols.</p> <ul style="list-style-type: none"> <li>● Hand sanitizer provided to all staff, students, and visitors prior to entering the building</li> <li>● Follow protocol for students/staff who feel ill/experience symptoms when they come to school. <a href="#">Symptom screening flow chart</a></li> <li>● Designated entrance and exit flow paths</li> <li>● Visitors call the front office before entering, screening of symptoms of illness will be required for staff and visitors prior to entering the school visitors. Health screening required prior to entry. <a href="#">COVID-19: Screening Checklist - for Visitors and Staff</a></li> <li>● Symptomatic or sick staff, students and visitors will not be permitted into the school</li> <li>● Face coverings will be required for all visitors entering the building and while visiting the building in accordance with the orders set forth by the Commonwealth.</li> <li>● Nonessential visitors and</li> </ul>	<p>communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols.</p> <ul style="list-style-type: none"> <li>● Hand sanitizer provided to all staff, students, and visitors prior to entering the building</li> <li>● Limit unnecessary congregations of students and staff</li> <li>● Follow protocol for students/staff who feel ill/experience symptoms when they come to school. <a href="#">Symptom screening flow chart</a></li> <li>● Visitors call the front office before entering, screening of symptoms of illness will be required for staff and visitors prior to entering the school visitors. Health screening required prior to entry. <a href="#">COVID-19: Screening Checklist - for Visitors and Staff</a></li> <li>● Symptomatic or sick staff, students and visitors will not be permitted into the school</li> <li>● Face coverings will be required for all visitors entering the building and while visiting the building in accordance with the orders set forth by the Commonwealth.</li> </ul>	<p>Building Administrators</p>	<p>Y</p>
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		volunteers will be restricted	<ul style="list-style-type: none"> <li>Nonessential visitors and volunteers will be restricted</li> </ul>		
		<b>Materials, Resources and/or Supports Needed</b> <a href="#">Signage to be Posted</a>	<b>Materials, Resources and/or Supports Needed</b> <a href="#">Signage to be Posted</a>		
<p><b>Summary of Responses to Key Questions:</b>  <i>Temperature screening will not be required upon entrance to school for students or staff. Symptom screening will be done by all parents/guardians at home each morning before the school day. No children with symptoms will be sent on a bus or brought to school. All district staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill.</i></p> <p><i>Training on infection control will be provided to all staff prior to return to work. Training will be provided to staff through an online learning system, competency will be measured by an online test, acknowledgment of this plan and procedures will be obtained through the online learning system.</i></p>					
<b>Serving Meals</b>	<p><b>School buildings are closed District/School</b></p> <p><b>Practice established social distancing protocols</b></p> <p><b>Provide PPE to staff participating in meal preparation and distribution</b></p> <p><b>Reduce contact by utilizing “grab and go” meal distribution</b></p>	<p>In cafeterias, when feasible, individuals will be seated in staggered arrangements to avoid “across-the-table” seating. Individuals will be required to sanitize or wash their hands prior to, and after, eating. Consider using assigned seating for students in cafeterias and other congregate settings to help assist with contact tracing.</p> <p><b>Alternative Serving Models:</b></p> <ul style="list-style-type: none"> <li>Serving meals in classrooms</li> <li>Serving meals in cafeterias with: <ul style="list-style-type: none"> <li>spaced serving lines</li> </ul> </li> </ul>	<p>In cafeterias, when feasible, individuals will be seated in staggered arrangements to avoid “across-the-table” seating. Individuals will be required to sanitize or wash their hands prior to, and after, eating. Consider using assigned seating for students in cafeterias and other congregate settings to help assist with contact tracing.</p> <p><b>Alternative Serving Models:</b></p> <ul style="list-style-type: none"> <li>Serving meals in classrooms</li> <li>Serving meals in cafeterias with: <ul style="list-style-type: none"> <li>spaced serving lines</li> </ul> </li> </ul>	Building Administrators	Y



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		<p>(marked on floors)</p> <ul style="list-style-type: none"> <li>○ Spaced seating</li> <li>○ Longer meal periods for more staggered meal delivery</li> <li>○ Use of pre-packaged boxes or bags for each student instead of traditional serving lines</li> </ul> <p>Staff and students will be required to wash hands before and after meal service</p> <p>Face coverings will be required in accordance with the orders set forth by the Commonwealth.</p> <p>Hand sanitizer will be provided for students and staff</p> <p>Payment terminal is disinfected after each use by student</p> <p>No sharing of foods and utensils permitted</p> <p>Spaced lines marked to enter the cafeteria and serving lines (to the extent practicable); designate entrances and exit flow paths; stagger use</p> <p>Cleaning of cafeterias and high-touch surfaces throughout the school day will be conducted after</p>	<p>(marked on floors)</p> <ul style="list-style-type: none"> <li>○ Spaced seating</li> <li>○ Longer meal periods for more staggered meal delivery</li> <li>○ Use of pre-packaged boxes or bags for each student instead of traditional serving lines</li> </ul> <p>Staff and students will be required to wash hands before and after meal service</p> <p>Face coverings will be required in accordance with the orders set forth by the Commonwealth.</p> <p>Hand sanitizer will be provided for students and staff</p> <p>Payment terminal is disinfected after each use by student</p> <p>No sharing of foods and utensils permitted</p> <p>Spaced lines marked to enter the cafeteria and serving lines (to the extent practicable); designate entrances and exit flow paths; stagger use</p> <p>Cleaning of cafeterias and high-touch surfaces throughout the school day will be conducted after</p>	Building Administrators	Y
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		<p>each meal service</p> <p>Posters encouraging covering coughs and sneezes, and washing hands often will be placed in cafeteria in sight of all students and staff</p> <p>Additional tables will be utilized in congregate areas to assist with social distancing.</p> <p>Sneeze guards will be placed in appropriate locations.</p> <p>Additional barriers will be utilized between students and cashiers.</p> <p><b>Materials, Resources and/or Supports Needed</b>  <a href="#">Types of PPE</a></p> <p><b>CDC Educational Materials:</b>  <a href="https://www.cdc.gov/nonpharmaceutical-interventions/tools-resources/educational-materials.html">https://www.cdc.gov/nonpharmaceutical-interventions/tools-resources/educational-materials.html</a></p>	<p>each meal service</p> <p>Posters encouraging covering coughs and sneezes, and washing hands often will be placed in cafeteria in sight of all students and staff</p> <p>Additional tables will be utilized in congregate areas to assist with social distancing.</p> <p>Sneeze guards will be placed in appropriate locations.</p> <p>Additional barriers will be utilized between students and cashiers.</p> <p><b>Materials, Resources and/or Supports Needed</b>  <a href="#">Types of PPE</a></p> <p><b>CDC Educational Materials:</b>  <a href="https://www.cdc.gov/nonpharmaceutical-interventions/tools-resources/educational-materials.html">https://www.cdc.gov/nonpharmaceutical-interventions/tools-resources/educational-materials.html</a></p>		
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<p style="text-align: center;"><b>Social Distancing and Other Safety Protocols</b></p>	<p><b>Schools and Most Child Care Facilities Closed</b></p> <p><b>Only essential staff</b></p> <p><b>Materials, Resources and/or Supports Needed</b></p>	<p><b>Classroom/learning space occupancy</b> Six-foot distancing is encouraged for classroom seating – a lesser distance is acceptable if six feet is not achievable to meet the needs of students. In those cases, seating should be targeted for no less than a minimum spacing of three feet. Classroom configurations will be altered for maximal social distancing as feasible. For example, staggered rows of desks all facing the same direction, with limitations on face-to-face seating.</p> <p><b>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</b></p> <p>Classroom doors to remain open for ventilation throughout the day.</p>	<p><b>Classroom/learning space occupancy</b> Six-foot distancing is encouraged for classroom seating – a lesser distance is acceptable if six feet is not achievable to meet the needs of students. In those cases, seating should be targeted for no less than a minimum spacing of three feet. Classroom configurations will be altered for maximal social distancing as feasible. For example, staggered rows of desks all facing the same direction, with limitations on face-to-face seating.</p> <p><b>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</b></p> <p>Classroom doors to remain open for ventilation throughout the day.</p>	<p>Building Administrators</p>	<p style="text-align: center;">Y</p>
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		<p>It is recommended that classrooms have a maximum of 25-30 persons where feasible.</p> <p>Teachers will implement strategies to reduce movement during class.</p> <p>Students closest to the door will exit class first.</p> <p>Staff will move from place to place while students remain in same classroom whenever possible (i.e., elementary specials, guidance classes, etc.).</p> <p>High-traffic hallway use will be limited when feasible, by either staggering the end of classroom periods to reduce the number of students in the hallways simultaneously, and/or by requiring masking.</p> <p>In cafeterias, when feasible, individuals will be seated in staggered arrangements to avoid “across-the-table” seating. Individuals will be required to sanitize or wash their hands prior to, and after, eating. Consider using assigned seating for students in cafeterias and other congregate settings to help assist with contact tracing.</p>	<p>It is recommended that classrooms have a maximum of 25-30 persons where feasible.</p> <p>Teachers will implement strategies to reduce movement during class.</p> <p>Students closest to the door will exit class first.</p> <p>Staff will move from place to place while students remain in same classroom whenever possible (i.e., elementary specials, guidance classes, etc.).</p> <p>High-traffic hallway use will be limited when feasible, by either staggering the end of classroom periods to reduce the number of students in the hallways simultaneously, and/or by requiring masking.</p> <p>In cafeterias, when feasible, individuals will be seated in staggered arrangements to avoid “across-the-table” seating. Individuals will be required to sanitize or wash their hands prior to, and after, eating. Consider using assigned seating for students in cafeterias and other congregate settings to help assist with contact tracing.</p> <p><b>Other social distancing and safety practices</b>  <a href="#">Building Access Protocol</a>  <a href="#">Classroom Hygiene Procedures</a>  <a href="#">Handwashing toolkit</a></p>	Building Administrators	Y
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		<p><b>Other social distancing and safety practices</b></p> <p><a href="#">Building Access Protocol</a>  <a href="#">Classroom Hygiene</a>  <a href="#">Procedures Handwashing toolkit</a></p> <p><b>Materials, Resources and/or Supports Needed</b></p> <p><a href="#">Signage to be Posted</a>  <a href="#">Handwashing toolkit</a>  <a href="#">Types of PPE</a>  <a href="#">Classroom Hygiene Procedure</a></p> <p><b>Floor markings</b></p>	<p><b>Materials, Resources and/or Supports Needed</b></p> <p><a href="#">Signage to be Posted</a>  <a href="#">Handwashing toolkit</a>  <a href="#">Types of PPE</a>  <a href="#">Classroom Hygiene Procedure</a></p> <p><b>Floor markings</b></p>		
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**Summary of Responses to Key Questions:**

*Classroom space will be utilized to ensure the maximum amount of distancing between students is possible*

<p><b>Transitioning in Congregate Settings</b></p>	<p><b>School buildings are closed</b></p>	<p><b>Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</b>          High-traffic hallway use will be limited when feasible, by either staggering the end of classroom periods to reduce the number of students in the hallways simultaneously, and/or by requiring masking.</p> <p>In cafeterias, when feasible, individuals will be seated in staggered arrangements to avoid “across-the-table” seating. Individuals will be required to sanitize or wash their hands prior to, and after, eating. Consider using assigned seating for students in cafeterias and other congregate settings to help assist with contact tracing.</p> <p><b>District/School Serving Meals Considerations:</b></p> <ul style="list-style-type: none"> <li>● Allow student hand washing before and after meal service</li> <li>● Provide hand sanitizer for students and staff</li> </ul>	<p><b>Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</b>          High-traffic hallway use will be limited when feasible, by either staggering the end of classroom periods to reduce the number of students in the hallways simultaneously, and/or by requiring masking.</p> <p>In cafeterias, when feasible, individuals will be seated in staggered arrangements to avoid “across-the-table” seating. Individuals will be required to sanitize or wash their hands prior to, and after, eating. Consider using assigned seating for students in cafeterias and other congregate settings to help assist with contact tracing.</p> <p><b>District/School Serving Meals Considerations:</b></p> <ul style="list-style-type: none"> <li>● Allow student hand washing before and after meal service</li> <li>● Provide hand sanitizer for students and staff</li> </ul>	<p>Building Administrators</p>	<p style="text-align: center;">Y</p>
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		<ul style="list-style-type: none"> <li>• Mark spaced lines to enter the cafeteria and serving lines (to the extent practicable); designate entrances and exit flow paths; stagger use</li> <li>• Conduct cleaning of cafeterias and high-touch surfaces</li> </ul> <p><b>Staggering the use of communal spaces and hallways</b>            High-traffic hallway use will be limited when feasible, by either staggering the end of classroom periods to reduce the number of students in the hallways simultaneously, and/or by requiring masking.</p>	<ul style="list-style-type: none"> <li>• Mark spaced lines to enter the cafeteria and serving lines (to the extent practicable); designate entrances and exit flow paths; stagger use</li> <li>• Conduct cleaning of cafeterias and high-touch surfaces</li> </ul> <p><b>Staggering the use of communal spaces and hallways</b>            High-traffic hallway use will be limited when feasible, by either staggering the end of classroom periods to reduce the number of students in the hallways simultaneously, and/or by requiring masking.</p>	Building Administrators	Y
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		<p><b>District/School Transitioning Considerations:</b></p> <ul style="list-style-type: none"> <li>• Limit mixing between groups (to the extent practicable)</li> <li>• For class changes and other transitions throughout the school day: <ul style="list-style-type: none"> <li>○ Provide additional time for transitions</li> <li>○ Designate areas of the hallway (i.e. lanes) as flow paths to keep students separated</li> <li>○ Plan staggered class (ex: by hall, odd/even room numbers, grade/discipline) changes to decrease number of students in hallways at one time</li> <li>○ Have the same group of students stay with the same staff (all day for young children and as much as feasible for older children)</li> </ul> </li> </ul> <p><b>Materials, Resources and/or Supports Needed</b></p>	<p><b>District/School Transitioning Considerations:</b></p> <ul style="list-style-type: none"> <li>• Limit mixing between groups (to the extent practicable)</li> <li>• For class changes and other transitions throughout the school day: <ul style="list-style-type: none"> <li>○ Provide additional time for transitions</li> <li>○ Designate areas of the hallway (i.e. lanes) as flow paths to keep students separated</li> <li>○ Plan staggered class (ex: by hall, odd/even room numbers, grade/discipline) changes to decrease number of students in hallways at one time</li> <li>○ Have the same group of students stay with the same staff (all day for young children and as much as feasible for older children)</li> </ul> </li> </ul> <p><b>Materials, Resources and/or Supports Needed</b></p>	<p>Building Administrators</p>	<p style="text-align: center;">Y</p>
<p><b>Summary of Responses to Key Questions:</b>  <i>(insert text)</i>  How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?  What policies and procedures will govern use of other communal spaces within the school building?  How will you utilize outdoor space to help meet social distancing needs?  Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?</p>					



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<p><b>Large Group Gatherings</b></p>	<p><b>School buildings are closed</b></p> <p><b>Abide by the maximum number of people allowed as defined by Governor's current statewide order</b></p>	<p>Gathering of no more than 25 people permitted per Governor's order. Health and safety guidance from the CDC and DOH will be followed.</p> <p><b>Preventative measures in place:</b></p> <ul style="list-style-type: none"> <li>● Abide by the maximum number of people allowed to congregate as defined by the Governor.</li> <li>● Discourage the congregation of students in parking lots and common areas</li> <li>● Stagger the schedule for large group gatherings (i.e. recess and school meals)</li> <li>● Identify and utilize large spaces (i.e. gymnasiums, Auditoriums, outside spaces – as weather permits) for social distancing</li> <li>● Face coverings will be required in accordance with the orders set forth by the Commonwealth.</li> </ul>	<p>Gathering of no more than 250 people permitted per Governor's order. Health and safety guidance from the CDC and DOH will be followed.</p> <p><b>Preventative measures in place:</b></p> <ul style="list-style-type: none"> <li>● Abide by the maximum number of people allowed to congregate as defined by the Governor.</li> <li>● Discourage the congregation of students in parking lots and common areas</li> <li>● Stagger the schedule for large group gatherings (i.e. recess and school meals)</li> <li>● Identify and utilize large spaces (i.e. gymnasiums, Auditoriums, outside spaces – as weather permits) for social distancing</li> <li>● Face coverings will be required in accordance with the orders set forth by the Commonwealth.</li> </ul>		
<p><b>Teaching and Learning</b></p>	<p><b>School buildings are closed</b></p> <p><b>All instruction must be provided</b></p>	<p><b>Traditional Instructional Model</b></p> <ul style="list-style-type: none"> <li>● Schools can deliver traditional instruction under</li> </ul>	<p><b>Traditional Instructional Model</b></p> <ul style="list-style-type: none"> <li>● Schools can deliver traditional instruction under</li> </ul>	<p>Jay Starnes          Director of Curriculum, Instruction, and Assessment</p>	<p style="text-align: center;">Y</p>



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	<p><b>via remote learning, whether using digital or non-digital platforms and school entities will adhere to Continuity of Education Plan</b></p>	<p>Minimal/Moderate spread by implementing the recommendations outlined in this guidance</p> <ul style="list-style-type: none"> <li>• District or school-wide distance/remote learning is allowable and an individual decision of each student/family</li> <li>• Use scheduling to balance class numbers as much as possible to ensure maximal social distancing.</li> <li>• Physical interaction will be limited through partner or group work</li> <li>• 6 ft. distance will be established between the teacher's desk/board and students' desks</li> <li>• Utilize large spaces (i.e. gymnasiums, auditoriums, outside spaces – as weather permits) for social distancing</li> </ul> <p><b>Hybrid Instructional Models</b></p> <ul style="list-style-type: none"> <li>• Hybrid models should only be implemented if absolutely necessary and after factoring in additional logistical requirements/ costs as well as childcare requirements placed on working families and unnecessary burden on staff</li> <li>• Special education students will be encouraged to continue in person instruction as these students often rely on daily routines</li> </ul>	<p>Minimal/Moderate spread by implementing the recommendations outlined in this guidance</p> <ul style="list-style-type: none"> <li>• District or school-wide distance/remote learning is allowable and an individual decision of each student/family</li> <li>• Standard operating procedures will be implemented while taking preventative measures such as: Providing hand sanitizer for students and staff; conducting cleaning of classrooms and high-touch surfaces each day; limiting physical interaction through partner or group work</li> </ul> <p><b>Target interventions and supports:</b></p> <ul style="list-style-type: none"> <li>• Provide additional instructional supports to: students at-risk of not graduating on time; students with disabilities; students who struggled in the prior distance/remote learning environment (i.e. early grades, English Learners, etc.); other students identified as being behind academically by teachers and parents.</li> <li>• Identify essential concepts/skills grade levels and provide access to enrichment (fine arts, music,</li> </ul>	<p>Jay Starnes          Director of          Curriculum,          Instruction, and          Assessment</p>	<p style="text-align: center;">Y</p>
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		<p>and social interactions to address their individual learning needs.</p> <ul style="list-style-type: none"> <li>• Special education students that are vulnerable and high risk for illness will be encouraged to continue remote instruction as these students health can be affected by COVID-19</li> </ul> <p><b>Schedules</b>  <u>Alternating Days:</u> students would be divided into 2 groups. Groups would alternate face-to-face and virtual instruction during the week.</p> <ul style="list-style-type: none"> <li>• For example: Group A would attend school week one as follows: Monday, Wednesday and Friday and remotely the remainder of the week. Group B would attend Tuesday and Thursday and work remotely the other days of the week. Week two as follows: Group A Tuesday and Thursday and work remotely the other days of the week. Group B would attend school as follows: Monday, Wednesday and Friday and remotely the remainder of the week, and so on.</li> </ul>	<p>world language, CTAE, computer science, AP/IB, dual enrollment, physical education/play, STEM/STEAM, etc.)</p> <ul style="list-style-type: none"> <li>• Schedule specific planned district- /school-wide digital learning days as part of the traditional school calendar</li> </ul> <p><b>INFECTION CONTROL:</b>  <a href="#">Classroom Hygiene Procedure</a></p>		
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		<b>INFECTION CONTROL:</b> <a href="#">Classroom Hygiene Procedure</a>			
<b>Instructional Hours Requirement</b> Schools are required to provide students with a minimum of 180 days of instruction and 900 hours of instruction at the elementary level and 990 hours of instruction at					



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the secondary level. During a global pandemic there are many challenges for school leaders to meet these requirements. The World Health Organization declared Coronavirus disease (COVID-19) a global pandemic. Therefore, during an emergency such as a global pandemic the Superintendent and the board of school directors shall provide an alternate plan with temporary provisions to ensure the instruction hours requirement of the public school code is met. School entities have adopted temporary provisions which include the school entity's school calendar and academic schedule. The temporary provisions ensure that relevant academic standards set forth in Chapter 4 are met; a system is implemented of tracking attendance and instructional time, the provision of FAPE is met, and equity in access to instruction for all students is implemented. In addition, per Chapter 11 instruction time for students is determined as the time in the school day devoted to instruction and instructional activities provided as an integral part of the school programs under the direction of certified school employees in both synchronous or asynchronous formats of instruction.

Add normal school calendar with regular scheduled activities  
Add temporary provisions

**Summary of Responses to Key Questions:**

*(insert text)*

*How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?*

<b>Behavioral Health Supports and SEL Considerations</b>	<p>Employees, Students and Families have access to the following Behavioral Health Supports:</p> <ul style="list-style-type: none"> <li>● Pike County residents- <a href="https://members.ccbh.com/financial-provider">https://members.ccbh.com/financial-provider</a></li> <li>● Wayne County residents- <a href="https://waynecountypa.gov/155/Behavioral-and-Developmental-Programs">https://waynecountypa.gov/155/Behavioral-and-Developmental-Programs</a></li> <li>● <a href="https://www.friendshiphousepa.org/about.html">https://www.friendshiphousepa.org/about.html</a></li> </ul>	<p>Employees, Students and Families have access to the following Behavioral Health Supports:</p> <ul style="list-style-type: none"> <li>● Pike County residents- <a href="https://members.ccbh.com/financial-provider">https://members.ccbh.com/financial-provider</a></li> <li>● Wayne County residents- <a href="https://waynecountypa.gov/155/Behavioral-and-Developmental-Programs">https://waynecountypa.gov/155/Behavioral-and-Developmental-Programs</a></li> <li>● <a href="https://www.friendshiphousepa.org/about.html">https://www.friendshiphousepa.org/about.html</a></li> </ul>	<p>Employees, Students and Families have access to the following Behavioral Health Supports:</p> <ul style="list-style-type: none"> <li>● Pike County residents- <a href="https://members.ccbh.com/financial-provider">https://members.ccbh.com/financial-provider</a></li> <li>● Wayne County residents- <a href="https://waynecountypa.gov/155/Behavioral-and-Developmental-Programs">https://waynecountypa.gov/155/Behavioral-and-Developmental-Programs</a></li> <li>● <a href="https://www.friendshiphousepa.org/about.html">https://www.friendshiphousepa.org/about.html</a></li> </ul>		
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	<a href="#">SEL Instructional Practices/Supports (Trauma Impacts of COVID-19)</a>	<a href="#">SEL Instructional Practices/Supports (Trauma Impacts of COVID-19)</a>	<a href="#">SEL Instructional Practices/Supports (Trauma Impacts of COVID-19)</a>		
<b>Protecting Students and Staff at High Risk for Severe Illness</b>	<p><b>School buildings are closed</b></p> <p><b>Only essential staff</b></p>	<p><b>Protecting students and staff at higher risk for severe illness</b></p> <ul style="list-style-type: none"> <li>• All students and staff of higher risk are always recommended to wear a face covering, to maintain social distancing, and to follow hygiene protocols. All higher risk staff working in close proximity (less than 3 feet) from an unmasked student, are required to wear a face covering, or a physical barrier. Staff and students must always possess a face mask on their person.</li> </ul>	<p><b>Protecting students and staff at higher risk for severe illness</b></p> <ul style="list-style-type: none"> <li>• All students and staff of higher risk are always recommended to wear a face covering, to maintain social distancing, and to follow hygiene protocols. All higher risk staff working in close proximity (less than 3 feet) from an unmasked student, are required to wear a face covering, or a physical barrier. Staff and students must always possess a face mask on their person.</li> </ul>		





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		<p><b>Use of face coverings:</b>  Face coverings will be required in accordance with the orders set forth by the Commonwealth.  <a href="#">Expanded Masking Order</a></p> <p><b>Unique safety protocols for students with complex needs or other vulnerable individuals</b></p> <ul style="list-style-type: none"> <li>• Allow vulnerable students to complete their coursework virtually</li> <li>• Allow an early transition for vulnerable students to go to classes</li> </ul> <p><b>Strategic deployment of staff</b></p> <ul style="list-style-type: none"> <li>• Temporary reassignment of staff to vacant positions</li> <li>• Staffing Agencies</li> </ul> <p><b>Materials, Resources and/or Supports Needed</b></p> <p><a href="https://www.governor.pa.gov/covid-19/business-guidance/">https://www.governor.pa.gov/covid-19/business-guidance/</a></p>	<p><b>Use of face coverings:</b>  Face coverings will be required in accordance with the orders set forth by the Commonwealth.  <a href="#">Expanded Masking Order</a></p> <p><b>Unique safety protocols for students with complex needs or other vulnerable individuals</b></p> <ul style="list-style-type: none"> <li>• Allow vulnerable students to complete their coursework virtually</li> <li>• Allow an early transition for vulnerable students to go to classes</li> </ul> <p><b>Strategic deployment of staff</b></p> <p>Temporary reassignment of staff to vacant positions</p> <ul style="list-style-type: none"> <li>• Staffing Agencies</li> </ul> <p><b>Materials, Resources and/or Supports Needed</b></p> <p><a href="https://www.governor.pa.gov/covid-19/business-guidance/">https://www.governor.pa.gov/covid-19/business-guidance/</a></p>		
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**Summary of Responses to Key Questions:**

*(insert text)*

*What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?*

*What special protocols will you implement to protect students and staff at higher risk for severe illness?*

*How will you ensure enough substitute teachers are prepared in the event of staff illness?*

<p><b>When a Student, Staff Member, or Visitor Becomes Sick at School</b></p>	<p><b>Monitoring students and staff for symptoms and history of exposure</b>  Staff will consistently be made aware of the signs and symptoms of COVID-19. Students and staff will go to the nurse immediately if feeling symptomatic. <a href="#">SCREENING QUESTIONS</a></p> <p><b>Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b>  <a href="#">SCREENING AND EXPOSURE PROTOCOL</a></p> <p><b>Returning isolated or quarantined staff, students, or school visitors to school</b>  <a href="#">SCREENING AND EXPOSURE PROTOCOL</a></p> <p><b>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</b></p> <p><b>Other monitoring and screening practices</b></p>	<p><b>Monitoring students and staff for symptoms and history of exposure</b>  Students and staff will consistently be made aware of the signs and symptoms of COVID-19. Students and staff will go to the nurse immediately if feeling symptomatic. <a href="#">SCREENING QUESTIONS</a></p> <p><b>Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b>  <a href="#">SCREENING AND EXPOSURE PROTOCOL</a></p> <p><b>Returning isolated or quarantined staff, students, or school visitors to school</b>  <a href="#">SCREENING AND EXPOSURE PROTOCOL</a></p> <p><b>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</b></p> <p><b>Other monitoring and screening practices</b></p>	<p><b>Monitoring students and staff for symptoms and history of exposure</b>  Students and staff will consistently be made aware of the signs and symptoms of COVID-19. Students and staff will go to the nurse immediately if feeling symptomatic. <a href="#">SCREENING QUESTIONS</a></p> <p><b>Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b>  <a href="#">SCREENING AND EXPOSURE PROTOCOL</a></p> <p><b>Returning isolated or quarantined staff, students, or school visitors to school</b>  <a href="#">SCREENING AND EXPOSURE PROTOCOL</a></p> <p><b>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</b></p> <p><b>Other monitoring and screening practices</b></p>	<p>Keith Gunuskey  Pandemic Coordinator</p>	<p style="text-align: center;">Y</p>
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**Wallenpaupack Area School District**  
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	<i>Materials, Resources and/or Supports Needed</i>	<i>Materials, Resources and/or Supports Needed</i>	<i>Materials, Resources and/or Supports Needed</i>		
<p><b>Summary of Responses to Key Questions:</b>  <i>(insert text)</i></p> <p><b>How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?</b>  <i>Temperature screening will not be required upon entrance to school for students or staff. Symptom screening will be done by all parents/guardians at home each morning before the school day. No children with symptoms will be sent on a bus or brought to school. All district staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill.</i></p> <p><i>Students and staff will consistently be made aware of the signs and symptoms of COVID-19. Students and staff will go to the nurse immediately if feeling symptomatic.</i></p> <p><b>Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?</b>  <b>What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?</b>  <b>Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?</b>  <b>What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?</b>  <b>How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?</b>  <b>When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?</b>  <b>Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?</b></p>					
<p><b>Sports and ExtraCurricular Activities</b></p>	<p>Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</p> <p><b>School buildings are closed; districts should require only that essential staff report in-person to carry out functions that are absolutely necessary.</b></p> <p><i>Materials, Resources and/or</i></p>	<p>Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</p> <p><b>PK-12 Athletics Health and Safety Plan</b>  <i>(Each school entity must develop and adopt Athletics Health and Safety Plan aligned to PDE</i></p>	<p>Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</p> <p><b>PK-12 Athletics Health and Safety Plan</b>  <i>(Each school entity must develop and adopt Athletics Health and Safety Plan aligned to PDE</i></p>		



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	<p><b>Supports Needed</b></p>	<p><i>Guidance for Phased Reopening of Pre-K Schools that must be approved by local governing body of the school entity, and posted publicly on school entity's website)</i></p> <p><b>Materials, Resources and/or Supports Needed</b>          PA Guidance for All Sports Permitted to Operate During the COVID-19 Disaster Emergency:  <a href="https://www.governor.pa.gov/covid-19/sports-guidance/">https://www.governor.pa.gov/covid-19/sports-guidance/</a></p> <p>CDC Considerations for Youth Sports:  <a href="https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/youth-sports.html">https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/youth-sports.html</a></p> <p>Guidance for Business in the Restaurant Industry (Concessions):  <a href="https://www.governor.pa.gov/covid-19/restaurant-industry-guidance/">https://www.governor.pa.gov/covid-19/restaurant-industry-guidance/</a></p>	<p><i>Guidance for Phased Reopening of Pre-K Schools that must be approved by local governing body of the school entity, and posted publicly on school entity's website)</i></p> <p><b>Materials, Resources and/or Supports Needed</b>          PA Guidance for All Sports Permitted to Operate During the COVID-19 Disaster Emergency:  <a href="https://www.governor.pa.gov/covid-19/sports-guidance/">https://www.governor.pa.gov/covid-19/sports-guidance/</a></p> <p>CDC Considerations for Youth Sports:  <a href="https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/youth-sports.html">https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/youth-sports.html</a></p> <p>Guidance for Business in the Restaurant Industry (Concessions):  <a href="https://www.governor.pa.gov/covid-19/restaurant-industry-guidance/">https://www.governor.pa.gov/covid-19/restaurant-industry-guidance/</a></p>		
<p><b>Summary of Responses to Key Questions:</b></p> <p><i>How do you plan to bring student athletes and staff back to physical school buildings, particularly if social distancing is still required?</i></p> <p><i>How did you engage stakeholders in the decision to resume sports-related activities, including try-outs, conditioning, practices, and games?</i></p> <p><i>How will you communicate your plan to your local sports and school communities?</i></p> <p><i>Once you resume sports-related activities, what will the decision-making process look like to prompt a school closure or other significant modification to sports activities?</i></p>					



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<p><b>Other</b></p>	<p><b>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendar</b>  <i>Use of school-wide communication systems (All Call, Mass Text, Use of Social Media)</i></p> <p><b><i>Materials, Resources and/or Supports Needed</i></b></p>	<p><b>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendar</b>  <i>Use of school-wide communication systems (All Call, Mass Text, Use of Social Media)</i></p> <p><b><i>Materials, Resources and/or Supports Needed</i></b>  <a href="#"><u>COVID-19 Physical Intervention and Restraint Protocols:</u></a></p> <p>The WASD has included the 21<sup>st</sup> CCLC program in our plan, as we anticipate offering this program in both yellow and green phases.</p> <p><a href="#"><u>Safety Drill Plans and Response</u></a></p>	<p><b>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendar</b>  <i>Use of school-wide communication systems (All Call, Mass Text, Use of Social Media)</i></p> <p><b><i>Materials, Resources and/or Supports Needed</i></b>  <a href="#"><u>COVID-19 Physical Intervention and Restraint Protocols:</u></a></p> <p>The WASD has included the 21<sup>st</sup> CCLC program in our plan, as we anticipate offering this program in both yellow and green phases.</p> <p><a href="#"><u>Safety Drill Plans and Response</u></a></p>		
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**Wallenpaupack Area School District**  
**Path to Reopening for K-12 Schools: Health and Safety Plan**

**Health and Safety Plan Professional Development**

*The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. Professional learning plans is documented with the following components listed in the table below:*

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and/or Supports Needed	Start Date	Completion Date
Custodial staff plan implementation	Custodial Staff	Robert Rozema Building and Grounds	Large-group (no more than 25)/Virtual	Powerpoint, cleaning supplies, "fogger"	August 1st	September 8th
Technology Training	Professional Staff	Keith Gunuskey Pandemic Coordinator	Large group (no more than 25)/Virtual	Powerpoint, laptops, iPads	September 1 <sup>st</sup>	Ongoing
Health and Safety Plan Review	Support Staff	Building Principals	Virtual	Powerpoint	September 1 <sup>st</sup>	September 8th



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**Health and Safety Plan Communications**

*Timely and effective family and caregiver communication about health and safety protocols and schedules is critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community. Health and Safety Plan Communications is documented with the following components listed in the table below:*

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Reopening Plans-Health and Safety Plans	School Board and Community	Keith Gunuskey, Pandemic Coordinator Jay Starnes, Pandemic Team Member	In-person and online	July 28 <sup>th</sup>	August 10 <sup>th</sup>
Reopening Plans	Parents/Students	Building Principals	Online videos/contact information	July 30 <sup>th</sup>	Ongoing



## *Wallenpaupack Area School District* Path to Reopening for K-12 Schools: Health and Safety Plan

### RESOURCES:

#### Regional Members of Pandemic Committees:

*Committees included members from Wayne Highlands School District, Delaware Valley School District, Wallenpaupack Area School District, Western Wayne School District, and local health officials. The purpose of the committees was to plan and prepare for reopening schools for the 2020-21 school year. Due to COVID-19, reopening schools needed to be adapted/modified to incorporate safety and health guidance for all students, staff, and school community. The committees examined guidance and routines used to prepare for the 2020-21 school year and develop alternative means for accomplishing the needed outcomes. The plans incorporated social distancing and remote learning alternatives to provide education and services throughout the various phases of re-opening directed by the state of Pennsylvania and the Department of Health and recommendations by CDC. Special accommodations were considered and implemented for students and staff that are at high risk for exposure to infectious disease.*





## *Wallenpaupack Area School District*

# Path to Reopening for K-12 Schools: Health and Safety Plan

### Resources:

- CDC Considerations for Schools: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>
- CDC the Schools Decision Tree: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/Schools-Decision-Tree.pdf>
- CDC the Interim Guidance for Schools and Day Camps:  
<https://www.cdc.gov/coronavirus/2019-ncov/downloads/php/CDC-Activities-Initiatives-for-COVID-19-Response.pdf#page=46>
- Process to Reopen Pennsylvania: <https://www.governor.pa.gov/process-to-reopen-pennsylvania/>
- CDC People Who Need Extra Precautions: <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/index.html>
- CDC Print Resources: <https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc>
- CDC Considerations for Youth Sports: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/youth-sports.html>
- PA Guidance for Businesses Permitted to Operate During the COVID-19 Disaster Emergency to Ensure the Safety and Health of Employees and the Public: <https://www.governor.pa.gov/wp-content/uploads/2020/06/20200504-COVID-19-Business-Guidance.pdf>
- DOH Guidance on Home Isolation or Quarantine and Returning to Work: <https://www.health.pa.gov/topics/Documents/Diseases%20and%20Conditions/Quarantine-Isolation%20Work%20Guidance.pdf>
- CDC Important Information About Your Cloth Face Coverings: <https://www.cdc.gov/coronavirus/2019-ncov/downloads/cloth-face-coverings-information.pdf>
- Guidance on Homemade Masks During COVID-19: <https://www.health.pa.gov/topics/Documents/Diseases%20and%20Conditions/Homemade%20Mask%20Guidance.pdf>
- PA COVID-19 PPE and Supplies Business-2-Business Interchange Directory: <https://dced.pa.gov/pa-covid-19-medical-supply-portals/pennsylvania-covid-19-ppe-supplies-business-2-business-b2b-interchange-directory/>
- CDC How to clean and disinfect: <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>
- County of Bucks: Guidance for Bucks County Schools Reopenings - DAVID C. DAMSKER, M.D., M.P.H. (June 15, 2020)
- World Health Organization <https://www.who.int/emergencies/diseases/novel-coronavirus-2019>



*Wallenpaupack Area School District*  
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**Health and Safety Plan Governing Body Affirmation Statement**

The Board of Directors/Trustees for **The Wallenpaupack Area School District** reviewed and approved the Phased School Reopening Health and Safety Plan on

**July 28, 2020**

The plan was approved by a vote of:

9 **Yes**

0 **No**

Affirmed on July 29, 2020

By:



\_\_\_\_\_  
**John Spall, Board President**

*\*Electronic signatures on this document are acceptable using one of the two methods detailed below.*

*Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.*

*Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.*

