2552 Route 6
Hawley, PA 18428-7045
(570) 226-4557 opt. 6
Fax: (570) 226-0638

WALLENPAUPACK AREA SCHOOL DISTRICT

CHANGE OF ADDRESS FORM

Please complete this form to notify the school district of a change of student address. It is imperative that the district's records be as accurate and timely as possible. Please mail the completed form to:

Wallenpaupack Area High School
Attn: Mrs. Monaghan
2552 Route 6
Hawley, PA 18428

or fax it to Mrs. Monaghan at (570) 251-3156.

All address changes must be accompanied by a valid proof of residence which states the township in which the home is located. A new bus pass will be issued to the student when all information is completed.

Acceptable Proof of Residence:

- Tax bill
- Deed
- Landlord's tax bill with letter verifying the rental agreement
- Lease

Date: _____

Name of Parent/Guardian: _____

Old Physical Address: _____

_____

Old Phone Number: _____

New Physical Address: _____

_____

New Mailing Address (if different): _____

_____

New Phone Number: _____

Please list the names and grades of any students affected by this change:

Name: _____ **Grade:** _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____